

April 16, 2019
County Commission Room
Roosevelt County Courthouse
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting Tuesday, April 16, 2019, at 9:00 a.m. in the County Commission Room in the Roosevelt County Courthouse with those present being: Commissioner Paul Grider, Commissioner Tina Dixon, Commissioner Lewis Shane Lee, Commissioner Dennis Lopez, County Manager Amber Hamilton, County Attorney Randy Knudson, Clerk Stephanie Hicks, Treasurer Layle Sanchez, GIS Technician Johnny Montiel, Sheriff Malin Parker, Lieutenant Javier Sanchez, Road Superintendent Ricky Lovato, RCDC Administrator Justin Porter, also with RCDC Lieutenant Shayla Ramsey, Sergeant Rodriguez, Cadet Griffin, Roosevelt County Community Development Corp (RCCDC) Director Bill Hendrickson, Pastor Kelly Fulfer, with EPCOG Sandy Chancey and Raymond Mondragon, Jane Martin and Eastern New Mexico News Staff Writer David Grieder. Absent Commissioner Matthew Hunton.

Call to Order - Chairman Lee at 9:00 a.m.

Invocation - Pastor Fulfer

Pledge - Commissioner Lee

Approval of Agenda:

Motion to approve agenda was made by Commissioner Grider with a second from Commissioner Lopez. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

Approval of Minutes:

Motion to amend and approve April 2, 2019 minutes to correct the acronym CDBG, under the Managers report, was made by Commissioner Lopez with a second from Commissioner Grider. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

Motion approve April 8, 2019 special meeting minutes was made by Commissioner Lee with a second from Commissioner Grider. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

Public Requests: Jane Martin asked the commission to consider having their meetings in the evening so that more of the community could have the opportunity to attend them. She also stated the County Public Request Form has old information on it and asked that it be corrected. Ms. Martin is part of the NM Coalition and their entity is looking into the integrity of all elections.

Elected Officials/Department Heads Reports:

Clerk: Clerk Hicks reported it is time for the NMC Board Election. Letters have either been mailed or hand delivered to each elected official. The letter states the deadline for nominations and when & where the election will be held.

Planning/GIS: GIS Technician Montiel reported on the 267 Fire that was in our county on April 10, 2019. The county Road Department had blades to the fire location very quickly as well as all the called out emergency responders. 25 tankers were dispatched but about 50 tankers showed up from our bordering counties and also from west Texas. 4 homes were lost and approximately 1800 acres. It was very much a joint effort putting this fire out. He thanked all who came out to work the fire.

Road: Road Superintendent Lovato reported his crew is working on cattle guards and routine maintenance. LGRF and CAPS are either underway or will be very soon. They are still receiving their new equipment and the last of it should be here in June. Lovato thanked the Commissioners and Manager Hamilton for the protective gear that his department has received. During the 267 Fire last week this gear came in very useful.

Manager: Manager Hamilton reported the city and the county are in negotiations on a Joint Powers Agreement concerning the city helping with county fires and the county housing the city detainees at RCDC. We are gearing up for the 2020 Census. All government entities within the county will be asked to help with "Complete County Count". The goal is to get all government entities involved in a Joint Resolution. Arch Volunteer Fire Department did not receive funding last year. They are working on becoming compliant to receive funding this next FY.

Commissioners: Commissioner Lee thanked the Sheriff and Road Department for helping pick up the abundance of trash south of town. He would like for the commission to offer rewards for the conviction of illegal dumping in the county and asked for that to be on the next agenda. Commissioner Lopez reread the letter from Extension Agent Kircher and wants to fund his request of a part time person.

New Business:

- a. **Report of Road Viewer Committee Regarding Requested Closure of N RR AK between N RR 2 ½ and N RR 3 and Possible Action in Regards to Closure Request:** Road Superintendent Lovato reported Road Supervisor Juan Dominguez and Clerk Hicks met the Appointed Road Viewers and stated it is the recommendation of the viewers to close .4 of the mile, from the driveway north to the closed section line of N RR AK. Motion was made to close said portion of the road by Commissioner Dixon with a second from Commissioner Grider. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.
- b. **Consideration of Eastern Plains Council of Governments Membership for Roosevelt County:** Executive Directory Sandy Chancy shared what being a member of EPCOG provides to the counties.

The annual dues are \$3,582. Motion to renew our membership was made by Commissioner Lopez with a second from Commissioner Dixon. Discussion: The commission needs to see all the expenditures and income for FY20 budget before making a final decision. Commissioner Lopez amended his motion to table the renewal vote until the May 7th meeting, Commissioner Dixon seconded the amended motion. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

- c. **Request for Approval of FY20 County Fire Protection Fund Application for Arch Volunteer Fire Department:** Motion to approve was made by Commissioner Lopez with a second from Commissioner Grider. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.
- d. **Request for Approval of FY20 County Fire Protection Fund Application for Milnesand Volunteer Fire Department:** Motion to approve was made by Commissioner Lee with a second from Commissioner Dixon. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

Resolutions – Ordinances – Proclamations:

- a. **Consideration of Proclamation Designating the First Full Week of May as National Correctional Employees Week:** Administrator Porter gave a visual how stressful the job can be for his staff, then read said proclamation to the commission. Motion to approve was made by Commissioner Lopez with a second from Commissioner Grider. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

Contracts – Agreements – Procurements:

- a. **Consideration of Contract for Telecommunications and Utility Accounts Audit with Troy & Banks Consultants:** Motion to approve was made by Commissioner Lopez with a second by Commissioner Grider. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.
- b. **Consideration of Contract Services Agreement for Communication Services with Yucca Telecom:** Motion to approve was made by Commissioner Lee with a second by Commissioner Lopez. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.
- c. **Request for Approval to Contract for FY19 Financial Audit with Cordova CPA's LLC Upon Approval by the Office of the State Auditor:** Motion to approve was made by Commissioner Grider with a second by Commissioner Lee. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.
- d. **Request for Ratification of FY20 Preliminary Local Government Road Fund Awards from NM Department of Transportation:** Motion to approve was made by Commissioner Lopez with a second by Commissioner Grider. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

Executive Session:

Motion to go into Executive Session Pursuant to 10-15-1 N.M.S.A. (1978)H(2) limited personnel matters and (7) attorney-client privileged information pertaining to threatened or pending litigation, specifically the McFarlin vs. Roosevelt County, Hernandez vs. Roosevelt County, Parrish vs. Roosevelt County, Natural Chem Holdings, National Prescription Opiate Litigation, and NMTRD Litigation was made at 10:06 a.m. by Commissioner Grider with a second from Commissioner Lee. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes. Chairman Lee called for a 10 minute break.

Those attending Executive Session at 10:20 a.m. were: Commissioner Lee, Commissioner Lopez, Commissioner Dixon, and Commissioner Grider, Manager Hamilton and Attorney Knudson. Manager Hamilton and Attorney Knudson left the meeting at 10:25.

Motion to come out of Executive Session was made at 11:13 a.m. by Commissioner Grider with a second from Commissioner Lopez. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

- a. Commissioner Lee stated only the items mentioned above were discussed and that no action was taken in the executive session. No Action Needed, No Action Taken

Media Communication: NONE

Adjourn: Meeting adjourned at 11:14 a.m.

ATTEST:

Stephanie Hicks
County Clerk



BOARD OF ROOSEVELT
COUNTY COMMISSIONERS

Lewis Shane Lee
Commission Chairman

Matthew Hamilton

