

April 7, 2015  
Portales Municipal School District Board Room  
LC Cozzens Administrative Offices Building  
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting Tuesday, April 7, 2015, at 9:00 a.m. in the Portales Municipal School District Board Room, LC Cozzens Administrative Offices Building with those present being: Commissioner Kendell Buzard, Commissioner Richard Leal, Commissioner Jake Lopez, Commissioner Gene Creighton, County Manager Amber Hamilton, County Clerk DeAun Searl, Clerk Chief Deputy Stephanie Hicks, Treasurer Layle Sanchez, Assessor George Beggs, Assessor Chief Deputy Stevin Floyd, Road Superintendent Ricky Lovato, GIS Technician Johnny Montiel, County Attorney Rick Queener, Roosevelt County Detention Center Administrator David Casanova, Healthcare Administrator/Capital Projects Administrator Mandi Parks, Sheriff Malin Parker, Connie Moyers, Brian Archuleta, Bonnie Paisley, Lucia Benoit, Jeff Keppert, Kevin Spears, Honorable Judge Donna Mowrer, Stan Livengood, John Pugh, Karl Terry, Eduardo Duffy, and PNT Managing Editor Alyssa Boswell. Absent was Commissioner Lewis Shane Lee.

Call to Order - Commissioner Kendell Buzard at 9:02 a.m.  
Invocation - Commissioner Gene Creighton  
Pledge - Sheriff Malin Parker

**Approve Agenda:**

Motion to approve agenda was made by Commissioner Richard Leal with a second from Commissioner Jake Lopez. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes.

**Approve Minutes:**

Motion to approve Minutes of 03-24-2015 Special Meeting was made by Commissioner Jake Lopez with a second from Commissioner Richard Leal. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes.

**Informational Items:**

USDA Agent Brian Archuleta stated that USDA Wildlife Specialist Clifford Ruppert had resigned. Due to budgetary constraints the recommendation is not to hire a replacement until beginning of 2016-2017 fiscal year. The federal funds would be held for the three months and applied to the county portion at that time.

**Public Requests:** None.

**Elected Officials/Department Heads Report:**

- a. County Extension Service - Connie Moyers reported water well testing would be conducted this weekend and that the Ag Expo was a success. Her staff is kept busy with multiple projects and programs some of which include weed control, veggie growers, 2<sup>nd</sup> graders hatching eggs, youth getaway, and shooters sports. The annual advisory meeting is scheduled for April 27, 2015 at 11:30 a.m.
- b. Roosevelt County Community Development Corporation - RCCDC Director Stan Livengood reported the Natural Chem project is moving forward having secured funding. Other projects on the table are the ENMU Stadium, Portales Hotel, Hampton Farms and Sure Green. He is working with USDA to secure grants for rural businesses.
- c. Assessor - Assessor George Beggs reported the Notice of Value letters have been mailed and the period for protests will end April 30, 2015.
- d. Clerk - County Clerk DeAun Searl reported business as usual.
- e. Sheriff - Sheriff Malin Parker reported the out of service fleet has been taken to auction. He is working with HR Administrator Becky White to fill one vacant position and has had two resignations turned in.
- f. Treasurer - Treasurer Layle Sanchez reported that the second half taxes will be delinquent after May 10, 2015. Total tax collected as of February 27, 2015 is \$3,291,564.
- g. Detention - Roosevelt County Detention Center Administrator David Casanova reported 73 inmates; 59 male, 14 female, 1 from Curry County, 1 from Guadalupe County. Totals from February are 3 from Curry for 79 days and 1 from Guadalupe for 20 days.
- h. GIS/Rural Addressing/Floodplain Management - GIS Technician Johnny Montiel reported being busy working on the Roosevelt Wind Ranch roads and preparing updates for the state.
- i. Healthcare Assistance/Capital Projects - Capital Projects Administrator Mandi Park reported the CDBG projects are moving slowly forward. Motion to go into Indigent meeting was made at 9:30 a.m. by Commissioner Jake Lopez with a second from Commissioner Richard Leal. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes. Healthcare Administrator Mandi Park recommends approving 1 claim for Indigent burial/cremation in the amount of \$600. Motion to adjourn from Indigent meeting was made at 9:33



- a.m. by Commissioner Richard Leal with a second from Commissioner Jake Lopez. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes. Motion to approve was made by Commissioner Jake Lopez with a second from Commissioner Kendell Buzard. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes.
- j. Road - Road Superintendent Ricky Lovato reported two of the CAPS projects are complete. Crews are staying busy with routine maintenance.
- k. Manager - County Manager Amber Hamilton reported attending a meeting at Cannon Air Force Base with Commissioner Lewis Shane Lee to connect with new staff. She asked the commission to schedule special meetings pertaining to the district court project, organizational chart approval and budget preparations. Williamson Restoration project is on task and the basement floor is ready to be reoccupied. She received an update from Mike Miller on the legislative session stating SB 125 (55 mph on unmarked roads) has been signed by the Governor as well as HB 67 (Treasurer bill). An addendum to the Detention Centers medical contract will reduce payment by 5%.
- l. Commissioner - Commissioner Kendell Buzard reported attending a Coalition of AZ/NM meeting pertaining to the endangered species, specifically the Mexican Wolf.

