

August 19, 2014
Portales Municipal School District Board Room
LC Cozzens Administrative Offices Building
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting Tuesday, August 19, 2014, at 9:00 a.m. in the Portales Municipal School District Board Room, LC Cozzens Administrative Offices Building with those present being: Commissioner Kendell Buzard, Commissioner Richard Leal, Commissioner Bill Cathey, Commissioner Jake Lopez, Commissioner Scott Burton, County Manager Charlene Webb, County Manager Interim Jena Wilbanks, Administrative Assistant Laci Taylor, County Clerk DeAun Searl, Chief Deputy Stephanie Hicks, Treasurer Nancy Belcher, Road Supervisor Ricky Lovato, Sheriff Darren Hooker, , Pastor Gary Piepkorn, Stan Livengood, GIS Technician Johnny Montiel, County Attorney Rick Queener, Administrative Assistant Mandi Park, Amber Hamilton, Mike Miller, Christopher Wood, Lori Bohm, Orlando Uliberri, and PNT Staff Writer Lillian Bowe.

Call to Order - Commissioner Kendell Buzard at 9:00 a.m.
Invocation - Pastor Gary Piepkorn
Pledge - Sheriff Darrin Hooker

Approve Agenda:

Motion to approve agenda was made by Commissioner Bill Cathey, with a second by Commissioner Richard Leal. 5 yes votes.

Approve Minutes:

Motion to approve the 08-05-2014 Regular Meeting Minutes was made by Commissioner Bill Cathey, with a second by Commissioner Scott Burton. 5 yes votes.

Approve Accounts Payable and Payroll:

Motion to Approve Accounts Payable and Payroll from 08-05-2014 through 08-19-2014 was made by Commissioner Jake Lopez, with a second by Commissioner Richard Leal. 5 yes votes.

Informational Items: None.

Public Requests: None.

Elected Officials/Department Heads Report:

- a. RCCDC - RCCDC Director Stan Livengood reported that he is familiarizing himself with the Main Street Project. He also had a fictitious contact from CVS Pharmacy. In the process of clearing up that matter he did make contact with CVS. He also gave a report on the Portales Inn Project.
- b. USDA Wildlife Specialist - Not Present.
- c. Assessor - Not present.
- d. Healthcare Assistance - Administrative Assistant Mandi Park reported watching SB 268 and the actions of other counties.
- e. Treasurer - Treasurer Nancy Belcher reported business as usual and handed out the Investment Policy for the Commissioners review to approve in an upcoming meeting.
- f. Sheriff - Sheriff Darren Hooker reported business as usual. The sheriff's department busy with the county fair.
- g. Detention - Not Present.
- h. Clerk - County Clerk DeAun Searl reported that Nath, Stephanie and herself had attended training and received certificates for the new Dominion voting tabulators.
- i. Road - Road Superintendent Ricky Lovato reported his department is very busy repairing roads that were damaged during the recent rains. He also reported that Rick Whistle is the new contact for Roosevelt County with the Environmental Agency.
- j. Risk Management - HR Manager Jena Wilbanks reported that Catapul Health will be at the Detention Center for screening August 21 & 22.
- k. Administration - Interim County Manager Jena Wilbanks reported that business is running smoothly with the construction.
- l. Fire Depts. /County Fire & EMS Association - Not present.

- m. Commissioner - Commissioner Kendell Buzard attended an Endangered Species Meeting with the topic of discussion being the Mexican Wolf and expanding the territory.

Old Business:

- a. Approval to begin the Application Process to Enroll in the National Flood Plains Insurance Program - GIS Technician Johnny Montiel stated approval to continue was needed from the commission. Christopher Wood explained that enrolling would greatly benefit the rural residents. Lori Bohm agreed. Motion to approve was made by Commissioner Bill Cathey, with a second from Commissioner Richard Leal. 5 yes votes.
- b. Approve Agreement to Amend Loan Agreement No 2561-PP Between New Mexico Finance Authority and Roosevelt County - Interim County Manager Jena Wilbanks stated that this was included in the original packet, therefore no action was necessary.

New Business:

- a. Public Hearing 2016-2020 Infrastructure Capital Improvement Plan – Motion to go into Public Hearing was made at 9:20 a.m. by Commissioner Jake Lopez, with a second from Commissioner Bill Cathey. 5 yes votes by roll call. Administrative Assistant Mandi Park stated that the ICIP had 35 projects, 13 new, 4 deactivated. 2 combined. The projects had a combined request of \$8 million in funding. The plan is due on September 2nd and the rank and rate needed approval from the Commissioners. Motion to adjourn from Public Hearing was made by Commissioner Richard Leal, with a second from Commissioner Scott Burton. 5 yes votes by roll call.

Resolutions – Ordinances – Proclamations:

- a. Approve Resolution 2015-06 Adopting Infrastructure Capital Improvement Plan- Motion to approve was made by Commissioner Richard Leal, with a second from Commissioner Scott Burton. 5 yes votes.

Contracts – Agreements – Procurements:

- a. Approve Tamara Peel's Contract Renewal for Professional Services - Interim County Manager Jena Wilbanks stated this is the annual renewal. Motion to approve was made by Commissioner Bill Cathey, with a second from Kendell Buzard. 5 yes votes.

Executive Session:

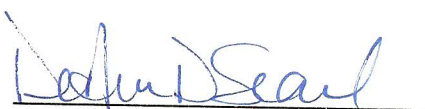
Motion to go into Executive Session was made at 9:36 a.m. by Commissioner Richard Leal, with a second from Commissioner Jake Lopez. 5 yes votes by roll call. Motion to adjourn from Executive Session was made at 10:21 a.m. by Commissioner Scott Burton, with a second from Commissioner Bill Cathey. 5 yes votes by roll call.

Any Action Required from Executive Session: None.

Media Communication: None.

Adjourn: Meeting adjourned at 10:22 a.m.

ATTEST:



DeAun D. Searl
County Clerk

BOARD OF ROOSEVELT
COUNTY COMMISSIONERS



Kendell Buzard
Commission Chairman

