

May 2, 2017
County Commission Room
Roosevelt County Courthouse
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting Tuesday, May 2, 2017, at 9:00 a.m. in the County Commission Room in the Roosevelt County Courthouse with those present being: Commissioner Paul Grider, Commissioner Gene Creighton, Commissioner Lewis Shane Lee, Commissioner Matthew Hunton, Commissioner Dennis Lopez, County Manager Amber Hamilton, County Clerk DeAun Searl, Chief Deputy Stephanie Hicks, County Attorney Randy Knudson, Treasurer Layle Sanchez, Assessor George Beggs, Chief Deputy Assessor Stevin Floyd, Road Superintendent Ricky Lovato, Special Project Coordinator Carol Acosta-Flores, GIS Technician Johnny Montiel, RCDC Administrator Justin Porter, Human Resource Administrator Debra Olds, Cale Bloiskas, DFA Michael Steiniger, and PNT Managing Editor Alisa Boswell. Arriving at 9:15 a.m. was Billy Cathey and at 10:07 a.m. was Sheriff Malin Parker.

Call to Order - Chairman Paul Grider at 9:00 a.m.

Invocation - Commissioner Paul Grider

Pledge - Chairman Paul Grider

Approve Agenda:

Motion to approve agenda was made by Commissioner Dennis Lopez with a second from Commissioner Lewis Shane Lee. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes.

Approve Minutes:

Motion to approve minutes of 04-18-2017 Regular Meeting and Road Viewer Committees for April 19 and April 24, 2017 was made by Commissioner Lewis Shane Lee with a second from Commissioner Gene Creighton. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes.

Public Requests: None.

Elected Officials/Department Heads Report:

- a. Assessor - Assessor George Beggs reported the protest period is over. The annual property valuation plan was distributed to the commission.
- b. Clerk - County Clerk DeAun Searl reported the NMAC Roosevelt County Board Member election results, with Commissioner Dennis Lopez as the new member.
- c. Sheriff - Not present, testifying in court.
- d. Treasurer - Treasurer Layle Sanchez reported 82% collection in property taxes and 83% collection in delinquent property taxes.
- e. Detention - RCDC Administrator Justin Porter reported 65 in custody, 16 female, 49 male, 6 out of county detainees. There were 103 intakes and 100 releases with no errors. For the month of March the following were billed for housing: City of Portales, Bernalillo County, Guadalupe County, Colfax County, Holloman Air Force Base and Lamb County TX for a total of \$9,170.00. Adult probation billing will need to be back billed due to a computer glitch.
- f. Healthcare - Motion to go into Indigent meeting was made by Commissioner Gene Creighton with a second from Commissioner Dennis Lopez. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes. Special Project Coordinator Carol Acosta-Flores reported having 17 claims for a total of \$10,460.51 with 11 claims at \$4,838.46 to approve and 6 claims at \$5,622.05 to deny. Motion to adjourn from Indigent meeting was made by Commissioner Lewis Shane Lee with a second from Commissioner Paul Grider. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes. Motion to approve as presented was made by Commissioner Dennis Lopez with a second from Commissioner Gene Creighton. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes.
- g. Road - Road Superintendent Ricky Lovato reported the caliche on S RR 12, which is a COOP project, will complete next week then continue on to chip seal project. Work on cattle guards will halt and are reassigned to potholing to prepare for the chip seal. Routine maintenance is keeping the crews very busy.
- h. Manager - County Manager Amber Hamilton reported receiving an email from NMAC Kopelman encouraging all to keep in touch with legislators during this financially unknown time. A special session, extraordinary session and the law suit deeply impact this budget season. An invitation has arrived to the Invenergy/Excel meetings May 2 from 5-7 p.m. at the Yam and May 3 from 5-7 p.m. at the Dora Senior Center. Michael Steiniger reported on the quarterly report. The county is not over spending and has debt covered.
- i. Commissioners - No report.

New Business:

- a. District III Appointed Road Viewer Committee Report - County resident Billy Cathey reported the road viewers recommend closing both S Roosevelt Road O and South Roosevelt Road 16 ½ .
- b. Consideration of Road Closures in District III - Road Superintendent Ricky Lovato stated the land owners are also in agreement with closure. Motion to close 1 mile of S RR O between S RR 15 and S RR 16 and to close 1 mile of S RR 16 ½ between S RR L and S RR K was made by Commissioner Lewis Shane Lee with a second from Commissioner Gene Creighton. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes.

