

July 2, 2013  
Roosevelt County Courthouse  
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting Tuesday July 2, 2013 at 9:00 a.m. in the Commissioner's Room in the Courthouse with those present being: Commissioners Scott Burton, Kendall Buzard, Richard Leal and Jake Lopez, County Manager Charlene Webb; Detention Administrator David Casanova; Sheriff Darren Hooker; Under Sheriff Malin Parker; County Clerk Donna Carpenter; County Specialist Rita Hill; County Attorney Rick Queener; Lobbyist for Roosevelt County Mike Miller; Assessor Kenner Carrasco; Chief Deputy Assessor Stevin Floyd; Road Superintendent Ricky Lovato; Financial Administrator Daniel Saiz; Treasurer Nancy Belcher; Indigent Administrator Vicki Aguilar; Portales City Councilman Keith Thomas; Portales City Mayor Sharon King; Main Street Executive Director Sandy Van Der Deen; EPCOG Planner Raymond Mondragon; Pastor Gary Piepkorn; and PNT Staff Writer Eric Norwood. Commissioner Bill Cathey was absent.

Commissioner Buzard called the meeting to order at 9:00 a.m.

Pastor Piepkorn gave an Invocation and Sheriff Darren Hooker led the Pledge of Allegiance and the Salute to the Flag of New Mexico.

Commissioner Buzard called for a moment of silence for the 19 firefighters who lost their lives in Arizona.

Motion to Approve the Agenda was made by Commissioner Lopez with a second by Commissioner Leal. 4 yes votes.

Motion to Approve Minutes of the June 18, 2013 Regular Meeting was made by Commissioner Leal with a second by Commissioner Lopez. 4 yes votes.

Motion to Approve Minutes of the June 18, 2013 Public Hearing was made by Commissioner Lopez with a second by Commissioner Leal. 4 yes votes.

Motion to Approve Accounts Payable and Payroll from June 18th, 2013 through July 2, 2013 was made by Commissioner Leal with a second by Commissioner Burton. 4 yes votes.

#### **Informational Items:**

Portales Main Street Year End Review Main Street Executive Director Sandy Van Der Deen came to update the county of the Main Street activities. Main Street had met the National Accreditation this year. Ms. Van Der Deen stated that they would continue many of the activities, including the Yam Music Series and the Safe Trick-or-Treat. She thanked the county for their grant to Main Street.

Information Regarding Entertainment Center Partnership Portales City Mayor Sharon King addressed the family entertainment center progress. She stated that there were not any private investors interested in the project. The City of Portales is exploring the possibility of a gross receipts tax that will be taken to the voters. City Councilman Thomas stated that Portales and Roosevelt County is losing up to \$24 million in revenues to neighboring cities. Commissioner Leal inquired about an area to locate the project. Several locations were discussed. Commissioner Leal inquired about an estimate of cost. Mr. Thomas thought that a rough estimate would be between four and six million dollars for construction.

#### **Elected Officials/Department Heads Reports:**

- a. Assessor Kenner Carrasco stated that the office had finished with certification. The cattle numbers in the county are low. We are still \$1.5 million assessed ahead of last year. He will be sending out letters to the oil and gas companies. Mr. Carrasco felt we would be recouping some of the back taxes from them. The Tyler Technologies representative did follow up. The office is considering going live on the web.

