

December 16, 2014
Portales Municipal School District Board Room
LC Cozzens Administrative Offices Building
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting Tuesday, December 16, 2014, at 9:00 a.m. in the Portales Municipal School District Board Room, LC Cozzens Administrative Offices Building with those present being: Commissioner Kendell Buzard, Commissioner Richard Leal, Commissioner Bill Cathey, Commissioner Scott Burton, County Manager Amber Hamilton, Administrative Assistant Laci Taylor, County Clerk DeAun Searl, Clerk Deputy Rita Hill, Treasurer Nancy Belcher, Layle Sanchez, Assessor Chief Deputy Stevin Floyd, Assessor Elect George Beggs, Road Superintendent Ricky Lovato, GIS Technician Johnny Montiel, County Attorney Rick Queener, Administrative Assistant Mandi Park, Pastor Gary Piepkorn, Ted Shelton, Ruth Dygert, John Mohon, Commissioner Elect Lewis Shane Lee, Lindsey Lee, David Stone, Linda Davis, Richard Bradfute, Stan Livengood, Brent Walker, Angela Walker, Raymond Mondragon, PNT Staff Writer Joshua Lucero. Not present was Commissioner Jake Lopez.

Call to Order - Commissioner Kendell Buzard at 9:00 a.m.
Invocation - Pastor Gary Piepkorn
Pledge - Commissioner Bill Cathey

Approve Agenda:

Motion to approve agenda was made by Commissioner Bill Cathey with a second from Commissioner Richard Leal. Commissioner Kendell Buzard - Yes, Commissioner Bill Cathey - Yes, Commissioner Richard Leal - Yes, Commissioner Scott Burton - Yes.

Approve Minutes:

Motion to approve Minutes of 12-02-2014 Regular Meeting was made by Commissioner Richard Leal with a second from Commissioner Bill Cathey. Commissioner Kendell Buzard - Yes, Commissioner Bill Cathey - Yes, Commissioner Richard Leal - Yes, Commissioner Scott Burton - Yes.

Approve Accounts Payable and Payroll:

Motion to Approve Accounts Payable and Payroll from 12-02-2014 through 12-16-2014 was made by Commissioner Richard Leal with a second by Commissioner Bill Cathey. Commissioner Kendell Buzard - Yes, Commissioner Bill Cathey - Yes, Commissioner Richard Leal - Yes, Commissioner Scott Burton - Yes.

Informational Items: None.

Public Requests:

County Manager Amber Hamilton recognized JP Stone representatives David Stone, Linda Davis and Richard Bradfute attending the meeting in response to the payroll problem on December 12, 2014. Additional training will be scheduled to safeguard future transactions.

Elected Officials/Department Heads Report:

- a. RCCDC - RCCDC Director Stan Livengood reported the purchase of 722 S RR U owned by Nancy Williams located on the corner of RR U and HWY 70 for the purpose of a new entrance to the Industrial Park. Natural Chem is working toward developing in Roosevelt County and is working with CoBank looking into taxable bonds.
- b. Assessor - Chief Deputy Stevin Floyd reported his office is wrapping up end of year business. Commissioner Bill Cathey congratulated Assessor Elect George Beggs on his election.
- c. Healthcare Assistance and Capital Projects - Administrative Assistant Mandi Park reported on the CDBG project concerning Arise and where that project stands. Mrs. Park reported that fewer indigent healthcare claims are being received.
- d. Treasurer - Treasurer Nancy Belcher reported first half collections. The total billed amount is \$7,500,000 and her office has collected \$4,500,000. The remainder is due May 10, 2015. The funds for the Magistrate court has earned just over \$400 in interest. The LPL investments have a gain of \$10,000. Commissioner Bill Cathey presented a gift to Nancy Belcher's for her retirement.
- e. Sheriff - Not Present.
- f. Detention - Not Present.
- g. Clerk - County Clerk DeAun Searl reported the automatic recount was complete. Today is filing day for the school board elections. Commissioner Kendell Buzard asked the outcome of the recount. Searl replied Dunn to be the clear winner.
- h. Road - Road Superintendent Ricky Lovato reported that five years ago, 2 miles of S RR 18 between S RR AN and S RR AP were reconstructed and that during construction the crew got too close to a fence line and now the fence line is laying down. A meeting with the County Manager and the landowner

will be scheduled to address this issue. In October of this year, Sovereign Eagle took a drilling rig over county cattle guards on S RR 10 causing a shift of the guard. Sovereign Eagle filled the bunk boards to fill the gaps. Mr. Crenshaw is now aware that there is a procedure and will follow that procedure in the future. Caliche crew #2 is working subgrade on S RR P which will take a few weeks. Sweatt Construction has all three cattle guards in and the two miles are complete. Mr. Lovato also reported many problems with the tumbleweeds.

