

June 8, 2018
County Commission Room
Roosevelt County Courthouse
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting Friday, June 8, 2018, at 9:00 a.m. in the County Commission Room in the Roosevelt County Courthouse with those present being: Commissioner Paul Grider, Commissioner Matthew Hunton, Commissioner Lewis Shane Lee, Commissioner Dennis Lopez, County Manager Amber Hamilton, County Clerk DeAun Searl, Chief Deputy Clerk Stephanie Hicks, County Attorney Randy Knudson, Road Superintendent Ricky Lovato, GIS Technician Johnny Montiel, Special Project Coordinator Carol Acosta-Flores, Chief Deputy Assessor Stevin Floyd, RCDC Administrator Justin Porter, Lieutenant Javier Sanchez, RCCDC Director Bill Hendrickson, Allstar Auction Co LLC owner Kendall Terry, Chad Lydick, DWI Program Director Darla Reed, JAG Matthew Andrasko, Master Sargent Jeremy Phillips, John Kropp, David Stone, Officer Geneva Gonzales, Officer Zed Carlton, Officer Ruben Ruiz, Pat Boone, Cindy Boone, Mark McDonald and Eastern New Mexico News Staff Writer David Grieder. Absent was Commissioner Gene Creighton.

Call to Order - Chairman Paul Grider at 9:00 a.m.
Invocation - County Manager Amber Hamilton
Pledge - Commissioner Paul Grider

Approval of Agenda:

Motion to approve agenda was made by Commissioner Lewis Shane Lee with a second from Commissioner Dennis Lopez. Commissioner Paul Grider - Yes, Commissioner Matthew Hunton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Dennis Lopez - Yes.

Approval of Minutes:

Motion to approve minutes of the May 14, 2018 regular meeting was made by Commissioner Dennis Lopez with a second from Commissioner Mathew Hunton. Commissioner Paul Grider - Yes, Commissioner Matthew Hunton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Dennis Lopez - Yes.

Approval of Accounts Payable and Payroll:

Motion to approve accounts payable and payroll from May 1, 2018 to May 31, 2018 was made by Commissioner Lewis Shane Lee with a second from Commissioner Paul Grider. Commissioner Paul Grider - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes.

Public Requests: None.

Informational Items:

TriState Care Flight representatives John Kropp and Mark McDonald presented to the commission a plan to help provide financial hardship protection by offering a Membership program designed to offset the costs associated with being air lifted to a hospital. Air Methods Advantage works to cover out of pocket costs. Several options were presented.

New Business:

- a. **Request for Approval of Summary Subdivision Stone Windmill 1** - GIS Technician Johnny Montiel stated both summary subdivisions are a type three subdivision and detailed the subdivision. Motion approve was made by Commissioner Lewis Shane Lee with a second from Commissioner Dennis Lopez. Commissioner Paul Grider - Yes, Commissioner Matthew Hunton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Dennis Lopez - Yes.
- b. **Request for Approval of Summary Subdivision Stone Windmill 2** - Motion to approve was made by Commissioner Lewis Shane Lee with a second from Commissioner Dennis Lopez. Commissioner Paul Grider - Yes, Commissioner Matthew Hunton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Dennis Lopez - Yes.
- c. **Canvas the 2018 Primary Election Results** - County Clerk DeAun Searl requested to enter into Canvass Board Meeting. Motion to enter into Canvass Meeting was made by Commissioner Dennis Lopez with a second from Commissioner Lewis Shane Lee. Commissioner Paul Grider - Yes, Commissioner Matthew Hunton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Dennis Lopez - Yes. A five minute recess was taken, Canvass Board was called back into session at 9:25 a.m. County Clerk DeAun Searl stated 1440 ballots were printed on election day with 4 Spoiled/2 provisional for a total of 1434 votes cast on election day. 666 ballots were printed during early and absentee voting with 15 spoiled/not returned/rejected for 651 votes cast during early and absentee voting. A total of 2106 ballots printed and a total of 2085 votes cast, of those 1656 were republican, 437 were democrat and 9 were libertarian. Two provisional ballots were considered. County Clerk DeAun Searl stated staffing the polling locations was a problem this year with 33 positions and 14 changes to the staff prior to election day. Total votes cast in 2014 were 1502, 2016 were 2022 and 2018 was 2085 a gradual increase in voting activity is a positive trend. Motion to adjourn from Canvass Meeting was made by Commissioner Lewis Shane Lee with a second from Commissioner Dennis Lopez. Commissioner Paul Grider - Yes, Commissioner Matthew Hunton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Dennis Lopez - Yes. Motion to approve the canvass was made by Commissioner Dennis Lopez with a second from Commissioner Paul Grider. Commissioner Paul Grider - Yes, Commissioner Matthew Hunton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Dennis Lopez - Yes.

