

May 14, 2018
County Commission Room
Roosevelt County Courthouse
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting Monday, May 14, 2018, at 9:00 a.m. in the County Commission Room in the Roosevelt County Courthouse with those present being: Commissioner Paul Grider, Commissioner Gene Creighton, Commissioner Lewis Shane Lee, Commissioner Matthew Hunton, Commissioner Dennis Lopez, County Manager Amber Hamilton, County Clerk DeAun D Searl, County Attorney Randy Knudson, Treasurer Layle Sanchez, Special Projects Coordinator Carol Acosta-Flores, Human Resource Administrator Debra Olds, Sheriff Malin Parker, GIS Technician Johnny Montiel, RCCDC Bill Hendrickson, White Rock Crushing Robert Maldonado, Tina Dziuk, Keylyn Maldonado and Eastern New Mexico News Staff Writer Eamon Scarbrough.

Call to Order - Chairman Paul Grider at 9:00 a.m.
Invocation - Commissioner Paul Grider
Pledge - Commissioner Paul Grider

Approval of Agenda:

Motion to approve agenda was made by Commissioner Gene Creighton with a second from Commissioner Lewis Shane Lee. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes.

Approval of Minutes:

Motion to approve minutes of the 5-1-2018 Regular Meeting was made by Commissioner Lewis Shane Lee with a second from Commissioner Dennis Lopez. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes.

Approval of Accounts Payable and Payroll:

Motion to approve accounts payable and payroll from April 1, 2018 to April 30, 2018 was made by Commissioner Lewis Shane Lee with a second from Commissioner Dennis Lopez. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes.

Public Requests: None.

Informational Items:

Sheriff Malin Parker presented a plaque in recognition of the donation of 73 loads of caliche for the shooting range from White Rock Crushing owner Bill Maldonado.

Elected Officials/Department Heads Report:

HCAP - Motion to enter Indigent Meeting at 9:05 a.m. was made by Commissioner Dennis Lopez with a second from Commissioner Lewis Shane Lee. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes. Special Projects Coordinator Carol Acosta-Flores reported there were 13 claims in the amount of \$27,817.88. Motion to come out of Indigent Meeting at 9:06 a.m. was made by Commissioner Lewis Shane Lee with a second from Commissioner Dennis Lopez. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes. Motion to approve as presented was made by Commissioner Dennis Lopez with a second from Commissioner Gene Creighton. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes.

Manager - County Manager Amber Hamilton reported that the position of Finance Specialist has been filled with a highly qualified individual. Appreciation for the donation of meat for the Corrections Appreciation Cook Out was expressed, along with the clean state of the returned cooker that was borrowed from RGH. County Manager Amber Hamilton will be attending procurement classes this week out of town. Also reported was the raised awareness of the illegal dumping due to the article that was published, resulting in 2 individuals being cited. Crimestoppers is also offering a reward of up to \$500 for information leading to the citation or arrest of persons illegally dumping refuse.

Commissioners - No report at this time.

Resolutions - Ordinances - Proclamations:

- a. Consideration of Resolution 2018-17 Continuing Fire Danger Emergency in Roosevelt County - No discussion necessary. Motion to approve Resolution 2018-17 was made by Commissioner Gene Creighton with a second from Commissioner Paul Grider. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes.
- b. Consideration of Resolution 2018-18 Establishing and Creating Incentives for County Offices that Require Special Training or Certification - Human Resource Administrator Debra Olds stated this resolution would create discretionary annual incentive for retention for employees who maintain certificates or licenses pertaining to the positions held. Motion to approve Resolution 2018-18 was made by Commissioner Gene Creighton with a second from Commissioner Lewis Shane Lee.

- Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes.
- c. Consideration of 2018-19 Adopting FY19 Preliminary Budget - No discussion was necessary. Motion to approve was made by Commissioner Dennis Lopez with a second from Commissioner Matthew Hunton. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes.
 - d. Consideration of Resolution 2018-20 Adoption of Required Community Development Block Grant Annual Certifications and Commitments - Special Projects Coordinator Carol Acosta-Flores stated this resolution meets the CDBG requirements and is pertaining to the Roosevelt County Fairgrounds. Motion to approve the resolution was made by Commissioner Lewis Shane Lee with a second from Commissioner Dennis Lopez. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes.
 - e. Consideration of Resolution and Proclamation Designating May 14th, 2018 as Fair Housing Day - Special Projects Coordinator Carol Acosta- Flores stated this proclamation meets the requirements for the CDBG Fair Housing Day project then read the proclamation. Motion to approve the proclamation and resolution designating May14th, 2018 as Fair Housing Day was made by Commissioner Dennis Lopez with a second from Commissioner Matthew Hunton. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes.
 - f. Consideration of Resolution 2018-21 FY18 Year End Activities and Budget Adjustment - County Manager Amber Hamilton stated the changes reflect the reality of revenues and standard end of year adjustments. Motion to approve the resolution was made by Commissioner Lewis Shane Lee with a second from Commissioner Dennis Lopez. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes.

New Business:

- a. Request for Approval of Redwine Easement Agreement - GIS Technician Johnny Montiel stated there is an encroachment on Quincy and Orange onto County property, this easement would allow for proper maintenance of the roadway. Motion to approve easement was made by Commissioner Lewis Shane Lee with a second from Commissioner Dennis Lopez. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes.

Executive Session: None.

Media Communication: None.

Adjourn: Meeting adjourned at 9:34 a.m.

ATTEST:



DeAun D Searl
County Clerk

BOARD OF ROOSEVELT
COUNTY COMMISSIONERS



Paul Grider
Commission Chairman

