



**MANUFACTURED HOMES-REPORTING FORM 7-36-26[3.6.5.33]**

Assessor: George Beggs  
 Chief Deputy Assessor: Stevin Floyd

Roosevelt County Assessor  
 109 West 1<sup>st</sup> Street  
 Portales, NM 88130

phone: 575-356-6971 fax: 575-356-3729

7-36-26(D) Any person who intentionally refuses to make a report required of him/her under this section or who knowingly makes a false statement in a report required under this section is guilty of a misdemeanor and shall be punished by the imposition of a fine of not more than one thousand dollars (\$1000).

This office has been advised that a mobile home listed in your name has been moved into Roosevelt County. By statute this mobile home may need to be placed on the tax rolls in Roosevelt County for the coming tax year.

Fill in the form below and send it or drop it by the office in the courthouse, so that our records can reflect the correct information. Thank you for your immediate attention to this matter.

Today's Date: \_\_\_\_\_ Date of purchase: \_\_\_\_\_ Year mobile home moved on property: \_\_\_\_\_

1. Owner's name: \_\_\_\_\_ Phone #: \_\_\_\_\_

2. Owner's mailing address: \_\_\_\_\_

3. Mobile home's location (address): \_\_\_\_\_

4. License number: \_\_\_\_\_ Identification number(VIN): \_\_\_\_\_

5. Name of manufacturer: \_\_\_\_\_ Mobile home's make: \_\_\_\_\_

6. Year model: \_\_\_\_\_ Size: \_\_\_\_\_ X \_\_\_\_\_ is the mobile home new or used? New \_\_\_\_\_ Used \_\_\_\_\_

7. Purchase price of the mobile home: \$ \_\_\_\_\_ Price of Land(mobile home/ land package) \$ \_\_\_\_\_

8. Is the mobile home owner or tenant (rented) occupied? Owner \_\_\_\_\_ Tenant \_\_\_\_\_

9. Owner's signature or authorized representative:

X \_\_\_\_\_

**For the home owner:** Please check (✓) all that apply:

Number of bathrooms:	1___ 1.5___ 1.75___ 2___ 2.5___ 2.75___ 3___
Heating/ air condition:	heat pump___ forced air heat___ evaporative cooling___ window refrigeration air cond. ___
Fireplace/ woodstove:	yes___ no___ Clothes washer & dryer hookup: yes___ no___
Built-in appliances:	dishwasher___ refrigerator___ range hood & fan___ garbage disposer___
Mobile home siding:	metal___ Masonite board___ other___
Mobile home roof:	shingle___ corrugated metal___ metal sheet with seams___
Mobile home skirting:	vinyl___ brick___ metal___ other___ none___
<b>This line for office use only:</b>	Mobile home grade: low___ fair___ average___ good___ very good___ excellent___ Effective Age ___ in 20___