Contracts - Agreements - Procurements:

- a. Request for Approval of Explosive Ordnance Disposal (EOD) Memorandum of Agreement Concerning Off-Installation Emergency Actions of Explosives - JAG Matthew Andrasko and Master Sergeant Jeremy Phillips stated this was a standard memorandum of agreement between Roosevelt County and Cannon Air Force Base. Motion to approve was made by Commissioner Dennis Lopez with a second from Commissioner Lewis Shane Lee. Commissioner Paul Grider - Yes, Commissioner Matthew Hunton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Dennis Lopez - Yes.
- b. Request for Approval of Award of ITB 2018-06 Used Tractor for Roosevelt County Road Department to Allstar Auction Company LLC - County Manager Amber Hamilton stated this bid had two returns with several options in each. The lowest bid was Allstar Auctions Co. LLC. Kendell Terry stated the tractor is in Indiana and has 4,703 miles on it and is in excellent condition via a third party inspection. Motion to approve was made by Commissioner Lewis Shane Lee with a second from Commissioner Matthew Hunton. Commissioner Paul Grider - Yes, Commissioner Matthew Hunton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Dennis Lopez - Yes.
- c. Request for Approval of FY19 NM Litter Control & Beautification Grant Agreement - Special Projects Coordinator Carol Acosta-Flores stated Roosevelt County was awarded \$993 for the War Memorial corner of the courthouse lawn. Eddie Smith will perform the work of xeriscaping, planting plants a tree and refreshing the rocks. Motion to approve was made by Commissioner Lewis Shane Lee with a second from Commissioner Dennis Lopez. Commissioner Paul Grider - Yes, Commissioner Matthew Hunton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Dennis Lopez - Yes.

Resolutions - Ordinances - Proclamations:

- a. Consideration of 2018-22 Authorizing the Submission of a New Mexico Community Development Block Grant Program Application to the Department of Finance and Administration/Local Government Division; and Authorizing the Chairman of the Commission to Act as the County's Chief Executive Officer and Authorized Representative in all Matters Pertaining to Roosevelt County's Participation in the Community Development Block Grant Program - Special Projects Coordinator Carol Acosta-Flores stated after much work and cooperation with several department heads the application is complete. Motion to submit the application was made by Commissioner Dennis Lopez with a second from Commissioner Matthew Hunton. Commissioner Paul Grider - Yes, Commissioner Matthew Hunton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Dennis Lopez - Yes.
- b. Consideration of 2018-23 Assessor and Traffic Grants Year End Budget Adjustment - County Manager Amber Hamilton stated these were minimal adjustments for the year end. Motion to approve was made by Commissioner Lewis Shane Lee with a second from Commissioner Dennis Lopez. Commissioner Paul Grider - Yes, Commissioner Matthew Hunton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Dennis Lopez - Yes.

Elected Officials/Department Heads Report:

DWI Program - DWI Program Director Darla Reed briefly listed programs and activities in Roosevelt County.

Assessor - Chief Deputy Stevin Floyd presented the property valuation plan for review which included a calendar of deadlines and the one year reappraisal cycle.

Detention - RCDC Administrator Justin Porter reported 77 total inmates, 61 male, 16 female with 10 from other counties. May bookings are 96 intakes and 92 releases. Total billing for April and May is \$45,900, \$40,495 billed to Colfax, \$3,905 to the City of Portales and \$1,500 to Cannon Air Force Base. There are currently 5 officer vacancies, three in the academy and one starting on Monday. Inmate projects are a garden with okra, tomato, bell peppers and jalapenos, working with the road department, maintaining grounds of county buildings, cleared out an overgrown cemetery and working on preparing the fairgrounds for fair season. Detainee labor for May is \$16,000 in savings to the county.

Grants/HCAP - Special Projects Coordinator Carol Acosta-Flores reported working on four grants. RAID grant, Clean and Beautiful, Bulletproof vests and the CDBG. Motion to go into Indigent meeting was made by Commissioner Dennis Lopez with a second from Commissioner Matthew Hunton. Commissioner Paul Grider - Yes, Commissioner Matthew Hunton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Dennis Lopez - Yes. Special Projects Coordinator Carol Acosta-Flores reported there were 6 claims in the amount of \$17,770.61, 4 of these for approval totaling \$2,892.75 and 2 to deny. Motion to adjourn from Indigent Meeting was made by Commissioner Lewis Shane Lee with a second from Commissioner Paul Grider. Commissioner Paul Grider - Yes, Commissioner Matthew Hunton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Dennis Lopez - Yes. Motion to approve as presented was made by Commissioner Lewis Shane Lee with a second from Commissioner Dennis Lopez. Commissioner Paul Grider - Yes, Commissioner Matthew Hunton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Dennis Lopez - Yes.

