

February 04, 2014  
Roosevelt County Courthouse  
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting Tuesday, February 04, 2014, at 9:00 a.m. in the Commissioner's Room in the Courthouse with those present being: Commissioner Bill Cathey, Commissioner Kendell Buzard, Commissioner Scott Burton, Commissioner Richard Leal, County Manager Charlene Webb, Executive Assistant Jena Wilbanks, Administrative Assistant Laci Taylor, County Clerk DeAun Searl, Chief Deputy Clerk Stephanie Hicks, Assessor Kenner Carrasco, Chief Deputy Assessor Stevin Floyd, Road Superintendent Ricky Lovato, Detention Center Administrator David Casanova, Sheriff Darren Hooker, County Attorney Rick Queener, PNT Staff Writer Christina Calloway, EDF Representatives Alan Cowan, and Melissa Peterson.

Call to Order – Kendell Buzard @ 9:00 a.m.  
Invocation – Commissioner Scott Burton  
Pledge – Sheriff Darren Hooker

**Approve Agenda** - Motion to Approve the agenda was made by Commissioner Richard Leal, seconded by Commissioner Scott Burton, 5 yes votes

**Approve Minutes** - Motion to Approve 01-21-2014 Commission Meeting Minutes was made by Commissioner Scott Burton, seconded by Commissioner Bill Cathey, 5 yes votes  
Motion to Approve Minutes of January 21, 2014 IHC Meeting was made by Commissioner Bill Cathey, seconded by Commissioner Jake Lopez, 5 yes votes

**Approve Accounts Payable** - Motion to Approve Accounts Payable and Payroll was made by Commissioner Jake Lopez, seconded by Commissioner Richard Leal, 4 yes votes

**Informational Items** – Representatives Alan Cowan and Melissa Peterson from EDF Renewable Energy reported that EDF had acquired 65,000 acres for wind energy. 250 megawatts from 125 turbines - ground breaking should happen in the 4<sup>th</sup> quarter of 2014 or 1<sup>st</sup> quarter of 2015.

**Public Requests** - none

**Elected Officials:**

Roosevelt County Community Development Corporation Report – County Manager Charlene Webb reported that the CDC had entered into an agreement with Stan Livingston to head the corp.

USDA – Not Present

Assessor – Assessor Kenner Carrasco reported that his office is busy entering personal property, CABS came in at actual - \$6,949,901 and assessed - \$2,316,634, NOV were approved, Livestock on property 21 days or more must be rendered on tax assessment, issues with SB – 406 must prepay taxes before a parcel number can be issued.

Indigent – Not Present

Treasurer – Not Present

Sheriff – Sheriff Darren Hooker reported his office has been quiet, a phone scam has been reported within the county, lost 2 deputies to the city Police Dept, 1 Deputy short.

Detention - Detention Center Administrator David Casanova reported 106 inmates, 10 are female, 96 male, 29 from Curry County, billed \$51,220 for the month of January, Detention Center Administrator David Casanova also reported that the Razor Wire Project is complete, the door project is complete minus a walk-through.

Clerk - County Clerk DeAun Searl reported today is Election Day for the Portales School Bond and her office is staying busy.

Road - Road Superintendent Ricky Lovato reported that the Road Department is still busy pushing tumble weeds off roads.

Risk Management – No Report

Manager – County Manager Charlene Webb reported a new hire – Laci Taylor. County Manager Charlene Webb also reported that she is watching several bills in the 30 day legislative session.

Fire Departments/County Fire & EMS Association – Not Present

Commissioners – Commissioner Bill Cathey reported that 3 bills have passed in the house although the legislative session as a whole is moving slowly.

**Old Business** - none

**New Business:**

- a. Approval of Arch Volunteer Firefighters Reporting for PERA – Executive Assistant Jena Wilbanks reported that this is routine for the Arch Volunteer Firefighters. Motion to approve was made by Commissioner Bill Cathey with a second from Scott Burton, 5 yes votes.
- b. Approval to Add Kendell Buzard to Roosevelt County Checking Account for Signature Purposes County Manager Charlene Webb reported that the bank was requesting a vote in the minutes. Motion to Approve Kendell Buzard being added to the Roosevelt County Checking Account was made by Commissioner Jake Lopez with a second from Commissioner Richard Leal, 5 yes votes.
- c. Approval of Out of State Travel to Spring Branch, TX for a three week K-9 Handling Course – Sheriff Darren Hooker reported that the officer who handled the dog took a job with the city police dept., and asked for approval to send Mark Morrison to the training. Commissioner Jake Lopez made a motion to approve with a second by Commissioner Scott Burton. 5 yes votes.

**Contracts – Agreements – Procurements:**

- a. Approval of Memorandum of Agreement between Cannon Air Force Base and Roosevelt County Detention Center for the purpose of housing detainees for Cannon Air Force Base – Motion was made by Commissioner Scott Burton with a second from Commissioner Richard Leal, 5 yes votes.
- b. Approval of Agreement for Inmate Confinement between the County of Roosevelt and the County of Chaves for the purpose of housing detainees for Chaves County – Motion was made by Commissioner Bill Cathey with a second from Commissioner Jake Lopez, 5 yes votes.

**Resolutions – Ordinances – Proclamations:**

- a. Approval of Resolution 2014-09 to Protect New Mexico Agriculture - Motion was made by Commissioner Scott Burton with a second from Commissioner Richard Leal, 5 yes votes by roll call.
- b. Approval of Resolution 2014-10 Authorizing the City to Submit an Application to the Department of Finance and Administration, Local Government Division to Participate in the Local DWI Grant and Distribution Program - Motion was made by Commissioner Richard Leal with a second from Commissioner Jake Lopez, 5 yes votes by roll call.

**Executive Session Pursuant** to 10-15-1 NMSA 1978 (H) (2), (7) Attorney-Client Privileged Information and Threatened or Pending Litigation.

**Any Action Required from Executive Session:**

Motion was made to go into Executive Session at 9:48 a.m. by Commissioner Scott Burton with a second from Commissioner Richard Leal, 5 yes votes by roll call.

Motion was made to adjourn from Executive Session at 10:03 a.m. by Commissioner Richard Leal with a second from Commissioner Bill Cathey, 5 yes votes by roll call.

No Action Taken.

**Media Communication** – None

**Adjourn** - Meeting adjourned at 10:05 a.m.

ATTEST:

BOARD OF ROOSEVELT  
COUNTY COMMISSIONERS

\_\_\_\_\_  
DeAun D. Searl  
County Clerk

\_\_\_\_\_  
Kendell Buzard  
Commission Chairman