

July 1, 2014
Portales City Council Chambers
Memorial Building
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting Tuesday, July 1, 2014, at 9:00 a.m. in the Portales City Council Chambers at the Memorial Building with those present being: Commissioner Bill Cathey, Commissioner Richard Leal, Commissioner Jake Lopez, County Manager Charlene Webb, Administrative Assistant Laci Taylor, County Clerk DeAun Searl, Road Supervisor Juan Dominguez, Under Sheriff Malin Parker, Sheriff Deputy Shawn Gore, Treasurer Nancy Belcher, Finance Administrator Daniel Saiz, Wildlife Specialist Cliff Ruppert, County Attorney Rick Queener, Pastor Gary Piepkorn, Stan Livengood, Johnny Montiel, Mike Miller, Gary Spinks, Jay Pavlik, Orlando Uliberri, Judge Donna Mowrer, Greg McFarland, Mike Clark, Williamson Restoration Representatives John Espindola, Pat Ecdillo, Jay Espindola, Chris Hunter, Jeremy Wooten, Allen Anaya, and PNT Staff Writer Christina Calloway. Not Present was Commissioner Kendell Buzard and Commissioner Scott Burton.

Call to Order – Commissioner Bill Cathey at 9:00 a.m.

Invocation – Pastor Gary Piepkorn

Pledge – Under Sheriff Malin Parker

Approve Agenda:

Motion to approve agenda was made by Commissioner Jake Lopez, with a second by Commissioner Richard Leal, 3 yes votes.

Approve Minutes:

Motion to approve the 06-10-2014 Regular Meeting Minutes was made by Commissioner Richard Leal, with a second by Commissioner Jake Lopez, 3 yes votes.

Motion to approve the 06-16-2014 Special Meeting Minutes was made by Commissioner Bill Cathey, with a second by Commissioner Richard Leal. 3 yes votes.

Approve Accounts Payable:

Motion to Approve Accounts Payable and Payroll from 06-10-2014 through 07-01-2014 was made by Commissioner Richard Leal, with a second by Commissioner Jake Lopez, 3 yes votes.

Informational Items:

a. Williamson Restoration representatives John Espindola provided a presentation of the retro-fit for the HVAC project for the courthouse. Completion date is set for early August. A Variant Refrigerant Volume or VRV System will replace the current system. Refrigerant piping will replace the water piping. This system will allow for more ventilation and better control of the temperature.

Public Requests – None.

Elected Officials/Department Heads Report:

- a. RCCDC – RCCDC Director Stan Livengood reported he is working with state land management to utilize the state land in Roosevelt County. He is working with Jeff Kepert on the wind project. He will also meet with Causey Village on Tuesday the 8th.
- b. USDA Wildlife Specialist – Cliff Ruppert reported on the fiscal year 13-14, finding total damages at \$24,346.00 in Roosevelt County. The quarterly report showed \$6944.00. Currently he is working 2 properties concerning predators.
- c. Assessor – Not present.
- d. Indigent – Not Present.
- e. Treasurer – Treasurer Nancy Belcher reported her office had a good response to the delinquent letters. The NM Tax & Revenue Dept sold all 12 of the properties on the auction block. The collection rate is at 96%.
- f. Sheriff – Under Sheriff Malin Parker reported that a self-inflicted shooting had occurred in Roosevelt County. The victim is in critical condition. Johnathan Brashear is attending the academy. One position is open. Also reported that the MPO is housed at the sheriff's department.
- g. Detention – Not present.

- h. Clerk – County Clerk DeAun Searl reported that her office is in the process of interviewing for the 2 open positions. She is also waiting on the delivery schedule from the Secretary of State for the new Dominion voting tabulators and removal of the old equipment.
- i. Road – Road Supervisor Juan Dominguez reported working on washouts, patching and routine maintenance.
- j. Risk Management – Not present.
- k. Administration – County Manager Charlene Webb reported the office was busy opening and closing the fiscal year. She was also working on approving the preliminary budget.
- l. Fire Depts./County Fire & EMS Association – Not present.
- m. Commissioner – Commissioner Jake Lopez reported attending meetings in Deming, Santa Fe and Albuquerque.

Old Business: - None.

New Business:

- a. Approve donation of Unit 125 a 2006 Ford Expedition from the Sheriff's Department to the Causey Fire Department – Under Sheriff Malin Parker stated that due to the mileage and maintenance of this vehicle and the need in the Causey Fire Dept. a donation was requested. Motion to donate was made by Commissioner Richard Leal, with a second from Commissioner Jake Lopez. 3 yes votes
- b. Approve to dispose of a 1960 Michigan Loader for the Road Department – Road Supervisor Juan Dominguez stated that this equipment was obsolete. Motion to dispose was made by Commissioner Jake Lopez with a second from Richard Leal. 3 yes votes.