Road - Road Superintendent Ricky Lovato reported road crews were very busy. A new plan for road AK due to funding was necessary. South RR AM, AP and AN are all nearing completion and a restructure of road crews is necessary to complete projects in a timely manner. LGRF projects are also nearing completion.

Manager - County Manager Amber Hamilton reported receiving an outstanding payroll audit result. Roosevelt County received an Opportunity Zone designation from the ECDC. This designation will help bring new businesses to Roosevelt County. The regular commission meeting scheduled on the 19th of June may need to be rescheduled for the 26th of June to accommodate those traveling to NMAC. The new finance Specialist Lillianna Rivera was introduced. 91% of the budget year is complete with 104% revenues collected and 87.35% of expenditures, presenting a positive end for the year. The annual contract with Little Wranglers was renewed. Roosevelt County is 100% compliant with DFA, in that the budget is now online.

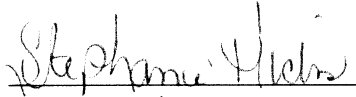
Commissioners - No reports at this time.

Executive Session: Motion to enter into executive session was made at 10:35 a.m. by Commissioner Matthew Hunton with a second from Commissioner Dennis Lopez. Commissioner Paul Grider - Yes, Commissioner Matthew Hunton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Dennis Lopez - Yes. Those present were Commissioner Paul Grider, Commissioner Lewis Shane Lee, Commissioner Matthew Hunton, Commissioner Dennis Lopez, County Manager Amber Hamilton, and County Attorney Randy Knudson. RCDC Administrator Justin Porter attended from 10:45 a.m. until 10:53 a.m. Motion to adjourn from executive session was made at 11:19 a.m. by Commissioner Matthew Hunton with a second from Commissioner Dennis Lopez. Commissioner Paul Grider - Yes, Commissioner Matthew Hunton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Dennis Lopez - Yes. No action needed, no action taken.

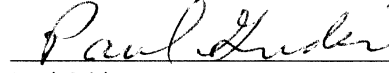
Media Communication: None

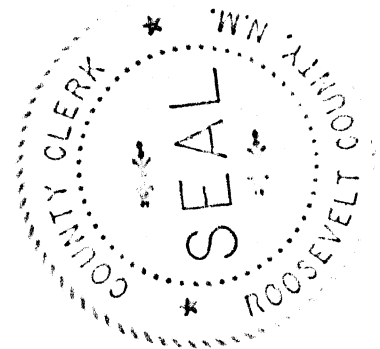
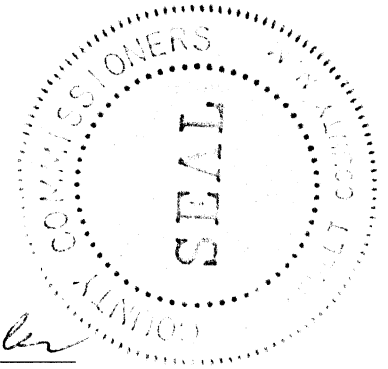
Adjourn: Meeting adjourned at 11:20 a.m.

ATTEST:


DeAun D Searl
County Clerk
Chief Deputy County Clerk

BOARD OF ROOSEVELT
COUNTY COMMISSIONERS


Paul Grider
Commission Chairman



June 8, 2018
County Commission Room
Roosevelt County Courthouse
Portales, New Mexico 88130

Road Planning Workshop

Those in attendance are Commissioner Paul Grider, Commissioner Lewis Shane Lee, Commissioner Matthew Hunton, Commissioner Dennis Lopez, County Manager Amber Hamilton, County Clerk DeAun Searl, Special Projects Coordinator Carol Acosta-Flores, RCDC Justin Porter and Road Supervisor Ricky Lovato.

County Manager Amber Hamilton stated that the increase from \$500,000 to \$1.3 million for road infrastructure required a new look at the LGRF road priority list for 2019. After much discussion and deliberation, approximately \$87,000 was added to school bus route roads with 4 new roads added to the priority, approximately \$186,000 was added to CAPS with 6 roads added to the priority, and approximately \$194,000 was added to COOP with 7 roads added. The priority list will be presented at a future commission meeting.

Workshop adjourned at 1:05 p.m.