

February 3, 2015
Portales Municipal School District Board Room
LC Cozzens Administrative Offices Building
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting Tuesday, February 3, 2015, at 9:00 a.m. in the Portales Municipal School District Board Room, LC Cozzens Administrative Offices Building with those present being: Commissioner Richard Leal, Commissioner Jake Lopez, Commissioner Lewis Shane Lee, Commissioner Gene Creighton, County Manager Amber Hamilton, Administrative Assistant Laci Taylor, County Clerk DeAun Searl, Treasurer Layle Sanchez, Assessor George Beggs, Assessor Chief Deputy Stevin Floyd, Road Superintendent Ricky Lovato, GIS Technician Johnny Montiel, County Attorney Rick Queener, Administrative Assistant Mandi Park, Sheriff Malin Parker, Roosevelt County Detention Center Administrator David Casanova, Connie Moyers, Kevin Spears, and PNT Managing Editor Alyssa Boswell. Absent was Commissioner Kendell Buzard.

Call to Order - Commissioner Jake Lopez at 9:00 a.m.

Invocation - Commissioner Gene Creighton

Pledge - Commissioner Richard Leal

Approve Agenda:

Motion to approve agenda was made by Commissioner Richard Leal with a second from Commissioner Lewis Shane Lee. Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes.

Approve Minutes:

Motion to approve Minutes of 1-15-2015 Special Meeting was made by Commissioner Richard Leal with a second from Commissioner Gene Creighton. Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes.

Approve Accounts Payable and Payroll:

Motion to Approve Accounts Payable and Payroll from 1-06-2015 through 2-03-2015 was made by Commissioner Gene Creighton with a second by Commissioner Lewis Shane Lee. Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes.

Informational Items:

County Manager Amber Hamilton introduced Kevin Spears as the Courts CEO.

Public Requests: None.

Elected Officials/Department Heads Report:

- a. Assessor - Assessor George Beggs reported he and Stevin Floyd would be traveling to Santa Fe for a mandatory meeting and business as usual in his office.
- b. Clerk - County Clerk DeAun Searl reported the school board election was today and business as usual in her office.
- c. Sheriff - Sheriff Malin Parker reported yearly statistics from January 2014 to January 2015: 5,185 calls to service, which averages 21 calls per day; 764 incident reports; 197 traffic crashes worked; 202 warrant list arrests with new charges; executed over 350 warrants for arrest; 905 prisoner transports; over 3,000 civil process and services served.
- d. Treasurer - Treasurer Layle Sanchez reported a return of \$1,909.29 on investments for the month of December. A representative from the Property Tax Division is in Roosevelt County working on the delinquent properties, preparing for the tax sale tentatively scheduled for March. Current property tax is 56% collected and delinquent tax is 70% collected. The percentage of delinquent tax collection is projected to rise this month.
- e. RCDC - RCDC Administrator David Casanova reported 71 inmates, 61 males, 10 females, 1 juvenile in Curry County. Mr. Casanova is looking to transport the juvenile to another county due to the rate increase in Curry County. One inmate has been transported to RGH and

