

January 15, 2015  
Portales Municipal School District Board Room  
LC Cozzens Administrative Offices Building  
Portales, New Mexico 88130

The Roosevelt County Commission met in a special budget meeting Tuesday, January 15, 2015, at 9:00 a.m. in the Portales Municipal School District Board Room, LC Cozzens Administrative Offices Building with those present being: Commissioner Kendell Buzard, Commissioner Richard Leal, Commissioner Jake Lopez, Commissioner Lewis Shane Lee, Commissioner Gene Creighton, County Manager Amber Hamilton, Executive Assistant Laci Taylor, HR Administrator Becky White, County Clerk DeAun Searl, Clerk Chief Deputy Stephanie Hicks, Deputy Clerk Tasha Grassell, Treasurer Layle Sanchez, Assessor George Beggs, Assessor Chief Deputy Stevin Floyd, Road Superintendent Ricky Lovato, GIS Technician Johnny Montiel, County Sheriff Malin Parker, Under Sheriff Darren Hooker, Roosevelt County Detention Center Administrator David Casanova, Judge Barbara George, Gary Spinks, Nancy Belcher, Mike Miller, Connie Moyers, Bruce Hinrichs, Amanda Carter, Andy Nails, Jim Parrish, Doug Redmond and PNT Managing Editor Alisa Boswell.

Call to Order - Commissioner Kendell Buzard at 9:00 a.m.

Invocation – Bruce Hinrichs

Pledge - Sheriff Malin Parker

#### **Approve Agenda:**

Motion to approve agenda was made by Commissioner Jake Lopez with a second from Commissioner Gene Creighton. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes.

#### **Approve Minutes:**

Motion to approve Minutes of 1-6-2015 Regular Meeting was made by Commissioner Gene Creighton with a second from Commissioner Jake Lopez. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes.

#### **New Business:**

- a. Review of Capital Outlay Requests for Roosevelt County - Mike Miller outlined the capital outlay projects in the order of priority. No action needed.
- b. Discussion And Possible Action on Commission Approval of Out of State Travel Regarding Required Recertification for K9 Deputy Fram - Sheriff Malin Parker stated this recertification was required in order for the cases involving K9 Deputy Fram to hold up in court. Motion to approve was made by Commissioner Richard Leal with a second from Commissioner Lewis Shane Lee. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes.
- c. Discussion And Possible Action on Commission Meeting Agenda in Regards to Frequency of Reports from Offices and Departments - County Manager Amber Hamilton stated the reports should be made in the first commission meeting of the month. Commissioner Kendell Buzard stated this change would streamline meetings. Motion to approve was made by Commissioner Lewis Shane Lee with a second from Commissioner Jake Lopez. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes.
- d. Review of Current FY15 Budget Status - County Manager Amber Hamilton presented the commission with an overview of the projected revenue accounts and recommended changes to more accurately reflect the actual revenues. No action needed.
- e. Proposed Expense Reductions from Offices and Departments – Bruce Hinrichs reported for the Extension Office. Judge Barbara George reported for the Probate Judge. Treasurer Layle Sanchez reported for the Treasurer's Office. County Clerk DeAun Searl reported for the County Clerk's Office. Chief Deputy Assessor Stevin Floyd reported for the Assessor's Office. Sheriff Malin Parker reported for the Sheriff's Office. Road Superintendent Ricky Lovato reported for the Road Department. GIS Technician Johnny Montiel reported for the

Planning/GIS/Rural Addressing. Gary Spinks reported for the Facilities & Maintenance Department. County Manager Amber Hamilton reported on Administration Department and Commission. No action needed.

**Media Communication:** None

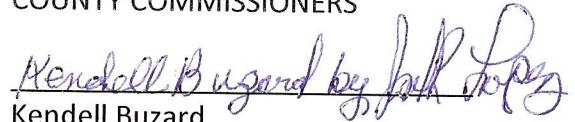
**Adjourn** - Meeting adjourned at 11:44 a.m.

ATTEST:



DeAun D. Searl  
County Clerk

BOARD OF ROOSEVELT  
COUNTY COMMISSIONERS



Kendell Buzard  
Commission Chairman

