

September 24, 2014
Portales Municipal School District Board Room
LC Cozzens Administrative Offices Building
Portales, New Mexico 88130

The Roosevelt County Commission met in special business meeting Wednesday, September 24, 2014, at 9:00 a.m. in the Portales Municipal School District Board Room, LC Cozzens Administrative Offices Building with those present being: Commissioner Kendell Buzard, Commissioner Richard Leal, Commissioner Bill Cathey, Commissioner Jake Lopez, Commissioner Scott Burton, Administrative Assistant Laci Taylor, County Attorney Rick Queener, County Clerk DeAun Searl, Finance Administrator Daniel Saiz, Road Superintendent Ricky Lovato, GIS Technician Johnny Montiel, Sheriff Darren Hooker, Mike Miller, Amber Hamilton, Carol Banks and PNT Staff Writer Lillian Bowe.

Call to Order - Commissioner Kendell Buzard at 9:00 a.m.
Invocation - Commissioner Bill Cathey
Pledge – Sheriff Darren Hooker

Motion to amend the agenda by adding an executive session as first order of business to discuss limited personnel matters was made by Commissioner Jake Lopez, with a second from Commissioner Bill Cathey. Commissioner Kendell Buzard - Yes, Commissioner Scott Burton - Yes, Commissioner Bill Cathey - Yes, Commissioner Richard Leal - Yes, Commissioner Jake Lopez - Yes.

Executive Session:

Motion to go into Executive Session was made at 9:02 a.m. by Commissioner Jake Lopez, with a second from Commissioner Bill Cathey. Commissioner Kendell Buzard - Yes, Commissioner Scott Burton - Yes, Commissioner Bill Cathey - Yes, Commissioner Richard Leal - Yes, Commissioner Jake Lopez - Yes.

Present in executive session were Commissioner Kendell Buzard, Commissioner Richard Leal, Commissioner Bill Cathey, Commissioner Jake Lopez, Mike Miller (from 9:02 a.m. to 10:09 a.m.) and Amber Hamilton (from 9:02 to 10:09).

Motion to adjourn from Executive Session was made at 10:25 a.m. by Commissioner Richard Leal, with a second from Commissioner Jake Lopez. Commissioner Kendell Buzard - Yes, Commissioner Scott Burton - Yes, Commissioner Bill Cathey - Yes, Commissioner Richard Leal - Yes, Commissioner Jake Lopez - Yes.

Any Action Required from Executive Session:

Motion to approve contract as amended to retain Amber Hamilton as County Manager was made by Commissioner Richard Leal, with a second from Commissioner Bill Cathey. Commissioner Kendell Buzard - Yes, Commissioner Bill Cathey - Yes, Commissioner Richard Leal - Yes, Commissioner Jake Lopez - Yes, Commissioner Scott Burton abstained.

Public Comment: None

Executive Session:

Motion to go into Executive Session was made at 10:28 a.m. by Commissioner Bill Cathey, with a second from Commissioner Scott Burton. Commissioner Kendell Buzard - Yes, Commissioner Scott Burton - Yes, Commissioner Bill Cathey - Yes, Commissioner Richard Leal - Yes, Commissioner Jake Lopez - Yes.

Present in executive session were Commissioner Kendell Buzard, Commissioner Richard Leal, Commissioner Bill Cathey, Commissioner Jake Lopez, Administrative Assistant Laci Taylor (from 10:28 a.m. to 10:35 a.m.), Finance Administrator Daniel Saiz (from 10:28 a.m. to 10:35 a.m.), Amber Hamilton, Interim County Manager Jena Wilbanks (from 10:41 a.m. to 10:48 a.m.).

Motion to adjourn from Executive Session was made at 10:56 a.m. by Commissioner Jake Lopez, with a second from Commissioner Richard Leal. Commissioner Kendell Buzard - Yes, Commissioner Scott Burton - Yes, Commissioner Bill Cathey - Yes, Commissioner Richard Leal - Yes, Commissioner Jake Lopez - Yes.

Any Action Required from Executive Session:


Interim County Manager Jena Wilbanks tendered her resignation, which was accepted by the commission. The original termination date was stated as October 13th 2014. Motion to accept amended resignation with a new termination date of 09-24-2014, effective immediately, was made by Commissioner Richard Leal, with a second from Commissioner Kendell Buzard. Commissioner Kendell Buzard - Yes, Commissioner Scott Burton - Yes, Commissioner Bill Cathey - Yes, Commissioner Richard Leal - Yes, Commissioner Jake Lopez - Yes.

Media Request: PNT Staff Writer Lillian Bowe asked for a copy of the amended contract of Amber Hamilton. Commissioner Kendell Buzard stated the contract would be available in the County Administrative Office.

Commissioner Kendell Buzard called a recess in order to meet in the County Manager’s Office at the Roosevelt County Courthouse pending travel time to sign the contract for Amber Hamilton at 11:02 a.m. Order to reconvene was called at 11:12 a.m. by Commissioner Kendell Buzard. The amended contract was printed and signed.

Adjourn: Meeting adjourned at 11:15 a.m.

ATTEST:


DeAun D. Searl
County Clerk

BOARD OF ROOSEVELT
COUNTY COMMISSIONERS

Kendell Buzard
Commission Chairman