#### **Old Business:**

- a. Discussion and Possible Action on request to fill one full-time and two part-time vacant positions for the Detention Center Position Approval Request - Roosevelt County Detention Center Administrator David Casanova justified filling the positions by stating that overtime hours would be greatly reduced. Motion to approve was made by Commissioner Gene Creighton with a second from Richard Leal. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes

#### **New Business:**

- a. Discussion and Possible Action in Regards to request from District Court to contract for minor renovations to the 2<sup>nd</sup> Floor of the Roosevelt County Courthouse - CEO of the 9<sup>th</sup> Judicial Courts Kevin Spears requested approval to improve security in the courts. The courts would be financially responsible for these renovations. Motion to approve was made by Commissioner Jake Lopez with a second from Commissioner Kendell Buzard. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes.
- b. Discussion and Possible Action to appoint a Roosevelt County Land Use Sub-Committee - County Manager Amber Hamilton recommended the following appointments: Charles Bennett, Pat Boone, Kendell Buzard, Dr. Patrice Caldwell, Quentin Carnes, Gene Creighton, Sharon Davis, Ted Fares, Amber Hamilton, Jim Idsinga, Jerry Partin. Motion to approve was made by Commissioner Jake Lopez with a second from Commissioner Richard Leal. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes.
- c. Discussion and Possible Action to consider granting an exception to the Roosevelt County Chamber of Commerce regarding the Roosevelt County Fairgrounds closure - Roosevelt County Chamber of Commerce Administrator Karl Terry requested to reopen the fairgrounds for three events, Peanut Valley Festival, High Plains Quilt Festival, and the New Mexico Ag Expo. Mr. Terry stated the Chamber of Commerce would be responsible for the utilities for the month of the event and the manpower for the event. Motion to approve was made by Commissioner Jake Lopez with a second from Commissioner Gene Creighton. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes.
- d. Discussion and Possible Action to fill two vacant full-time positions for the Detention Center Position Approval Request - Motion to approve was made by Commissioner Gene Creighton with a second from Commissioner Jake Lopez. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes.

#### **Resolutions - Ordinances - Proclamations:**

- a. Discussion and Possible Action of Proclamation to Declare April 7, 2015 as National Service Recognition Day - Lucia Benoit requested the commission's approval to celebrate the volunteers in Roosevelt County. Motion to approve was made by Commissioner Gene Creighton with a second from Commissioner Richard Leal. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes.
- b. Discussion and Possible Action on Resolution 2015-44 Requesting the Governor to Denounce the Mexican Wolf Recovery Program - Commissioner Kendell Buzard stated the resolution would oppose the wolf recovery program and promote management of endangered species be placed in the hands of New Mexico Department of Game and Fish. Motion to approve was made by Commissioner Richard Leal with a second from Commissioner Jake Lopez. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes.
- c. Discussion and Possible Action on Resolution 2015-45 Roosevelt County IAEO Certified Property Appraiser Compensation Incentive Program - County Manager Amber Hamilton stated this resolution clarifies Resolution 2013-18. Motion to approve was made by Commissioner Jake Lopez with a



- second from Commissioner Richard Leal. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes.
- d. Discussion and Possible Action on Ordinance 2015-03 Authorizing the Issuance and Sale of Roosevelt County, New Mexico Taxable Industrial Revenue Bonds (Milo Wind Project) Series 2015 in the Maximum Principal Amount of \$72,000,000 - Edwardo Duffy stated the ordinance effected the split of Roosevelt Wind Ranch and Milo Wind Project. The PILT payment amount would remain the same \$441,000 annually but would be split, \$366,000 from Roosevelt Wind Ranch and \$75,000 from Milo Wind Project. Motion to go into Public Meeting was made at 10:42 a.m. by Commissioner Gene Creighton with a second from Commissioner Richard Leal. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes. No public comment was made. Motion to adjourn from Public Meeting was made at 10:43 a.m. by Commissioner Richard Leal with a second from Commissioner Gene Creighton. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes. Motion to approve was made by Commissioner Jake Lopez with a second from Commissioner Gene Creighton. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes.

**Contracts - Agreements - Procurements:**

- a. Discussion and Consideration of Contract Renewal with ENMU for Use of Water Well - County Manager Amber Hamilton stated this contract had not been reviewed since 2008. Motion to approve was made by Commissioner Gene Creighton with a second from Commissioner Jake Lopez. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes.

**Executive Session:**

Motion to go into Executive Session for limited personnel matters and attorney-client privileged information or pending litigation was made at 10:57 a.m. by Commissioner Richard Leal with a second from Commissioner Jake Lopez. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes. Those present being Commissioner Kendell Buzard, Commissioner Jake Lopez, Commissioner Richard Leal, Commissioner Gene Creighton, County Manager Amber Hamilton and County Attorney Rick Queener. Becky White attended from 11:08 a.m. to 11:39 a.m. Motion to adjourn from executive session was made at 11:45 by Commissioner Gene Creighton with a second from Commissioner Richard Leal. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes. No action needed, no action taken.

**Media Communication:** None.

**Adjourn** - Meeting adjourned at 11:45 a.m.

ATTEST:



DeAun D. Searl  
County Clerk

BOARD OF ROOSEVELT  
COUNTY COMMISSIONERS



Kendell Buzard  
Commission Chairman

