

June 25, 2019
County Commission Room
Roosevelt County Courthouse
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting Tuesday, June 25, 2019, at 9:00 a.m. in the County Commission Room in the Roosevelt County Courthouse with those present being: Commissioner Paul Grider, Commissioner Tina Dixon, Commissioner Lewis Shane Lee, Commissioner Matthew Hunton, Commissioner Dennis Lopez, County Manager Amber Hamilton, County Attorney Randy Knudson, Clerk Stephanie Hicks, Chief Deputy Clerk Nath Baca, Treasurer Layle Sanchez, Special Projects Coordinator Carol Acosta-Flores, Finance Specialist Lilly Rivera, Road Superintendent Ricky Lovato, GIS Technician Johnny Montiel, RCDC Administrator Justin Porter, Sheriff Malin Parker, Roosevelt County Community Development Corp (RCCDC) Director Bill Hendrickson, Lonnie Legleiter, Pastor Scott Reeves, Ron Jackson and Eastern New Mexico News Staff Writer David Grieder.

Call to Order - Chairman Lee at 9:00 a.m.
Invocation - Pastor Reeves
Pledge - Commissioner Lee

Approval of Agenda:

Motion to approve agenda was made by Commissioner Grider with a second from Commissioner Hunton. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Hunton-Yes, Commissioner Lopez-Yes.

Approval of Minutes:

Motion to approve minutes of the May 21, 2019 regular meeting was made by Commissioner Lopez with a second from Commissioner Dixon. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Hunton-Yes, Commissioner Lopez-Yes.

Motion to approve minutes of the May 30, 2019 special meeting was made by Commissioner Lee with a second from Commissioner Hunton. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Hunton-Yes, Commissioner Lopez-Yes.

Approval of Accounts Payable/Payroll:

Motion to approve accounts payable and payroll for May 1 - 31, 2019 was made by Commissioner Grider with a second from Commissioner Lopez. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Hunton-Yes, Commissioner Lopez-Yes.

Public Requests: None

Elected Officials/Department Heads Report:

Treasurer: Treasurer Sanchez stated the property sale for the 2015 Delinquent Taxes will be held August 28, 2019 in the commission room. The deadline for the 2016 Delinquent Taxes is Friday June 28, 2019 by noon. The office will close at noon that day to balance the month and year end books. Current property taxes collected so far is 94%. The county has \$999,000 in general fund and \$3.6mil in the reserve account.

Detention: RCDC Administrator Porter reported 69 detainees (56 males & 13 females) with 2 being from out of county, 81 bookings and 109 releases for the month of May. Total billing for the month of May was \$19,477.50. Dayroom 5 was completed with led lights and new locks. Dayrooms 3 and 4 have new led lights and new locks. Dayroom 1 has been painted and new led lights. 1 Sergeant and 3 Officers graduated the Crisis Intervention Training in Hobbs.

Healthcare: Motion to enter Indigent Meeting at 9:10 a.m. was made by Commissioner Lopez with a second from Commissioner Grider. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Hunton-Yes, Commissioner Lopez-Yes.

Special Projects Coordinator Flores reported there were 25 claims in the amount of \$25,110.60, with a recommendation to approve 22 of the claims in the amount of \$22,034.72. Three of the claims did not meet the criteria for approval.

Motion to come out of Indigent Meeting at 9:12 a.m. was made by Commissioner Grider with a second from Commissioner Lopez. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Hunton-Yes, Commissioner Lopez-Yes.

Motion to approve the 22 claims as presented was made by Commissioner Lopez with a second from Commissioner Lee. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Hunton-Yes, Commissioner Lopez-Yes.

Road: Road Superintendent Lovato reported his crew is busy with chip sealing, building roads, cleaning cattle guards and general road maintenance. Next week they will be working on the Law Enforcement Complex parking. This will improve the lot for visitor parking and for getting to the dog pound.

Manager: Manager Hamilton reported the Annual Summer Conference in Curry County went very well and that our county was well represented. Commissioner Lopez asked Hamilton to mention the DOT progress for N Main and W Fir. She stated they are moving on it.

Commissioners: Commissioner Hunton stated he has heard many thanks from the Electric Co-op to GIS Technician Montiel for helping with the most recent fire. His equipment and skills are much appreciated.

