

AGENDA
ROOSEVELT COUNTY BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING
Tuesday, Sept. 20, 2016 9:00 a.m.
Roosevelt County Courthouse
County Commission Room
109 W. First St.
Portales, NM 88130



Call Meeting to Order

Invocation

Pledge of Allegiance

"I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

Salute to the Flag of New Mexico

"I salute the flag of the state of New Mexico, the Zia symbol of perfect friendship among united cultures."

1) Approval of Agenda:

2) Approval of Minutes:

Approve Minutes of Sept. 6, 2016 Regular Commission Meeting

Approve Minutes of Sept. 13, 2016 Special Commission Meeting

3) Approval of Payroll and Accounts Payable:

Payroll from Aug. 1, 2016 through Aug. 31, 2016

Total: \$151,972.27

Accounts Payable from Aug. 1, 2016 through Aug. 31, 2016

Check No: 004532; 070375-70498

Total Amount of Checks: \$654,164.87

Total Amount of Drafts: \$102,471.52

4) Informational Items:

5) Public Requests:

At the Discretion of the Commission Chair. For Information Only (**No Action Can Be Taken**). Comments are limited to three minutes per person on subjects not on this published agenda.

6) Old Business

7) New Business

The Commission may take action on any item listed.

a. Request for Adoption of Written Procedures for Ongoing Tax Compliance – Amber Hamilton

8) Elected Officials/Department Heads Reports:

Treasurer – Layle Sanchez

Healthcare – Carol Acosta-Flores:

i. Indigent Meeting

Manager – Amber Hamilton

Commissioners

9) Resolutions – Ordinances – Proclamations:

a. Consideration of Resolution 2016-44 Adoption of ICIP for Roosevelt County Senior Center Operated by La Casa De Buena Salud – Amber Hamilton

b. Consideration of Notice of Intent to Adopt Ordinance 2016-02 Roosevelt County Personnel Policy – Amber Hamilton/Randy Knudson

10) Contracts – Agreements – Procurements:

- a. Ratification of Contract with Xerox Government Records Services, Inc. for Records Microfilm Creation and Storage – DeAun Searl
- b. Consideration of Contract with Tamara Peel to Provide Misdemeanor Compliance and DWI Compliance Program for Roosevelt County – Amber Hamilton
- c. Consideration of Contract with Rockcliff Energy, LLC on Road Maintenance for SRR W – Ricky Lovato

11) Executive Session: Pursuant to 10-15-1 N.M.S.A. (1978) H (2) limited personnel matters and/or (7) attorney-client privileged information pertaining to threatened or pending litigation

12) Media Communication

13) Adjourn

**NEXT REGULAR COMMISSION MEETING --- Tuesday, Oct. 4, 2016 at 9:00 a.m.
Roosevelt County Courthouse Commission Room**

This is to certify that a copy of this agenda was emailed to the Portales News Tribune, Rooneymoon Broadcasting, Zia Broadcasting, KENW, KBIM, KAMR, KFDA, KOBR, KVII and a copy was provided to the County Clerk's Office and posted on the Roosevelt County website www.rooseveltcountry.com by Friday, Sept. 16, 2016 by 5 p.m.



Amber Hamilton, County Manager