

July 9, 2019  
County Commission Room  
Roosevelt County Courthouse  
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting Tuesday, July 9, 2019, at 9:00 a.m. in the County Commission Room in the Roosevelt County Courthouse with those present being: Commissioner Paul Grider, Commissioner Tina Dixon, Commissioner Lewis Shane Lee, Commissioner Dennis Lopez, County Manager Amber Hamilton, County Attorney Randy Knudson, Deputy Clerk Mandi Park, Treasurer Layle Sanchez, Human Resources Administrator Debra Olds, Finance Specialist Lilly Rivera, RCDC Administrator Justin Porter, Lt. Javier Sanchez, Deputy Martin Williamson, Chief Deputy Assessor Stevin Floyd, Deputy Assessor Jerry DeSha, Deputy Assessor Shauna Wade, Deputy Assessor Tasha Grassel, Assessor George Beggs, Roosevelt County Community Development Corp (RCCDC) Director Bill Hendrickson, Brian Arnold, and Eastern New Mexico News Staff Writer David Grieder. Absent was Commissioner Matthew Hunton.

Call to Order - Chairman Lee at 9:00 a.m.  
Invocation - Brian Arnold  
Pledge - Commissioner Lee

**Approval of Agenda:**

Motion to approve agenda was made by Commissioner Lopez with a second from Commissioner Grider. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

**Approval of Minutes:**

Motion to approve minutes of the June 25, 2019 regular meeting was made by Commissioner Grider with a second from Commissioner Dixon. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

**Approval of Accounts Payable/Payroll:**

Motion to approve accounts payable and payroll for June 1 - 30, 2019 was made by Commissioner Dixon with a second from Commissioner Lee. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

**Public Requests:** None

**Elected Officials/Department Heads Report:**

**Commissioners:** Employee recognition - Deputy Martin Williamson-3 years, Lilly Rivera-1 year, Mandi Park- 1 year, Stevin Floyd-20 years, Debra Olds-3 years.

**Detention:** RCDC Administrator Porter reported 82 detainees (67 males & 15 females) with 3 being from out of county, 93 bookings and 74 releases for the month of June. Total billing for the month of June was \$11,225.00. There was a death of a detainee, while in-custody, which is currently under investigation. Counseling is being provided to those detainees and employees affected by the death. Administrator Porter also presented the FY19 Annual Report with a total of 1134 bookings, 1129 releases, average daily population of 25 and average length of stay is 24 days.

**Road:** County Manager Hamilton reported on behalf of Road Superintendent Lovato. The remainder of the COOP project has been shifted to the current fiscal year, and will be complete by December. Road crews are busy with chip sealing, building roads, cleaning cattle guards and general road maintenance. They are working on the Law Enforcement Complex parking lots and have completed many small projects from the priority list including Kilgore Estates and Moore's Manor. Manager Hamilton reported on one incidence of destruction to a road in Kilgore Estates with estimated damages of thirteen thousand dollars. Crews will be working on cattle guards south of Elida and in the Bluit area in the coming weeks. Commissioner Lee received a complaint and requested that S RR U between S RR 18 and 20 be added to the list of roads that need to be bladed.

**Manager:** Manager Hamilton reported that she has received written approval of the FY20 budget from Department of Finance Administration. The budget was submitted to DFA in May and it was accepted unconditionally without any changes. Approval of the FY20 Budget will be presented for consideration at the next commission meeting.

**Commissioners:** Commissioner Lopez asked if Manager Hamilton had contacted Commissioner Tapia from Guadalupe County, which she had done. Commissioner Tapia appreciated the quick follow-up.

**New Business:**

- a. **Review and Possible Action Regarding Roosevelt County Local Labor Relations Management Board:**  
Manager Hamilton reported that they are researching and will possibly schedule a meeting prior to the end of the month.
- b. **Appointment of Commissioner Hunton as Voting Delegate of NMC's Worker's Comp Pool Board:**  
Motion to appoint Commissioner Hunton was made by Commissioner Lopez with a second from Commissioner Grider. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

- c. **Discussion and Possible Action Regarding the Potential Disposal of the Roosevelt County Healthcare Building Located at 1515 W Fir:** Commissioner Lopez and Manager Hamilton have been in contact with the Board of Finance and have been given permission to explore options of disposing of the building, including seeking a fair market appraisal of the property in order to move forward with selling the property. Motion to allow Manager Hamilton to move forward with a fair market appraisal for the property was made by Commissioner Lopez with a second from Commissioner Lee. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

**Resolutions - Ordinances - Proclamations:**

- a. **Consideration of Resolution 2019-31 4<sup>th</sup> Quarter Budget Adjustments:** Manager Hamilton stated that this resolution was for the purpose of end of year clean up and to prepare for the audit. Motion to approve was made by Commissioner Grider with a second from Commissioner Dixon. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

**Contracts - Agreements - Procurements:**

- a. **Request for Approval of Program Agreement with New Mexico Cooperative Extension Service:** Manager Hamilton stated this is a contract renewal and that funds in the amount of \$75,000.00 had been budgeted for this renewal. Motion to approve was made by Commissioner Dixon with a second from Commissioner Lee. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.
- b. **Request for Approval of Participation Agreement with New Mexico Counties for Grant Training and Support Services:** Manager Hamilton stated that New Mexico Counties is collaborating with The Grant Collective (TGC) in an effort to make federal funds more accessible to counties. NMC is offering a 50% scholarship to all participating counties bringing the cost to Roosevelt County down to \$6,327.00. Commissioner Lopez spoke in support of the program. Motion to approve was made by Commissioner Lopez with a second from Commissioner Dixon. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

**Executive Session:** NONE

**Media Communication:** NONE

**Adjourn:** Meeting adjourned at 9:31 a.m.

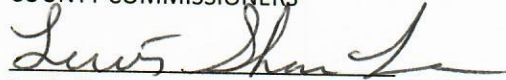
ATTEST:



Stephanie Hicks  
County Clerk



BOARD OF ROOSEVELT  
COUNTY COMMISSIONERS



Lewis Shane Lee  
Commission Chairman