New Business:

- a. **Presentation of and Request for Approval of FY19 Capital Asset Inventory Certification:** Motion to approve was made by Commissioner Grider with a second from Commissioner Dixon. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Hunton-Yes, Commissioner Lopez-Yes.
- b. **Request for Approval of the Highlands Subdivision Summary Replat Lot 23:** Motion to approve was made by Commissioner Lopez with a second from Commissioner Grider. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Hunton-Yes, Commissioner Lopez-Yes.
- c. **Request for Approval of the Lawrence Summary Subdivision:** Motion to approve was made by Commissioner Grider with a second from Commissioner Lee. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Hunton-Yes, Commissioner Lopez-Yes.
- d. **Discussion of Vacancies on Roosevelt County Labor Board:** Attorney Knudson said he would like to look at what rules could be established for this Labor Board of 3 members. The 3 member board will need to consist of representation of: 1- by a labor organization, 2- by County Manager, 3- nominated by the first 2 members, then voted on by the commission. Manager Hamilton will be getting with the schools to see about appointing 1 on behalf of a labor organization. Then next, making sure all those being nominated are willing to participate. Presentation of the nominees and rules for approval will be at the next commission meeting.
- e. **Designation of Commissioners to Participate in the FY19 Financial Audit Meetings:** Commissioner Dixon and Commissioner Hunton volunteered.
- f. **Designation of Commissioners to Serve on the RFP 2020-01 Legal Services Evaluation Committee:** Commissioner Hunton and Commissioner Grider volunteered.
- g. **Consideration for Request of Road Closure for S RR 9 for 1 mile east from S RR N and Appointment of Road Viewer Committee:** Lonnie Legleiter spoke as the land owner on both sides of said road. He would like to see the road closed as it only goes to his property. Commissioner Hunton recommended Rick Ledbetter, Shawna Neece, Richard Derrer and Rick Leal as the alternate to this road viewer committee. Motion to appoint the Road Viewer Committee was made by Commissioner Lee with a second from Commissioner Lopez. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Hunton-Yes, Commissioner Lopez-Yes.

Resolutions - Ordinances - Proclamations:

- a. **Consideration of Resolution 2019-22 Adjusting Precinct Boundaries:** Clerk Hicks reported the new law states a precinct must be split if more than 750 voters voted in the last general election. It is the recommendation of Research and Polling that precinct be split into precinct 2 and precinct 19. This new boundary line will be down Kilgore Street. Motion to approve Resolution 2019-22 was made by Commissioner Lopez with a second from Commissioner Grider. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Hunton-Yes, Commissioner Lopez-Yes.
- b. **Consideration of Resolution 2019-23 Designating the Location of Election Day Polling Places for All Statewide Elections Conducted in 2020 and 2021; and Appointing the Board of Registration Members for the County:** Clerk Hicks stated that the polling locations remained the same as the prior year's elections. Motion to approve Resolution 2019-23 was made by Commissioner Grider with a second from Commissioner Dixon. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Hunton-Yes, Commissioner Lopez-Yes.
- c. **Consideration of Resolution 2019-24 Participation in Capital Outlay Program Administered by New Mexico Department of Transportation:** Road Superintendent Lovato stated we were awarded \$383,000 for ICIP. Motion to approve Resolution 2019-24 was made by Commissioner Lee with a second from Commissioner Grider. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Hunton-Yes, Commissioner Lopez-Yes.
- d. **Consideration of Resolution 2019-25 Participation in Local Government Road Fund Program Administered by New Mexico Department of Transportation:** Road Superintendent Lovato stated we were awarded \$225,525 for 7.5 miles of CAP. Motion to approve Resolution 2019-25 was made by Commissioner Grider with a second from Commissioner Dixon. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Hunton-Yes, Commissioner Lopez-Yes.
- e. **Consideration of Resolution 2019-26 Participation in Local Government Road Fund Program Administered by New Mexico Department of Transportation:** Road Superintendent Lovato stated we were awarded \$200,000 for 8.5 miles of COOP. Motion to approve Resolution 2019-26 was made by Commissioner Lee with a second from Commissioner Hunton. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Hunton-Yes, Commissioner Lopez-Yes.
- f. **Consideration of Resolution 2019-27 Participation in Local Government Road Fund Program Administered by New Mexico Department of Transportation:** Road Superintendent Lovato stated we were awarded \$170,000 for 6.5 miles of School Bus Route. Motion to approve Resolution 2019-27 was made by Commissioner Hunton with a second from Commissioner Grider. Commissioner Grider-

Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Hunton-Yes, Commissioner Lopez-Yes.

