

May 20, 2014
Roosevelt County Courthouse
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting Tuesday, May 6, 2014, at 9:00 a.m. in the Commission Room in the courthouse with those present being: Commissioner Kendell Buzard, Commissioner Bill Cathey, Commissioner Richard Leal, Commissioner Jake Lopez, Commissioner Scott Burton, County Manager Charlene Webb, Administrative Assistant Laci Taylor, Finance Administrator Daniel Saiz, Administrative Assistant Mandi Park, County Clerk DeAun Searl, Chief Deputy Clerk Stephanie Hicks, Road Superintendent Ricky Lovato, Detention Center Administrator David Casanova, Sheriff Darren Hooker, Under Sheriff Malin Parker, Treasurer Nancy Belcher, Assessor Kenner Carrasco, Chief Deputy Assessor Stevin Floyd, , County Attorney Rick Queener, Pastor Gary Piepkorn, Stan Livengood, Johnny Montiel, TriState Careflight Scott Stamper, RGH Grey McFarland, Raymond Mondragon, Ann Pettigrew, D'Shawn Osburn, Alva Carter Jr, Alan Carter, and PNT Staff Writer Lillian Bowe.

Call to Order - Kendell Buzard at 9:00 a.m.
Invocation – Pastor Gary Piepkorn
Pledge – Under Sheriff Malin Parker

Approve Agenda - Commissioner Kendell Buzard made a request to move Item 6 with the exception of Indigent to follow Item 10. Motion to approve amendment of agenda was made by Commissioner Richard Leal, seconded by Commissioner Jake Lopez, 4 yes votes. Commissioner Kendell Buzard made the motion to approve amended agenda, 4 yes votes. Commissioner Scott Burton not present.

Approve Minutes - Motion to approve the 05-06-2014 Commission Meeting Minutes was made by Commissioner Bill Cathey, seconded by Commissioner Jake Lopez, 4 yes votes.

Approve Accounts Payable - Motion to Approve Accounts Payable and Payroll from 05-06-2014 through 05-20-2014 was made by Commissioner Jake Lopez, seconded by Commissioner Richard Leal, 4 yes votes.

Informational Items - Scott Stamper with TriState CareFlight stated that supplemental insurance, MASA, was available to help cover the cost of medically necessary transport by air and land. A helicopter is stationed at Roosevelt General Hospital.

Public Requests:

- a. Alva Carter Jr and Alan Carter asked that the Agriculture Burn in the County Burn Ban be lifted. Farmers are needing to burn off lands coming out of CRP in order to prepare the land for farming.
- b. Ann Pettigrew asked the commission to revisit the subdivision exemption. The exemption that requires a survey needs to be more specific when dealing with quarter sections.
- c. Raymond Mondragon reported on the job fair held in Curry County in which Roosevelt County was represented. 362 persons attended the fair. Mr. Mondragon also expressed his appreciation to Chairman Buzard for his service on the LGMC Committee, Commissioner Cathey for his service on the EPCOG Board and Roosevelt County for participating in the P4 Group. An invitation for the elected officials was extended to the EPGOC meeting on June 11th at the YAM Theater.

Elected Officials/Department Heads Report:

- d. **Indigent.** Motion was made to go into Indigent Meeting at 9:30 a.m. by Commissioner Bill Cathey with a second from Commissioner Jake Lopez. 4 yes votes by roll call. An appeal for one claim for \$6,000 to RGH was presented. Motion to adjourn from Indigent Meeting was made at 9:33 a.m. by Commissioner Bill Cathey with a second from Commissioner Jake Lopez 4 yes votes by roll call. Motion to approve Indigent Claim was made by Commissioner Bill Cathey with a second by Commissioner Kendell Buzard. 4 yes votes.

Old Business:

- a. **Appoint Representative to the NM/AZ Coalition of Counties Board.** County Attorney Rick Queener stated that having a member on this board is important for the future of Roosevelt County. He proposed straight time and per diem for travel if he were to be appointed. Commissioner Bill Cathey recommended Commissioner Kendell Buzard be appointed for a trial period. Motion was made by Bill Cathey to appoint Commissioner Kendell Buzard with a second by Commissioner Jake Lopez. 5 yes votes. Commissioner Scott Burton now present.

New Business:

- a. **Approval of NMFA Public Project Revolving Fund Building Application and Resolution 2014-29 Authorizing and Approving Submission of a Completed Application for Financial Assistance and Approval to the NMFA.** County Manager Charlene Webb stated that this resolution would allow Roosevelt County to submit an application for a loan not to exceed \$2,000,000 to complete the HVAC and electrical work required for the courthouse. This resolution is not binding however it is required

to apply. Another option is to look to the local banks. Motion was made by Commissioner Bill Cathey to approve with a second by Commissioner Kendell Buzard. 5 yes votes by roll call.

