

November 19, 2014
Portales Municipal School District Board Room
LC Cozzens Administrative Offices Building
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting Wednesday, November 19, 2014, at 9:00 a.m. in the Portales Municipal School District Board Room, LC Cozzens Administrative Offices Building with those present being: Commissioner Kendell Buzard, Commissioner Richard Leal, Commissioner Bill Cathey, Commissioner Jake Lopez, Commissioner Scott Burton, County Manager Amber Hamilton, Administrative Assistant Laci Taylor, County Clerk DeAun Searl, County Clerk Chief Deputy Stephanie Hicks, Treasurer Nancy Belcher, Treasurer Chief Deputy Mickie Williams, Assessor Chief Deputy Stevin Floyd, Assessor Elect George Beggs, Road Superintendent Ricky Lovato, Sheriff Elect Malin Parker, RCDC Administrator David Casanova, Stan Livengood, GIS Technician Johnny Montiel, USDA Wildlife Specialist Cliff Rupert, Commissioner Elect Lewis Shane Lee, Pastor Gary Piepkorn, Becky White, PNT Staff Writer Joshua Lucero.

Call to Order - Commissioner Kendell Buzard at 9:00 a.m.
Invocation - Pastor Gary Piepkorn
Pledge - Sheriff Elect Malin Parker

Approve Agenda:

Motion to approve agenda was made by Commissioner Bill Cathey with a second from Commissioner Scott Burton. Commissioner Kendell Buzard - Yes, Commissioner Bill Cathey - Yes, Commissioner Richard Leal - Yes, Commissioner Jake Lopez - Yes, Commissioner Scott Burton - Yes.

Approve Minutes:

Motion to approve Minutes of 11-07-2014 Special Meeting with the amendment to add the words "the rejection" in item "d" of the Resolution - Ordinance - Proclamations section was made by Commissioner Bill Cathey with a second from Commissioner Richard Leal. Commissioner Kendell Buzard - Yes, Commissioner Bill Cathey - Yes, Commissioner Richard Leal - Yes, Commissioner Jake Lopez - Yes, Commissioner Scott Burton - Yes.

Approve Accounts Payable and Payroll:

Motion to Approve Accounts Payable and Payroll from 10-21-2014 through 11-14-2014 was made by Commissioner Jake Lopez with a second by Commissioner Scott Burton. Commissioner Kendell Buzard - Yes, Commissioner Bill Cathey - Yes, Commissioner Richard Leal - Yes, Commissioner Jake Lopez - Yes, Commissioner Scott Burton - Yes.

Informational Items: None.

Public Requests: None.

Elected Officials/Department Heads Report:

- a. RCCDC - RCCDC Director Stan Livengood reported that a potential project for the Abengoa plant in Roosevelt County has come to his attention. The project includes purchasing the Abengoa plant and re-opening the plant to produce liquid natural gas to serve a 500 mile radius and service fleets, such as WDT or school buses and put in a fueling station on their yard. Natural gas is a \$.50 savings per gallon over diesel. Finding the funding of \$100,000,000 will determine if this project materializes. The diesel mechanic training at Western Dairy Transport is a positive influence on this project.
- b. Assessor - Chief Deputy Stevin Floyd reported his office was busy looking at permits and end of the year work.
- c. USDA Wildlife Specialist - Specialist Cliff Rupert reported he was working on a ranch north of Floyd, 2 ranches southeast of Portales, a ranch in Lingo, a ranch in Causey, and will start working on 2 ranches south of Dora. All of his work has been mostly predator jobs.
- d. Healthcare Assistance and Capital Projects - Not Present.
- e. Treasurer - Treasurer Nancy Belcher reported the office is steady working on tax bills. She did not get the LPL report in time to include in the packet; however, she reported a gain of \$10,000 on investments.
- f. Sheriff - Sheriff Elect Malin Parker did not have a report but stood for questions.
- g. Detention - RCDC Administrator David Casanova reported having 58 inmates; 50 male, 8 female. He also reported that he will be attending meetings in Albuquerque on Thursday November 20th and was looking forward to the walk-through scheduled later in this commission meeting.
- h. Clerk - County Clerk DeAun Searl reported her office was waiting on a decision from the Secretary of States office pertaining to the automatic recount in the State Land Commission race.
- i. Road - Road Superintendent Ricky Lovato reported his crew will be finishing S RR 4 today then moving to S RR 8. The caliche crew is working on 13 with a finish date of Monday. He also spoke with Sweatt Construction who is rehabbing S RR N, they will start in the south and work north and replace three cattle guards.