- g. **Consideration of Resolution 2019-28 Calling for an Election Allowing Roosevelt County to Adopt the Local Option Provisions of the Liquor Control Act, to Allow for the Sale, Service of Public Consumption of Alcoholic Beverages within Roosevelt County:** Clarification was made that the election would be held on November 5, 2019 on the Local Election ballot. Motion to approve Resolution 2019-28 was made by Commissioner Lopez with a second from Commissioner Dixon. Commissioner Grider-No, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Hunton-Yes, Commissioner Lopez-Yes.
- h. **Consideration of Resolution 2019-29 Establishing an Information Technology Policy:** Motion to approve Resolution 2019-29 was made by Commissioner Lee with a second from Commissioner Lopez. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Hunton-Yes, Commissioner Lopez-Yes.
- i. **Consideration of Resolution 2019-30 Amending Board of Finance Investment and Deposit Policy:** Motion to approve Resolution 2019-30 was made by Commissioner Grider with a second from Commissioner Dixon. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Hunton-Yes, Commissioner Lopez-Yes.

Contracts - Agreements - Procurements:

- a. **Request for Approval of Equipment Maintenance Agreement with The Office Center for the Planning Department:** Motion to approve was made by Commissioner Lopez with a second from Commissioner Hunton. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Hunton-Yes, Commissioner Lopez-Yes.
- b. **Request for Approval of Renewal of Independent Contractor Professional Services Agreement for Misdemeanor Probation and DWI Compliance Services with Tamara Peel:** Motion to approve was made by Commissioner Lopez with a second from Commissioner Lee. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Hunton-Yes, Commissioner Lopez-Yes.
- c. **Request for Approval of Professional Services Agreement for Milnesand Volunteer Fire Department:** Motion to approve was made by Commissioner Lee with a second from Commissioner Lopez. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Hunton-Yes, Commissioner Lopez-Yes.
- d. **Request for Approval of Professional Services Agreement for IT Services with Yucca Telecom:** Motion to approve was made by Commissioner Grider with a second from Commissioner Dixon. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Hunton-Yes, Commissioner Lopez-Yes.

Executive Session:

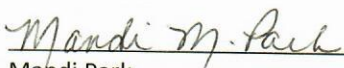
Motion to go into Executive Session Pursuant to 10-15-1 N.M.S.A. (1978) H (7) attorney-client privileged information pertaining to threatened or pending litigation, specifically the McFarlin vs. Roosevelt County, Hernandez vs. Roosevelt County, Parrish vs. Roosevelt County, Natural Chem Holdings, National Prescription Opiate Litigation and NMTRD Litigation and to discuss attorney-client privileged information relating to pending or threatened litigation and/or limited personnel matters was made at 10:04 a.m. by Commissioner Hunton with a second from Commissioner Lopez. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Hunton-Yes, Commissioner Lopez-Yes. A 10 minute break was called at that same time. Those attending Executive Session were: Commissioner Lee, Commissioner Hunton, Commissioner Lopez, Commissioner Dixon, Commissioner Grider, Manager Hamilton, and County Attorney Knudson. As well as Sheriff Parker and RCDC Administrator Porter until 10:53 a.m. Motion to come out of Executive Session was made at 10:59 a.m. by Commissioner Hunton with a second from Commissioner Lopez. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Hunton-Yes, Commissioner Lopez-Yes.

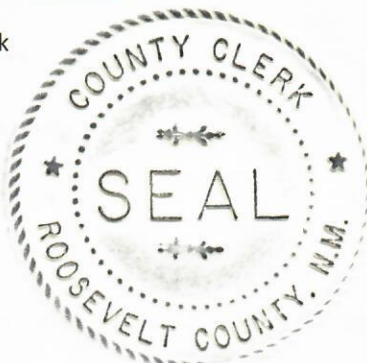
Commissioner Hunton stated only the items mentioned above were discussed and that no action was taken in the executive session. No Action Needed No Action Taken.

Media Communication: NONE


Adjourn: Meeting adjourned at 11:00 a.m.

ATTEST:


Mandi Park
Deputy County Clerk



BOARD OF ROOSEVELT
COUNTY COMMISSIONERS


Lewis Shane Lee
Commission Chairman