- i. Manager - County Manager Amber Hamilton reported a successful meeting at BIPO, Better Informed Public Officials. New handbooks for the two commissioners that were unable to attend will be available to them. The Roosevelt Wind project transaction will be closing on December 19, 2014 with Bonnie Paisley as legal counsel. December 30, 2014 is scheduled to be the swear-in date for the newly elected officials. DFA accepted the budget audit. Mr. Fouts corrected a few technicalities and there will be one finding in it that was submitted late. A special commission meeting needs to be scheduled in early January to address a budget shortfall. The venue for the special meeting scheduled for the 22nd of January has been relocated to Portales. Commissioner Kendell Buzard requested Mr. Kopelman and Mrs. Phillips be invited to that meeting.
- j. Commissioners - Commissioner Bill Cathey stated this meeting would be his last and expressed his pleasure in serving Roosevelt County for the past eight years.

Old Business: None.

New Business:

- a. Presentation and Possible Action for the Final Plans for the Magistrate Court Construction Project - ASA Architect Ted Shelton presented the commission with blueprints of the new construction of the Magistrate Court. Motion to approve was made by Commissioner Scott Burton with a second from Commissioner Richard Leal. Commissioner Kendell Buzard - Yes, Commissioner Bill Cathey - Yes, Commissioner Richard Leal - Yes, Commissioner Scott Burton - Yes.
- b. Discussion And Possible Action for Authorization for Purchase of a Fire Truck for the Milnesand Volunteer Fire Department - John Mohon stated the truck is a wildland tanker that meets the NFD 1906 specifications to replace the truck that currently does not meet the specifications. Motion to approve was made by Commissioner Richard Leal with a second from Commissioner Kendell Buzard. Commissioner Kendell Buzard - Yes, Commissioner Bill Cathey - Yes, Commissioner Richard Leal - Yes, Commissioner Scott Burton - Yes.
- c. Discussion And Possible Action to Pick Up Fire Truck, Per Roosevelt County Purchasing Policy all Out of State Travel Must be Approved by the Commission - John Mohon stated that the travel expense is included in the cost of the truck. Motion to approve was made by Commissioner Bill Cathey with a second from Commissioner Richard Leal. Commissioner Kendell Buzard - Yes, Commissioner Bill Cathey - Yes, Commissioner Richard Leal - Yes, Commissioner Scott Burton - Yes.
- d. Ratify Payment of \$101,431 for 3rd and 4th Quarter Final Payment for the Sole Community Program - County Manager Amber Hamilton stated the payment had been made and required ratification from the commission. Motion to approve was made by Commissioner Scott Burton with a second from Commissioner Richard Leal. Commissioner Kendell Buzard - Yes, Commissioner Bill Cathey - Yes, Commissioner Richard Leal - Yes, Commissioner Scott Burton - Yes.
- e. Ratify Payment of \$15,000 to Roosevelt County Community Development Corporation - County Manager Amber Hamilton stated a motion to approve the payment had not been made at the time that a commissioner had been appointed to the RCCDC board. The payment has been made and now requires ratification. Motion to approve was made by Commissioner Richard Leal with a second from Commissioner Bill Cathey. Commissioner Kendell Buzard - Yes, Commissioner Bill Cathey - Yes, Commissioner Richard Leal - Yes, Commissioner Scott Burton - Yes.
- f. Discussion and Appointment of Vacancy in County Treasurer's Office - Commissioner Kendell Buzard stated the vacancy had been discussed at length. Motion to appoint Layle Sanchez as Roosevelt County Treasurer was made by Commissioner Bill Cathey with a second from Commissioner Scott Burton. Commissioner Kendell Buzard - Yes, Commissioner Bill Cathey - Yes, Commissioner Richard Leal - Yes, Commissioner Scott Burton - Yes.
- g. Request for Road Sign (Dead End) on South Roosevelt Road O - Brent Walker stated he lived on the dead end of Roosevelt Road O and has had many problems with turn around traffic and requests signage to stop traffic. Road Superintendent Ricky Lovato stated this area is a trouble spot and agrees with the request. Motion to approve the request was made by Commissioner Scott Burton with a second from Commissioner Kendell Buzard. Commissioner Kendell Buzard - Yes, Commissioner Bill Cathey - Yes, Commissioner Richard Leal - Yes, Commissioner Scott Burton - Yes.