- j. Manager - County Manager Amber Hamilton reported she had scheduled a meeting on December 30th at 8:30 a.m. with Judge Mowrer to swear in the newly elected officials. The BIPO meeting is coming up on December 9th through 11th and she has everyone registered to attend. Also, the Mid-Winter Conference is coming up in January and registration needs to be completed soon. An RFP has been issued for county investment services and response has been good. As the RFP date closes, the bids will be presented at the December 16th commission meeting. County Manager Amber Hamilton and Commissioner Kendell Buzard attended a meeting covering Open Meetings and Inspection of Public Records that was very beneficial. The Dept. of Financial Administration has been scheduled to come to Roosevelt County in the first week of December for training on budget issues. Introduced at this time was the new HR Administrator, Becky White. When asked, she stated that an update meeting with Williamson was set for Thursday November 20th at 1:30 p.m. and reported the project was on schedule.
- k. Commissioners - Commissioner Jake Lopez reported attending meetings in Santa Fe last week specifically the Executive Committee of Municipal League to get approval to introduce resolutions at the Mid-Winter Conference. Commissioner Kendell Buzard reported the legislative session would be a long one and expressed his optimism for Roosevelt County.

Old Business:

- a. Review and Possible Action of the Road Viewer Committee Recommendation – Road Superintendent Ricky Lovato stated the road viewers recommended closing 220 feet of RR AK and ½ mile of N RR 3, that includes two cattle guards, due to the possibility of vandalism and poaching. Commissioner Kendell Buzard added that as a resident of that area this closure does not limit access to public lands and all of the closure is private road. Motion to approve was made by Commissioner Bill Cathey with a second from Commissioner Scott Burton. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Bill Cathey - Yes, Commissioner Richard Leal - Yes, Commissioner Scott Burton - Yes. A discussion pertaining to road closures and updating GPS devices such as Google Earth followed.

New Business: None.

Resolutions – Ordinances – Proclamations:

- a. Discuss And Possible Action for Resolution 2015-17 Specifying the Salaries of the Elected Officials in Roosevelt County - County Manager Amber Hamilton stated that on July 17, 2012 the salaries for elected officials were approved. This resolution would clarify and make transparent the salaries of elected officials. Motion to approve was made by Commissioner Jake Lopez with a second from Commissioner Bill Cathey. Commissioner Kendell Buzard - Yes, Commissioner Bill Cathey - Yes, Commissioner Richard Leal - Yes, Commissioner Jake Lopez - Yes, Commissioner Scott Burton - Yes.
- b. Discuss And Possible Action for Resolution 2015-18 Amending the Roosevelt County Pay Plan - County Manager Amber Hamilton stated the pay plan did not include the compliance officer position. The pay plan needed to be amended to reflect the position and add the compliance officer to the budget. Motion to approve was made by Commissioner Bill Cathey with a second from Commissioner Jake Lopez. Commissioner Kendell Buzard - Yes, Commissioner Bill Cathey - Yes, Commissioner Richard Leal - Yes, Commissioner Jake Lopez - Yes, Commissioner Scott Burton - Yes.
- c. Discussion And Possible Action for Resolution 2015-19 Amending the Roosevelt County Pay Plan - County Manager Amber Hamilton stated the pay plan needed to be amended to reflect the restructure of the Finance Department. The Finance Administrator position has been changed to Finance Specialist. Motion to approve was made by Commissioner Jake Lopez with a second from Commissioner Richard Leal. Commissioner Kendell Buzard - Yes, Commissioner Bill Cathey - Yes, Commissioner Richard Leal - Yes, Commissioner Jake Lopez - Yes, Commissioner Scott Burton - Yes.