- should be released from the hospital tomorrow. Currently there are 5 unfilled positions; however, a new schedule is in place that allows for more flexibility to cover posts.
- f. Healthcare Assistance and Capital Projects - Capital Projects Administrator Mandi Park reported that all CDBG projects are on task. Mike Miller is taking current requests to the legislator this week. Commissioner Gene Creighton made a motion to go into Indigent session at 9:03 a.m. with a second from Commissioner Richard Leal. Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes. Healthcare Assistance Administrator Mandi Park reported a total of 34 claims, 7 to consider, 2 to approve, 5 to deny, the rest are pending further investigation. Motion to adjourn from indigent session was made by Commissioner Richard Leal at 9:19 a.m. with a second from Commissioner Lewis Shane Lee. Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes. Commissioner Gene Creighton made a motion to approve the 2 claims and deny the 5 claims as requested with a second from Commissioner Lewis Shane Lee. Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes.
 - g. GIS/Rural Addressing/Floodplain Management - Rural Addressor Johnny Montiel reported working on updates to send to the state with GPS coordinates on mobile homes and creating a workflow to identify sites of the wind turbines as they are built that include GPS and Latitude & Longitude coordinates. GIS Administrator Johnny Montiel reported finishing work on the LGRF map, 2 claims of exemption are in the process of approval pending additional information and a summary subdivision that will be ready for the February 17th meeting. Floodplain Management Coordinator Johnny Montiel reported one additional site inspection to complete.
 - h. Road - Road Superintendent Ricky Lovato reported working on potholes and road maintenance from the snow. A meeting with JP Weatherford from Blatner Energy took place last week as they completed the O&M pad and will be starting the substation for the wind towers. Juan is working to finish the Coop projects for 2013-2014 on RR 8 today. Darrel has received materials for 2 miles of a bus route on RR P for completion in 2 weeks. A meeting with a Wagner representative to trade in 3 pieces of equipment in order to lease 2 new pieces of equipment to reduce maintenance in the budget. A 90 day offer from Wagner is offered to the commission for consideration.
 - i. Extension Office - Connie Moyers reported her staff is gearing up for the Ag-Expo and she has presented multiple programs to several groups over the last month. Breast cancer screening at a reduced cost will be in Roosevelt County in March. 4-H Agent Ryan Craig attended training in Salt Lake City and in Santa Fe. County Agriculture Agent Patrick Kircher has also traveled to Salt Lake City for training and is coordinating with USDA Agent Cliff Ruppert for a prairie dog control program.
 - j. Manager - County Manager Amber Hamilton reported the need to schedule a commission work session meeting to discuss the LGRF road projects and priorities. The meeting is scheduled for February 9th. County Manager Amber Hamilton, HR Administrator Becky White and Treasurer Layle Sanchez are attending training in Lubbock, Texas with Tyler Technologies. DFA representative Michael Steininger will be in Roosevelt County on Wednesday to work on the budget. DFA is requesting the budget for the last 3 years. In response to looking for additional cuts to the budget from the previous meeting, the only available cuts would be from personnel. To absorb the remainder of the deficit, a minimum of 40 positions would have to be laid off. The damage from that lay off would be detrimental to the county. DFA is advising the balance be pulled from reserves; however, the decision is ultimately the commission's.
 - k. Commissioners - No report.

Old Business:

- a. Discussion and Possible Action on Intergovernmental Service Agreement between Roosevelt and Curry Counties for Housing Juvenile and Adult Inmate - Motion to remove from the table was made by Commissioner Gene Creighton with a second from Commissioner Richard Leal. Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes. County Manager Amber Hamilton stated that negotiation with Curry County Manager Lance Pyle were ongoing and asked to table the item until the March 3rd commission meeting. Motion to table until March 3rd was made by Commissioner Gene Creighton with a second from Commissioner Richard Leal.

Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes.

New Business:

- b. Appoint Three Voters and Two Alternates to Constitute the Board of Registration for Roosevelt County - County Clerk DeAun Searl requested commission approval of the recommended list of voters which are Sandy Fields (R), Janet Collins (D), Doris McAfee (R), and alternates Nancy Dunson (D), Gene Bundy (D). Motion to approve was made by Commissioner Richard Leal with a second from Commissioner Lewis Shane Lee. Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes.
- c. Discussion And Possible Action for Approval of Dora Wall Summary Review Subdivision - GIS/Rural Addressing Johnny Montiel stated that this subdivision was a split of lot 10 in the Country Club Estate Subdivision on RR 5 1/2 into 2 lots. Motion to approve was made by Commissioner Gene Creighton with a second from Commissioner Jake Lopez. Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes.
- d. Discussion And Possible Action for Position Justification for the Sheriff's Office - Sheriff Malin Parker asked to table this item until the February 17th commission meeting. Motion to table until the February 17th meeting was made by Commissioner Lewis Shane Lee with a second from Commissioner Jake Lopez. Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes.
- e. Discussion and Possible Action for the Audit Report for Fiscal Year 2013-2014 - County Manager Amber Hamilton stated the audit has been approved by the state and now needs approval from the commission. Motion to approve was made by Commissioner Lewis Shane Lee with a second from Commissioner Jake Lopez. Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes.

Resolutions – Ordinances – Proclamations:

- a. Discussion and Possible Action for Resolution 2015-29 Proposing a Lower Speed Limit on County Roads - County Manager Amber Hamilton stated this resolution needed approval to show support for the legislation. Motion to approve was made by Commissioner Jake Lopez with a second from Commissioner Lewis Shane Lee. Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes.

Media Communication: None

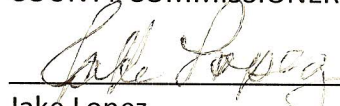
Adjourn - Meeting adjourned at 10:16 a.m.

ATTEST:



DeAun D. Searl
County Clerk

BOARD OF ROOSEVELT
COUNTY COMMISSIONERS



Jake Lopez
Commission Vice Chairman