Contracts – Agreements – Procurements:

- a. Approve Amendment to Food Service Agreement – Finance Administrator Daniel Saiz stated Trinity is amending the Food Service Agreement to reflect an adjustment of the meal prices pursuant to market inflation in the contract. Motion to approve was made by Commissioner Bill Cathey, with a second from Jake Lopez. 3 yes votes.
- b. Approve Contract Renewal with L.N. Curtis and Sons to Supply Protective Firefighting Gear – Finance Administrator Daniel Saiz stated this contract for renewal purposes at a competitive rate. Motion to approve was made by Commissioner Richard Leal, with a second from Jake Lopez. 3 yes votes.
- c. Approve Agreement to House Inmates between Lea County and Roosevelt County – Finance Administrator Daniel Saiz stated this contract is to house Roosevelt Inmates in Lea County when space is unavailable in RCDC. Motion to approve was made by Commissioner Jake Lopez, with a second from Richard Leal. 3 yes votes.
- d. Approve Renewal of Tower Lease Agreement – Finance Administrator Daniel Saiz stated the tower is rented through ENMU for radio transmitters for the sheriffs department. Motion to approve was made by Commissioner Bill Cathey, with a second from Jake Lopez. 3 yes votes.
- e. Approve Contract for Library Services with the New Mexico Department of Cultural Affairs State Library Division – Finance Administrator Daniel Saiz stated these funds are used to purchase books for the Book Mobile. Motion to approve was made by Commissioner Jake Lopez, with a second from Richard Leal. 3 yes votes.
- f. Approve Memorandum of Agreement between New Mexico Department of Health and Roosevelt County Government – Finance Administrator Daniel Saiz stated these funds are used for janitorial services and Roosevelt County receives \$1,000 per month. Motion to approve was made by Commissioner Jake Lopez, with a second from Bill Cathey. 3 yes votes.
- g. Approve Interactive Procurement Technologies Agreement for Services – Finance Administrator Daniel Saiz stated this is a web based system providing on-line bidding services for RFP's. Motion to approve was made by Commissioner Richard Leal, with a second from Jake Lopez. 3 yes votes.
- h. Approve Mike Miller's Contract for Professional Services – Finance Administrator Daniel Saiz stated this contract is to continue Mike Miller's services. Motion to approve was made by Commissioner Jake Lopez, with a second from Richard Leal. 3 yes votes.
- i. Approve Work and Financial Plan between Roosevelt County and USDA Animal and Plant Health Inspection Service Wildlife Services – County Manager Charlene Webb stated this contract is to continue the services with Cliff Ruppert. Motion to approve was made by Commissioner Bill Cathey, with a second from Jake Lopez. 3 yes votes.
- j. Approve Cooperative Agreement and Resolution 2014-34 for CAP Project – County Manager Charlene Webb stated this resolution is to provide road funds. State contributes 75% and the county provides 25%. Motion to approve was made by Commissioner Richard Leal with a second by Commissioner Bill Cathey. 3 yes votes by roll call.
- k. Approve Cooperative Agreement and Resolution 2014-35 for COOP Project – County Manager Charlene Webb stated this resolution is to provide road funds. State contributes 75% and the county

provides 25%. Motion to approve was made by Commissioner Jake Lopez with a second by Commissioner Bill Cathey. 3 yes votes by roll call.

- I. Approve Cooperative Agreement and Resolution 2014-36 for School Bus Project – County Manager Charlene Webb stated this resolution is to provide road funds. State contributes 75% and the county provides 25%. Motion to approve was made by Commissioner Bill Cathey with a second by Commissioner Richard Leal. 3 yes votes by roll call.

Resolutions – Ordinances – Proclamations: None

Executive Session:

Motion to go into Executive Session was made at 10:32 a.m. by Commissioner Richard Leal, with a second by Commissioner Jake Lopez. 3 yes votes by roll call. Motion to adjourn from Executive Session was made at 11:06 a.m. by Commissioner Jake Lopez, with a second by Commissioner Richard Leal. 3 yes votes by roll call.

Any Action Required from Executive Session – None.

Media Communication - None.

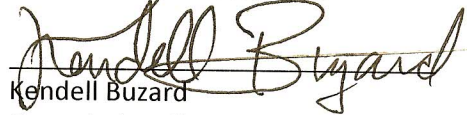
Adjourn - Meeting adjourned at 11:07 a.m.

ATTEST:



DeAun D. Searl
County Clerk

BOARD OF ROOSEVELT
COUNTY COMMISSIONERS



Kendell Buzard
Commission Chairman

