

September 2, 2014
Portales Municipal School District Board Room
LC Cozzens Administrative Offices Building
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting Tuesday, September 2, 2014, at 9:00 a.m. in the Portales Municipal School District Board Room, LC Cozzens Administrative Offices Building with those present being: Commissioner Kendell Buzard, Commissioner Richard Leal, Commissioner Bill Cathey, Commissioner Jake Lopez, Commissioner Scott Burton, Interim County Manager Jena Wilbanks, Administrative Assistant Laci Taylor, County Clerk DeAun Searl, Chief Deputy Clerk Stephanie Hicks, Treasurer Nancy Belcher, Road Superintendent Ricky Lovato, Sheriff Darren Hooker, RCCDC Administrator David Casanova, Assessor Chief Deputy Stevin Floyd, USDA Wildlife Specialist Clifford Ruppert, Pastor Gary Piepkorn, Stan Livengood, GIS Technician Johnny Montiel, County Attorney Rick Queener, Administrative Assistant Mandi Park, Amber Hamilton, Judge Donna Mowrer, Orlando Ulibarri, and PNT Staff Writer Lillian Bowe.

Call to Order - Commissioner Kendell Buzard at 9:00 a.m.
Invocation - Pastor Gary Piepkorn
Pledge - Sheriff Darrin Hooker

Approve Agenda:

Motion to approve agenda was made by Commissioner Jake Lopez, with a second by Commissioner Scott Burton. 5 yes votes.

Approve Minutes:

Motion to approve the 08-19-2014 Regular Meeting Minutes was made by Commissioner Richard Leal, with a second by Commissioner Bill Cathey. 5 yes votes.

Approve Accounts Payable and Payroll:

Motion to Approve Accounts Payable and Payroll from 08-19-2014 through 09-02-2014 was made by Commissioner Jake Lopez, with a second by Commissioner Richard Leal. 5 yes votes.

Informational Items: None.

Public Requests: None.

Elected Officials/Department Heads Report:

- a. RCCDC - RCCDC Director Stan Livengood reported that he is working on the website and that he is also researching incentives for new business for the county. He also stated that 23% of the county has a Bachelor's Degree or better meaning that the workforce in Roosevelt County matches the national average and that should attract technical business to this area. Research is also being done on the railroad spurs in this county.
- b. USDA Wildlife Specialist - USDA Wildlife Specialist Clifford Ruppert reported that his booth at the county fair went very well. Feral swine activity has been reported in the Elida and Arch areas. He also reported that tests for infectious diseases came back negative.
- c. Assessor - Chief Deputy Stevin Floyd reported business as usual and that tax rates will be presented in October for the board's approval.
- d. Healthcare Assistance - Administrative Assistant Mandi Park reported business as usual. Also reported that she is preparing to seek a grant for \$50,000 that will be due on December 18th for the Comprehensive Planning.
- e. Treasurer - Treasurer Nancy Belcher reported business is slow and her office is working on mobile homes.
- f. Sheriff - Sheriff Darren Hooker reported business as usual with no major incidences during the county fair or the holiday weekend. Also reported the two positions have been filled and the new employees will start working soon.
- g. Detention - RCCDC Administrator David Casanova reported 72 inmates; 64 male, 8 female, 4 from Colfax, 1 from Chaves, and 1 from Curry. Also reported two positions open.
- h. Clerk - County Clerk DeAun Searl reported business as usual.
- i. Road - Road Superintendent Ricky Lovato reported his department is very busy with routine maintenance. The tractor used for shredding is in the shop and the part had to be ordered.

As soon as the part is installed in the tractor, which should be today, his department will begin shredding again.

- j. Risk Management - HR Manager Jena Wilbanks reported business as usual.
- k. Administration - Interim County Manager Jena Wilbanks reported the walk-through with Williamson went well and progress is on track for the completion date as scheduled. A meeting with Sheila with the Public Trust Advisor was reported to invest the funds for the Magistrate Court building until construction could begin.
- l. Fire Depts /County Fire & EMS Association - Not present.
- m. Commissioners - No report.

Old Business: None.

New Business:

- a. Approval of Ollie Oviedo Summary Subdivision - GIS Technician Johnny Montiel stated that all paperwork was in order. Motion to approve was made by Commissioner Jake Lopez, with a second from Commissioner Kendell Buzard. 5 yes votes.

Resolutions – Ordinances – Proclamations:

- a. Approve Resolution 2015-07 Approving Participation in the National Flood Plains Insurance Program and Related Activities - Motion to approve was made by Commissioner Richard Leal, with a second from Commissioner Scott Burton. 5 yes votes by roll call.
- b. Approve Resolution 2015-08 Supporting Legislative Priorities of the New Mexico Association of Counties - Motion to approve was made by Commissioner Bill Cathey, with a second from Commissioner Scott Burton. 5 yes votes by roll call.

Contracts – Agreements – Procurements:

- a. Approve New Mexico Clean and Beautiful Grant Agreement - Administrative Assistant Mandi Park stated this grant was for the windmill museum landscaping in the amount of \$4,500. Motion to approve was made by Commissioner Jake Lopez with a second from Bill Cathey. 5 yes votes.
- b. Award bid 2015-01 and Contract for Chip Seal Aggregate - Road Superintendent Ricky Lovato stated that three bids were submitted and recommended that the bid go to Stephens Construction & Ready Mix, Inc. Motion to award bid was made by Commissioner Jake Lopez, with a second from Commissioner Scott Burton. 5 yes votes.

Executive Session:

Motion to go into Executive Session was made at 9:47 a.m. by Commissioner Bill Cathey, with a second from Commissioner Scott Burton. 5 yes votes by roll call. Motion to adjourn from Executive Session was made at 10:43 a.m. by Commissioner Richard Leal, with a second from Commissioner Jake Lopez. 5 yes votes by roll call.

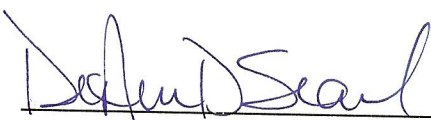
Any Action Required from Executive Session: None.

Media Communication: None.

Judge Donna Mowrer spoke on behalf of Judge Tatum requesting armed law enforcement security at the District Court building. This would help rectify the compromised security of no video and the public being able to walk straight into the court room. Also addressed the parking issue.

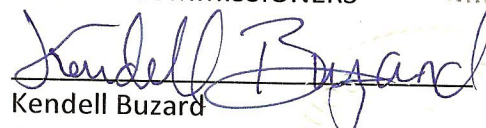
Adjourn: Meeting adjourned at 10:48 a.m.

ATTEST:


DeAun D. Searl
County Clerk



BOARD OF ROOSEVELT
COUNTY COMMISSIONERS


Kendell Buzard
Commission Chairman