- b. Indigent Administrator Vicki Aguilar said she had wanted to share a presentation from Brent Earnest about the future of sole community provider. The affiliate meetings discussed possible solutions to the problem. Ms. Aguilar stated she had received a letter from Anna Brunford to the Roosevelt General Hospital. The letter stated that many Public Hospital Providers were overpaid because of incorrect calculating. As a result, the portion overpaid to Roosevelt General Hospital was \$536,343.00, which shall be paid back to the State and Federal Government. The portion due back to the county is \$835,198.89, due to recalculation. The state is still proposing to redirect our second one - eighth gross receipts tax. The affiliate discussed possible solutions to this problem during the Association of Counties Affiliate meeting.
- c. Treasurer Nancy Belcher stated that she had sent out 114 letters for 2010 delinquent taxes and we have collected 67 of those. She will be reporting 47 as delinquent for the year 2010. She sent out mobile home letters. Ms. Belcher is hoping for good results.
- d. Sheriff Darren Hooker stated that the newest deputy is going to the academy.
- e. Detention Center Administrator David Casanova reported a total of 104 inmates, with 85 males, 19 females and one juvenile. Mr. Casanova brought produce from the garden to share with everyone.
- f. County Clerk Donna Carpenter reported that her office is working with credit card vendors to collect correct amounts so that copies may be purchased over the web. She also stated that beginning with the fiscal year all of the clerk's monies will be deposited daily with the treasurer.
- g. Road Superintendent Ricky Lovato reported that the recent rain is causing the crew to be busy. The crews have finished the LGRF projects for the year. Juan Dominguez has attended flagging and traffic control classes. Mr. Dominguez is now certified as a flagging instructor and certified as a traffic control supervisor which will improve the road crew operations. Wayne Victor has placed almost 300 county stop signs with the reflective requirements. Tice Love placed 1<sup>st</sup> in the operator event at the recent equipment rodeo.
- h. County Manager Charlene Webb reported they were busy wrapping up the fiscal year and the final budget will soon be ready.
- i. Commissioner Lopez stated he will soon be traveling to Santa Fe as our representative to the Association of Counties Meetings.

#### **Contracts Agreements Procurements:**

Motion to approve Renewal of Contract between Roosevelt County and L. N. Curtis & Sons for Protective Firefighting Gear was made by Commissioner Lopez with a second by Commissioner Burton. 4 yes votes. The contract gives prices for protective equipment for the Arch and Milnesand Fire Departments.

Motion to Approve Renewal of Professional Services Contract between Roosevelt County and Mike Miller as Lobbyist for Roosevelt County was made by Commissioner Leal with a second by Commissioner Lopez. 4 yes votes. Mike Miller stated that all county lobbyists had regular meetings throughout the year. The lobbyists coordinate their activities during the legislative session. Commissioner Burton inquired about how they could help during the session. Mr. Miller stated it is always good to have county people there during the legislation.

Motion to Approve Audit Contract between Roosevelt County and Ronny Founts, CPA was made by Commissioner Lopez with a second by Commissioner Burton. 4 yes votes. State Auditor's office has given their approval to enter into this contract.

Motion to Approve Service Agreement between Roosevelt County and Point and Pay was made by Commissioner Lopez with a second by Commissioner Burton. 4 yes votes. The Treasurer's Office has been using Point and Pay since 2008. This allows the Treasurer to take credit card payments and it is convenient for the taxpayer. There is no cost to the county.

## Resolutions—Ordinances—Proclamations

Motion to Approve Resolution 2013-16 Adopting a Purchasing Policy for Roosevelt County was made by Commissioner Burton with a second by Commissioner Leal. 4 yes votes by roll call. The resolution provides for the use of purchasing cards for Elected Officials and employees of Roosevelt County. The policy brings the county in compliance with new laws in the procurement code.

Motion to table Resolution 2013-17 for Final Budget Adjustment for FY 2012-13 was made by Commissioner Leal with a second by Commissioner Burton. 4 yes votes by roll call.

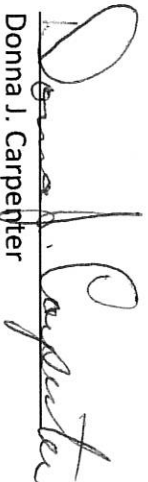
### Executive Session

Motion was made to go into Executive Session at 9:47 a.m. for threatened litigation and real property matters by Commissioner Leal with a second by Commissioner Burton. 4 yes votes.


Motion to come out of Executive Session at 10:55 a.m. was made by Commissioner Leal with a second by Commissioner Burton. 4 yes votes. No Action taken.

Meeting adjourned at 10:56 a.m.

ATTEST:

  
Donna J. Carpenter  
County Clerk



BOARD OF ROOSEVELT  
COUNTY COMMISSIONERS  
  
Bill Cathey  
Commission Chairman