- b. Retroactive Approval of Memorandum of Agreement between New Mexico Department of Health and Roosevelt County Government. County Manager Charlene Webb stated Rick Queener and herself had signed the MOA in the interest of time. This approval is needed to retroactively approve her signature to receive \$12,000 from the Department of Health for janitorial assistance for the Health Office. Motion was made by Commissioner Jake Lopez with a second by Commissioner Scott Burton. 5 yes votes by roll call.

Contracts – Agreements – Procurements:

- a. Approval of Application for New Mexico State Agency for Federal Property Assistance Program – County Manager Charlene Webb stated this program gives Roosevelt County the opportunity to participate in the state surplus program. Motion to approve was made by Commissioner Bill Cathey with a second from Commissioner Jake Lopez. 5 yes votes.

Resolutions – Ordinances – Proclamations:

- a. Approve Resolution 2014-30 a Resolution Declaring Emergencies with Regard to Purchasing and Use of Fireworks. Motion for approval was made by Commissioner Richard Leal with a second from Commissioner Scott Burton. 5 yes votes by roll call.
- b. Approve Resolution 2014-31 a Resolution Declaring a Fire Danger Emergency in Roosevelt County. Motion to approve with the agriculture exception was made by Commissioner Scott Burton with a second from Commissioner Richard Leal. 5 yes votes by roll call.
- c. Notice of Intent to Adopt Ordinance 2014-07 An Ordinance Establishing a Special Procedure for Administration of Taxes on Real Property Divided or Combined Prior to the Recordation of the Plat or Deed Evidencing said Transfer of Real Property and Requiring a Certificate Issued by the Roosevelt County Treasurer Establishing that Property Tax Obligations are Current Prior to any Subdivision Plat or Claim of Exemption. Motion to table was made by Commissioner Richard Leal with a second from Commissioner Jake Lopez. 5 yes votes by roll call.

Elected Officials:

RCCDC - Roosevelt County Community Development Corporation Director Stan Livengood stated that Kathy Jennings was planning on opening a general store in Dora. He would be attending a meeting in Floyd in June. He also spoke with Ed Stock with Gator Hydro Incineration about possibly opening in Roosevelt County.

USDA Wildlife Specialist – Not Present

Assessor – Assessor Kenner Carrasco reported notice of value and protest time is over. Value is up to 33 million actual and 11 million assessed. Livestock values went down. Oil & Gas was assessed and notices went out May 1st. Business as usual in the office. The department budget was discussed.

Treasurer – Treasurer Nancy Belcher reported 94% has been collected for 2013 year, with \$400,000 left to be collected out of \$7,000,000. These numbers are approximate. Delinquent tax notices go out June 10th. 98 ¼% of 2012 taxes were collected so in comparison this year is looking good. The department budget was discussed.

Sheriff – Under Sheriff Malin Parker reported his office is running smoothly, business as usual. The department budget was discussed.

Detention - Detention Center Administrator David Casanova reported housing 124 inmates, 19 are female, 40 from Eddy County, 11 from Colfax County, 1 from Curry County. The Detention Office has collected \$710,000 from housing inmates. Due to the problems at the courthouse the bunks project has been put on hold and the doors project is wrapping up. The department budget was discussed.

Clerk – County Clerk DeAun Searl reported that the Alternate Site Voting opened on May 17th and is running smoothly. Business as usual in the office. The department budget was discussed.

Road - Road Superintendent Ricky Lovato reported that the Caliche crew refurbished 4 miles of SRR L and have moved on the SRR 5. Rehabilitation on S RR 3 is finished and S RR O is in the works, and work is being done on 35 cattle guards. The department budget was discussed.

Risk Management – Not Present.

County Manager - County Manager Charlene Webb reported that the mold has been removed and now dealing with the heat has become the issue. Business as usual. Raymond Mondragon requested \$750 for the P4 job fairs. Budgets for the following offices were discussed General Revenues, Commission,

Administration, Maintenance, Rural Addressing/GIS, and Fairgrounds. Miscellaneous requests were also discussed.

Fire Departments/County Fire & EMS Association - Not Present.

Commissioners – No Report.

2014-15 Preliminary Budget:

The 2013/2014 budget balanced. Insurance costs are going up 16% and the county will not consider covering that expense as a cost of living increase. A meeting was scheduled for 7:00 a.m. Tuesday May 27, 2014 for the budget.

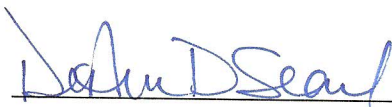
Executive Session – None.

Any Action Required from Executive Session – None.

Media Communication - None.

Adjourn - Meeting adjourned at 12:12 p.m.

ATTEST:



DeAun D. Searl
County Clerk

BOARD OF ROOSEVELT
COUNTY COMMISSIONERS



Kendell Buzard
Commission Chairman

