

July 24, 2014
Roosevelt County Courthouse
Portales, New Mexico 88130

The Roosevelt County Commission met in special business meeting Thursday, July 24, 2014, at 9:00 a.m. in the Portales City Council Chambers at the Memorial Building with those present being: Commissioner Kendell Buzard, Commissioner Jake Lopez, Commissioner Bill Cathey, Commissioner Richard Leal, County Manager Charlene Webb, Administrative Assistant Laci Taylor, Human Resources Director Jena Wilbanks, County Clerk DeAun Searl, County Attorney Rick Queener, Chief Deputy Assessor Stevin Floyd, Treasurer Nancy Belcher, John DeSha, Orlando Uliberri, Judge Donna Mowrer, PNT Staff Writer Lillian Bowe. Not present was Commissioner Scott Burton.

Call to Order - Commissioner Kendell Buzard at 9:02 a.m.
Invocation - Commissioner Bill Cathey.
Pledge - Sheriff Darren Hooker.

Approve Agenda:

Motion to approve was made by Commissioner Richard Leal with a second by Commissioner Jake Lopez.
4 yes votes.

New Business:

- a. Discussion and Action Regarding Payment of Convenience Center Fees - County Manager Charlene Webb stated the county could no longer afford the open ended check for the county residents to dump garbage at the convenience center. Motion to discontinue paying was made by Commissioner Jake Lopez with a second from Commissioner Richard Leal. 4 yes votes.

Resolutions – Ordinances – Proclamations:

- a. Approve Resolution 2015-02 for 2014 Final Quarter Financial Report Year Ending June 30, 2014 - Motion to approve was made by Commissioner Bill Cathey with a second from Commissioner Jake Lopez. 4 yes votes by roll call.
- b. Approve Resolution 2015-01 a Resolution Adopting 2014-2015 Budget - Motion to approve was made by Commissioner Richard Leal, with a second from Commissioner Bill Cathey. 4 yes votes by roll call.
- c. Approve Resolution 2015-03 Amending Resolution 2014-04 Changing the Polling Places for the 2014 Primary and General Elections - County Clerk DeAun Searl stated that the only amendment would apply to the Elida Voting Center. The polling location is now located in the school gym and the new community center is ADA compliant and would make a better polling location. Motion to approve was made by Commissioner Bill Cathey, with a second from Commissioner Kendell Buzard. 4 yes votes by roll call.

Executive Session:


Motion to go into executive session was made at 9:21 a.m. by Commissioner Richard Leal, with a second from Commissioner Jake Lopez. 4 yes votes by roll call. Motion to adjourn from executive session was made at 11:03 a.m. by Commissioner Bill Cathey, with a second from Commissioner Richard Leal. 4 yes votes by roll call.

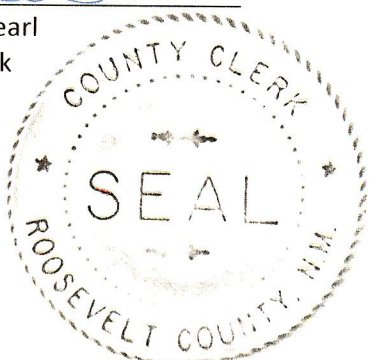
Any Action Required From Executive Session:

- a. Motion to accept Letter of Resignation from Charlene Webb was made by Richard Leal, with a second from Commissioner Bill Cathey. 4 yes votes by roll call.
- b. Motion to Appoint Jena Wilbanks as the interim County Manager was made by Jake Lopez, with a second from Commissioner Bill Cathey. 4 yes votes by roll call.
- c. Motion for Rick Queener to post position and create application was made by Richard Leal, with a second by Commissioner Jake Lopez. 4 yes votes by roll call.

Meeting adjourned at 11:05 a.m.

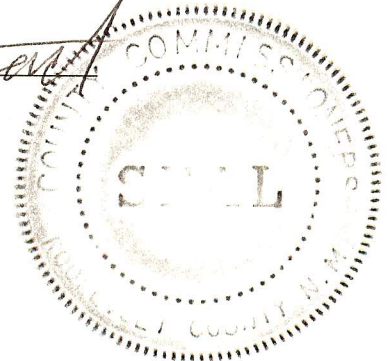
ATTEST:


DeAun D. Searl
County Clerk



BOARD OF ROOSEVELT
COUNTY COMMISSIONERS


Kendell Buzard
Commission Chairman



- e. Treasurer – Not Present.
- f. Sheriff – Under Sheriff Malin Parker reported Magistrate Probation office is temporarily located in the Sheriff's Department and Tamara Peel has clients filling probation hours by cleaning the offices. The Sheriff's Department has also burned many tumbleweeds. Sheriff Darren Hooker received a welcome back from his trip.
- g. Detention – Roosevelt County Detention Administrator David Casanova reported 80 inmates, 20 female, 10 from Colfax County, 1 from Guadalupe County, 1 from Quay County. 1 Juvenile in Curry County.
- h. Clerk – County Clerk DeAun Searl reported her office had hired 2 new employees.
- i. Road – Road Superintendent Ricky Lovato reported his department was busy shredding.
- j. Risk Management – HR Manager Jena Wilbanks reported that this year's RAP, Risk Awareness Program, needed to wrap up and that the new year of RAP will begin in August. July 25th is the date for the county picnic and families are encouraged to attend.
- k. Administration – County Manager Charlene Webb reported the office was busy with fiscal year end.
- l. Fire Depts. /County Fire & EMS Association – Not present.
- m. Commissioner – No Report.

Executive Session:

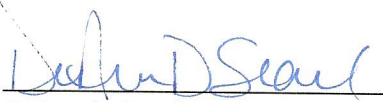
Motion to go into Executive Session was made at 10:51 a.m. by Commissioner Scott Burton, with a second by Commissioner Richard Leal. 3 yes votes by roll call. Motion to adjourn from Executive Session was made at 11:34 a.m. by Commissioner Richard Leal, with a second by Commissioner Scott Burton. 3 yes votes by roll call.

Any Action Required from Executive Session – None.

Media Communication - None.

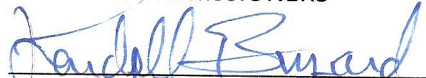
Adjourn - Meeting adjourned at 11:35 a.m.

ATTEST:



DeAun D. Searl
County Clerk

BOARD OF ROOSEVELT
COUNTY COMMISSIONERS



Kendell Buzard
Commission Chairman