Contracts – Agreements – Procurements:

- a. Discussion And Possible Action on the Amendment of the Purchasing Policy - County Manager Amber Hamilton stated the amendments were to reflect the change in the Finance Department and to reflect the changes in state statute on per diem. Motion to approve was made by Commissioner Bill Cathey with a second from Commissioner Jake Lopez. Commissioner Kendell Buzard - Yes, Commissioner Bill Cathey - Yes, Commissioner Richard Leal - Yes, Commissioner Jake Lopez - Yes, Commissioner Scott Burton - Yes.
- b. Ratify Contract between Roosevelt County and Sweatt Construction - County Manager Amber Hamilton stated this contract was affirmed by Rick Queener and needed commission approval; however, due to the advantageous nature of the work performed by Sweatt Construction to Roosevelt County the work had begun last week. Motion to approve was made by Commissioner Bill Cathey with a second from Commissioner Richard Leal. Commissioner Kendell Buzard - Yes, Commissioner Bill Cathey - Yes, Commissioner Richard Leal - Yes, Commissioner Jake Lopez - Yes, Commissioner Scott Burton - Yes.

Executive Session:

Motion to go into Executive Session was made at 9:43 a.m. under the exemption of limited personnel matters to discuss the appointment in the Treasurer's Office and Contract for Legal Services by Commissioner Scott Burton with a second from Commissioner Jake Lopez. Commissioner Kendell Buzard - Yes, Commissioner Bill Cathey - Yes, Commissioner Richard Leal - Yes, Commissioner Jake Lopez - Yes, Commissioner Scott Burton - Yes. Present in executive session were Commissioner Kendell Buzard, Commissioner Richard Leal, Commissioner Bill Cathey, Commissioner Jake Lopez, Commissioner Scott Burton, County Manager Amber Hamilton, Treasurer Nancy Belcher from 9:43 a.m. to 9:57 a.m. and Treasurer Chief Deputy Mickie Williams from 9:43 a.m. to 9:57 a.m. Motion to adjourn from executive session was made at 10:32 a.m. by Commissioner Scott Burton with a second from Commissioner Jake Lopez. Commissioner Kendell Buzard - Yes, Commissioner Bill Cathey - Yes, Commissioner Richard Leal - Yes, Commissioner Jake Lopez - Yes, Commissioner Scott Burton - Yes.

Any Action Required from Executive Session - None.

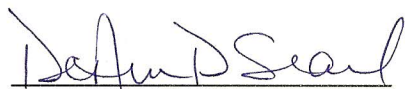
Media Communication - PNT Staff writer Joshua Lucero asked for clarification on Resolutions 2015-18 and 2015-19.

Meeting Recessed: Commissioner Kendell Buzard recessed the meeting to allow travel time to the Detention Center for the bi-annual inspection at 10:33 a.m.

Meeting Called Back to Order: Commissioner Kendell Buzard called the meeting back to order at 10:47 a.m. RCDC Administrator David Casanova led a walk-through inspection of the overall conditions at the facility in compliance with statute 33-3-4. The door upgrades, razor wire and bunk installment were highlighted.

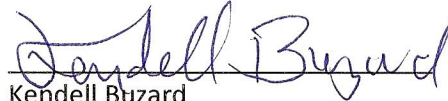
Adjourn - Meeting adjourned at 11:22 a.m.

ATTEST:



DeAun D. Searl
County Clerk

BOARD OF ROOSEVELT
COUNTY COMMISSIONERS



Kendell Buzard
Commission Chairman

