

July 15, 2014
Portales City Council Chambers
Memorial Building
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting Tuesday, July 15, 2014, at 9:00 a.m. in the Portales City Council Chambers at the Memorial Building with those present being: Commissioner Kendell Buzard, Commissioner Richard Leal, Commissioner Scott Burton, County Manager Charlene Webb, Administrative Assistant Laci Taylor, Human Resource Manager Jena Wilbanks, County Clerk DeAun Searl, Chief Deputy Stephanie Hicks, GIS Technician Johnny Montiel, Road Supervisor Ricky Lopez, Sheriff Darren Hooker, Under Sheriff Malin Parker, Roosevelt County Detention Center Administrator David Casanova, Maintenance Leroy Manzanares, County Attorney Rick Queener, Pastor Gary Piepkorn, Stan Livengood, Judge Donna Mowrer, David Buchholtz, Bill Borthwick, John DeSha, Ann Pettigrew, Greg McFarland, Debbie Hilburn, Erik Harrigan, Archie Kiehne, Wade Frazee, Max Frazee, Mary Lou Rowley, Glenda Cook, Marla Foster, Charles Bennett, Leon Nall, Christopher Wood, Sammy Standefer, Lori Bohm, Albin Smith and PNT Staff Writer Christina Calloway. Not Present was Commissioner Bill Cathey and Commissioner Jake Lopez.

Call to Order – Commissioner Kendell Buzard at 9:00 a.m.
Invocation – Pastor Gary Piepkorn
Pledge – Sheriff Darrin Hooker

Approve Agenda:

Motion to approve agenda was made by Commissioner Scott Burton, with a second by Commissioner Richard Leal, 3 yes votes.

Approve Minutes:

Motion to approve the 07-01-2014 Regular Meeting Minutes was made by Commissioner Scott Burton, with a second by Commissioner Richard Leal, 3 yes votes.

Approve Accounts Payable:

Motion to Approve Accounts Payable and Payroll from 07-01-2014 through 07-15-2014 was made by Commissioner Richard Leal, with a second by Commissioner Kendell Buzard, 3 yes votes.

Informational Items: – None.

Public Requests – None.

Resolutions – Ordinances – Proclamations:

- a. Approve Ordinance 2014-08 Authorizing the Execution and Delivery of a Loan Agreement Between Roosevelt County and the New Mexico Finance Authority for the Purpose of Financing the Repair, Replacement, Construction, Upgrading and Acquisition of the HVAC System in the County Courthouse – David Buchholtz stated the loan amount was \$2,875,00 and would be a senior loan. Motion to approve was made by Commissioner Richard Leal, with a second from Commissioner Kendell Buzard. 3 yes votes by roll call.
- b. Approve Resolution 2014-37 Declaring July 14 through July 18, 2014 as “New Mexico Hunger Week” – County Manager Charlene Webb stated the North Central New Mexico Economic Development District drafted this resolution to bring to light the issue of child hunger. Motion to approve was made by Commissioner Kendell Buzard, with a second from Commissioner Scott Burton. 3 yes votes by roll call.
- c. Approve Resolution 2014-38 Approving Final Budget Adjustments – County Manager Charlene Webb stated approval was needed to finalize the fiscal year. First consideration was \$134,346.25 for the new magistrate facility which will be recouped through the lease agreement with Administrative Office of the Courts – AOC. The second consideration is allocate funds for the emergency HVAC renovations and mold remediation for the courthouse. Incurred expenses total \$565,549.07 which will be reimbursed through the ordinance 2014-08. The third consideration is an upgrade to the security for the Detention Center totaling \$237,394.97, which was offset by \$786,237 for housing inmates from other counties. Motion to approve was made by Commissioner Scott Burton, with a second from Commissioner Richard Leal. 3 yes votes by roll call.

New Business:

- a. Accept Petition to Stop the Proposal for the Legal Sale on Marijuana in Roosevelt County – Arkie Kiehne stated Santa Fe would legalize the sale of recreational marijuana in the state of New Mexico and he felt Roosevelt County needs to take a proactive stance against the proposal. He presented a petition with 830 signatures. Under Sheriff Malin Parker stated that marijuana is the Mexican drug cartel’s number one source of funding, with the legalization of marijuana, the cartel would have to import harsher drugs to make up for the profit loss. These drugs would cause more violent crimes

and be a detriment to the county. Wade Frazee stated that the ingestible marijuana is very dangerous to the children, teens and adults, and enticing to the kids. Legalizing it sends a message to our kids that it is ok or normal and acceptable. Leon Nall stated the negative effects on lives and families in the community would not be worth the tax advantage. Motion to accept the petition and direct County Attorney Rick Queener to formulate a resolution was made by Commissioner Richard Leal, with a second from Commissioner Scott Burton. 3 yes votes.

- b. National Flood Plain Insurance Program Presentation and Approval to begin the Application Process to Enroll in the Program – Bill Borthwick gave a presentation. Motion to table was made by Commissioner Kendell Buzard, with a second from Commissioner Scott Burton. 3 yes votes.
- c. Retroactive Approval for Application for CDWI Funds – County Manager Charlene Webb stated this was a retroactive approval for a grant for \$6,332 for the DWI program. Motion to approve was made by Commissioner Scott Burton, with a second from Commissioner Richard Leal. 3 yes votes.
- d. Approve CivicHR Application Tracking System Proposal – HR Manager Jena Wilbanks stated this program will track the applicant pool and accept applications online. Funding for this program is not included in the budget and would cost \$4,000, however funds could be reallocated. Motion to approve was made by Commissioner Scott Burton, with a second from Commissioner Richard Leal. 3 yes votes.

Old Business: - None.