- c. District V Appointed Road Viewer Committee Report - Road Superintendent Ricky Lovato reported the viewers recommended closing the following roads: S Roosevelt Road 12, S Roosevelt Road 4, South Roosevelt Road AV, S Roosevelt Road AW, N Roosevelt Road 3, and South Roosevelt Road 5.
- d. Consideration of Road Closures in District V - Road Superintendent Ricky Lovato stated the land owners are in agreement with the closures. Motion close 3 miles of S RR 5 from SRR AL west, 1.28 miles of S RR AW from SRR 3 south and east, 1.619281 miles of S RR 4 from SRR AW, .338 miles of S RR AV from SRR 4, 2 miles of N RR 3 from NRR AB, and 1 mile of N RR 12 from NRR BA to the DeBaca County Line was made by Commissioner Paul Grider with a second from Commissioner Gene Creighton. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes.
- e. Request for Road Closure in District IV: S RR 28 for one mile east of S RR AC and S RR 30 ½ for two miles east of S RR AK - Commissioner Gene Creighton stated additional time was needed before appointing road viewers.
- f. Request for Disposal via Donation to Lazbuddie Fire Department from the Arch Volunteer Fire Department of 1968 Kias M49A2C Military Truck - County Manager Amber Hamilton recommended the donation. Motion to donate was made by Commissioner Gene Creighton with a second from Commissioner Paul Grider. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes.

Executive Session:

Motion to enter into Executive session was made at 9:50 a.m. by Commissioner Lewis Shane Lee with a second from Commissioner Paul Grider. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes. Those present were Commissioner Paul Grider, Commissioner Gene Creighton, Commissioner Lewis Shane Lee, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez, County Manager Amber Hamilton and County Attorney Randy Knudson. Debra Olds attended from 10:01 a.m. to 10:05 a.m. Motion to adjourn from executive session was made at 10:07 a.m. by Commissioner Dennis Lopez with a second from Commissioner Matthew Hunton. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes.

No Action Needed, No Action Taken

Resolutions - Ordinances - Proclamations:

- a. Consideration of Resolution 2017-30 and Proclamation Declaring First Full week of May as National Corrections Officer Week - RCDC Administrator Justin Porter stated recognizing the hard work and dedication of the correction officers is invaluable to the community. County Manager Amber Hamilton read the proclamation. Motion to approve was made by Commissioner Lewis Shane Lee with a second from Commissioner Dennis Lopez. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes.
- b. Consideration of Resolution 2017-31 Supporting Funding of Higher Education - County Manager Amber Hamilton stated ENMU was a vital part of Roosevelt County and felt it was in the best interest to support funding higher education. Motion to approve was made by Commissioner Paul Grider with a second from Commissioner Dennis Lopez. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes.
- c. Consideration of Notice of Intent to Adopt Ordinance 2017-05 the Roosevelt County Road Policy - County Manager Amber Hamilton stated a copy of the ordinance is available to view in the Clerk's office and in the Administration office. Motion approve was made by Commissioner Dennis Lopez with a second from Commissioner Lewis Shane Lee. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes.
- d. Public Hearing on Ordinance 2017-03 Roosevelt County Personnel Policy - Motion to inter Public Hearing was made at 10:17 a.m. by Commissioner Gene Creighton with a second from Commissioner Dennis Lopez. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes. There were no comments. Motion to adjourn from Public Hearing was made at 10:18 a.m. by Commissioner Matthew Hunton with a second from Commissioner Dennis Lopez. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes. Consideration of Ordinance 2017-03 Roosevelt County Personnel Policy - Human resource Administrator Debra Olds requested approval for the updates to the policies and procedures. Motion to approve was made by Commissioner Lewis Shane Lee with a second from Commissioner Paul Grider. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes.

Contracts - Agreements - Procurements:

- a. Request for Approval to enter into Contract with Little Wranglers for use of Special Events Center and Jake Lopez Building - Commissioner Lewis Shane Lee requested board approval of a special contract with Little Wranglers. County Manager Amber Hamilton stated she has met with Vice President Larry Powell to define the terms of the contract as 8 dates for 4 to 7 events in the Events Center and 1 date for use of the Jake Lopez building with a negotiated rate from \$500 to \$250 offset with community service. Motion to approve was made by Commissioner Lewis Shane Lee with a second from Commissioner Gene Creighton. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes.
- b. Request for Approval of Sand Dumping Fee Agreement with Grande Vida Dairy LLC - Road Superintendent Ricky Lovato stated this contract is only renewed on a needed basis and the terms are \$10.00 per month for 12 months and that the contract with Cooper Legacy Dairy is the same. Motion to approve was made by Commissioner Paul Grider with a second from Commissioner Lewis Shane Lee. Commissioner Paul Grider - Yes,

Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes.

- c. Request for Approval of Sand Dumping Fee Agreement with Grande Vida Dairy LLC - Motion to approve was made by Commissioner Paul Grider with a second from Commissioner Dennis Lopez. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes.

Media Communication: None.


Executive Session:

Motion to enter into Executive session was made at 10:26 a.m. by Commissioner Dennis Lopez with a second from Commissioner Paul Grider. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes. Those present were Commissioner Paul Grider, Commissioner Gene Creighton, Commissioner Lewis Shane Lee, Commissioner Matthew Hunton, Commissioner Dennis Lopez, County Manager Amber Hamilton and County Attorney Randy Knudson. Motion to adjourn from executive session was made at 10:55 a.m. by Commissioner Gene Creighton with a second from Commissioner Dennis Lopez. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes.

No Action Needed, No Action Taken

Adjourn: Meeting adjourned at 10:56 a.m.

ATTEST:



DeAun D Searl
County Clerk

BOARD OF ROOSEVELT
COUNTY COMMISSIONERS



Paul Grider
Commission Chairman