Resolutions – Ordinances – Proclamations:

- a. Discussion and Possible Action on Resolution 2015-21 Authorizing and Approving Submission of a Completed Grant Application for Financial Assistance and Project Approval to the New Mexico Finance Authority to Update the Comprehensive Plan - Administrative Assistant Mandi Park stated that the application is due Thursday December 18th. This grant is for \$50,000 with a 10% match from the county. Motion to approve was made by Commissioner Richard Leal with a second from

- Commissioner Scott Burton. Commissioner Kendell Buzard - Yes, Commissioner Bill Cathey - Yes, Commissioner Richard Leal - Yes, Commissioner Scott Burton - Yes.
- b. Discussion And Possible Action on Resolution 2015-22 for a Budget Adjustment for County Indigent Hospital Claims and HVAC Debt Service - County Manager Amber Hamilton stated the adjustment was to reflect the debt on both of the line items to correct the budget funds. Motion to approve was made by Commissioner Scott Burton with a second from Commissioner Bill Cathey. Commissioner Kendell Buzard - Yes, Commissioner Bill Cathey - Yes, Commissioner Richard Leal - Yes, Commissioner Scott Burton - Yes.
- c. Discussion and Possible Action on Resolution 2015-23 Delegation of Authority for Disbursement of Vendor Checks - County Manager Amber Hamilton stated resolution would allow the disbursement of approved checks to avoid incurring late fees. Motion to approve was made by Commissioner Bill Cathey with a second from Commissioner Scott Burton. Commissioner Kendell Buzard - Yes, Commissioner Bill Cathey - Yes, Commissioner Richard Leal - Yes, Commissioner Scott Burton - Yes.
- d. Discussion and Possible Action on Resolution 2015-24 Delegation of Authority to the County Manager to Enter into Certain Contracts and Settlement Agreements - County Manager Amber Hamilton stated this resolution was only for renewal of contracts under \$10,000 that have been reviewed by the county attorney to ensure all contracts meet procurement codes. All new contracts will be brought before the board. Motion to approve was made by Commissioner Richard Leal with a second from Commissioner Bill Cathey. Commissioner Kendell Buzard - Yes, Commissioner Bill Cathey - Yes, Commissioner Richard Leal - Yes, Commissioner Scott Burton - Yes.

Contracts – Agreements – Procurements:

- a. Review and Possible Action of RFP Proposals submitted for Investment Management Services – Treasurer Nancy Belcher stated that on December 3rd a meeting was held with Commissioner Kendell Buzard, County Manager Amber Hamilton and herself to open the RFP's and review the bids. This investment is comprised of the reserve funds. Motion to award the bid to New Mexico Bank & Trust was made by Commissioner Bill Cathey with a second from Commissioner Richard Leal. Commissioner Kendell Buzard - Yes, Commissioner Bill Cathey - Yes, Commissioner Richard Leal - Yes, Commissioner Scott Burton - Yes.
- b. Discussion and Possible Action for the Transportation and Road Maintenance Agreement Between Roosevelt Wind Project, LLC, and Roosevelt County - County Manager Amber Hamilton stated this agreement was vetted by county attorney Rick Queener and Roosevelt Wind Project LLC attorney Bonnie Paisley. Motion to approve was made by Commissioner Richard Leal with a second from Commissioner Bill Cathey. Commissioner Kendell Buzard - Yes, Commissioner Bill Cathey - Yes, Commissioner Richard Leal - Yes, Commissioner Scott Burton - Yes.

Media Communication - None.

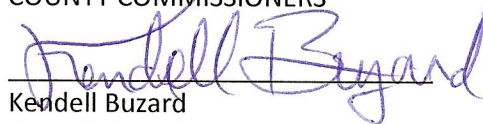
Adjourn - Meeting adjourned at 10:13 a.m.

ATTEST:



DeAun D. Searl
County Clerk

BOARD OF ROOSEVELT
COUNTY COMMISSIONERS



Kendell Buzard
Commission Chairman