Contracts – Agreements – Procurements:

- a. Approve Staffing and Dental Services Agreement – Roosevelt County Detention Administrator David Casanova stated this agreement would allow for dental work to be done in the facility. Motion to approve was made by Commissioner Richard Leal, with a second from Kendell Buzard. 3 yes votes.
- b. Approve Agreement for Inmate Confinement Between the County of Roosevelt and the County of Guadalupe – Roosevelt Detention Administrator David Casanova stated Guadalupe County had an agreement with a private prison and this agreement would be for over max capacity and would be mostly female inmates. Motion to approve was made by Commissioner Scott Burton, with a second from Richard Leal. 3 yes votes.
- c. Approve Agreement for Inmate Confinement Between the County of Roosevelt and the County of Taos – Roosevelt Detention Administrator David Casanova stated Taos County had requested housing for an inmate. Motion to approve was made by Commissioner Richard Leal, with a second from Scott Burton. 3 yes votes.
- d. Approve Agreement for Inmate Confinement Between the County of Roosevelt and the County of Rio Arriba – Roosevelt Detention Administrator David Casanova stated Rio Arriba had requested housing for inmates. Motion to approve was made by Commissioner Scott Burton, with a second from Kendell Buzard. 3 yes votes.
- e. Approve Agreement for Inmate Confinement Between the County of Roosevelt and the County of Chaves – Roosevelt Detention Administrator David Casanova stated this agreement was for juveniles. Motion to approve was made by Commissioner Richard Leal, with a second from Kendell Buzard. 3 yes votes.
- f. Approve Samba Safety Master Service Agreement Between the County of Roosevelt and Samba Safety – HR Manager Jena Wilbanks stated this program is a driver risk management system that automatically monitors our drivers on a monthly basis. Motion to approve was made by Commissioner Richard Leal, with a second from Scott Burton. 3 yes votes.
- g. Approve Memorandum of Understanding for New Mexico Driver Information Between the County of Roosevelt and Samba Safety – Motion to approve was made by Commissioner Scott Burton, with a second from Richard Leal. 3 yes votes.

Elected Officials/Department Heads Report:

- a. RCCDC – RCCDC Director Stan Livengood reported that he had met with all the towns and villages of Roosevelt County. The web site is taking most of his time and Roosevelt County placed ad in the New Mexico edition of Business Expansion Journal.
- b. USDA Wildlife Specialist – Not Present.
- c. Assessor – Not present.
- d. Indigent – Motion to go into Indigent Meeting was made at 10:36 a.m. by Commissioner Scott Burton, with a second from Commissioner Kendell Buzard. 3 yes votes by roll call.
 - a. Total Claims – 49 - \$153,799.61, Total Approved – 33- \$134,112.04, Total Denied – 13 - \$18,688.57, Total Pending – 3. Roosevelt General has 35 claims, 23 approved - \$105,933.15, 11 denied - \$18,687.57 and 1 pending. Covenant Medical Center has 4 claims, 3 approved - \$18,000, 1 denied. Lubbock University Medical Center has 2 claims, 1 approved - \$6,000, 1 denied. Air Ambulance Service has 1 claim approved - \$1,000. Portales Ambulance Service has 6 claims approved - \$3,178.89. Clovis Ambulance Service has 1 claim pending - \$1,000. Motion to adjourn from Indigent Meeting was made at 10:39 a.m. by Commissioner Richard Leal, with a second from Commissioner Kendell Buzard. 3 yes votes by roll call.

Motion to approve IHC Quarterly Report and Claims was made by Commissioner Scott Burton, with a second from Commissioner Richard Leal. 3 yes votes

- e. Treasurer – Not Present.
- f. Sheriff – Under Sheriff Malin Parker reported Magistrate Probation office is temporarily located in the Sheriff's Department and Tamara Peel has clients filling probation hours by cleaning the offices. The Sheriff's Department has also burned many tumbleweeds. Sheriff Darren Hooker received a welcome back from his trip.
- g. Detention – Roosevelt County Detention Administrator David Casanova reported 80 inmates, 20 female, 10 from Colfax County, 1 from Guadalupe County, 1 from Quay County. 1 Juvenile in Curry County.
- h. Clerk – County Clerk DeAun Searl reported her office had hired 2 new employees.
- i. Road – Road Superintendent Ricky Lovato reported his department was busy shredding.
- j. Risk Management – HR Manager Jena Wilbanks reported that this year's RAP, Risk Awareness Program, needed to wrap up and that the new year of RAP will begin in August. July 25th is the date for the county picnic and families are encouraged to attend.
- k. Administration – County Manager Charlene Webb reported the office was busy with fiscal year end.
- l. Fire Depts. /County Fire & EMS Association – Not present.
- m. Commissioner – No Report.

Executive Session:

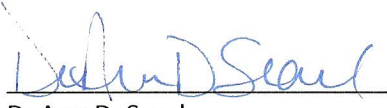
Motion to go into Executive Session was made at 10:51 a.m. by Commissioner Scott Burton, with a second by Commissioner Richard Leal. 3 yes votes by roll call. Motion to adjourn from Executive Session was made at 11:34 a.m. by Commissioner Richard Leal, with a second by Commissioner Scott Burton. 3 yes votes by roll call.

Any Action Required from Executive Session – None.

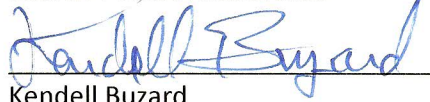
Media Communication - None.

Adjourn - Meeting adjourned at 11:35 a.m.

ATTEST:


DeAun D. Searl
County Clerk

BOARD OF ROOSEVELT
COUNTY COMMISSIONERS


Kendell Buzard
Commission Chairman

