

March 1, 2016  
County Commission Room  
Roosevelt County Courthouse  
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting Tuesday, March 1, 2016, at 9:00 a.m. in the County Commission Room in the Roosevelt County Courthouse with those present being: Commissioner Richard Leal, Commissioner Jake Lopez, Commissioner Gene Creighton, Commissioner Lewis Shane Lee, Commissioner Paul Grider, County Manager Amber Hamilton, County Clerk DeAun Searl, Chief Deputy Stephanie Hicks, County Attorney Randy Knudson, Sheriff Malin Parker, Roosevelt County Detention Interim Administrator Joseph Alaniz, Road Superintendent Ricky Lovato, Treasurer Layle Sanchez, Special Project Coordinator Carol Acosta-Flores, GIS Technician Johnny Montiel, Finance Specialist Jose Guzman, Assessor George Beggs, Chief Deputy Assessor Stevin Floyd, Roosevelt County Program Director Patrick Kircher, David Sanders, Raimund McClain, Karl Terry, and PNT Freelance Writer Eamon Scarbrough.

Call to Order - Chairman Richard Leal at 9:00 a.m.  
Invocation - Commissioner Gene Creighton  
Pledge - Chairman Richard Leal

**Approve Agenda:**

Motion to approve agenda was made by Commissioner Lewis Shane Lee with a second from Commissioner Paul Grider. Commissioner Richard Leal - Yes, Commissioner Jake Lopez - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes, Commissioner Paul Grider - Yes.

**Approve Minutes:**

Motion to approve minutes of 02-18-2016 Regular Meeting was made by Commissioner Gene Creighton with a second from Commissioner Jake Lopez. Commissioner Richard Leal - Yes, Commissioner Jake Lopez - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes, Commissioner Paul Grider - Yes.

**Approval of Accounts Payroll and Accounts Payable:**

Motion to approve payroll from November 1, 2015 through January 31, 2016 was made by Commissioner Lewis Shane Lee with a second from Commissioner Paul Grider. Commissioner Richard Leal - Yes, Commissioner Jake Lopez - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes, Commissioner Paul Grider - Yes.

Motion to approve Accounts Payable from November 1, 2015 through January 31, 2016 was made by Commissioner Gene Creighton with a second from Commissioner Paul Grider. Commissioner Richard Leal - Yes, Commissioner Jake Lopez - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes, Commissioner Paul Grider - Yes.

**Informational Items:**

- a. Executive Director Karl Terry presented the Commission with a representation of the plaque dedicated to the Hero's of the Storm "Goliath" in gratitude of the superior service to the community.

**Public Requests:** None.

**Elected Officials/Department Heads Report:**

- a. Extension Office - County Program Director Patrick Kircher reported Connie Moyers retired as of January 31, 2016. A list of recent County Cooperative Extension Activities was handed out.
- b. Assessor - Assessor George Beggs reported the auditors requested exempt property to have value in the Assessors program, this finding has been completely rectified. Notice of Value letters will go out by the end of this month at which time the month long protest period will begin.
- c. Clerk - County Clerk DeAun Searl reported the Municipal Elections are today in Portales, Dora, Causey, Elida and Floyd, encouraging everyone to get out and vote. All of the ACH direct deposits have been moved into the special account requested by the treasurers except the IRS, which is being diligently worked on.
- d. Sheriff - Sheriff Malin Parker reported being very active and busy with open investigations.
- e. Treasurer - Treasurer Layle Sanchez reported the steps taken to rectify the audit findings connected to her office.
- f. Detention - Roosevelt County Detention Center Interim Administrator Joseph Alaniz reported having 50 individuals in custody, 36 males and 14 females. 6 inmates are contracted with 117 billable days. For the month 121 intakes with 123 releases. One officer and one lieutenant position is vacant and all 80 hour training is complete.

- g. GIS/Rural Addressing/Floodplain Management - GIS technician Johnny Montiel reported getting the documentation from Lydick to continue working on the preliminary plats. The process to change from a floodplain Zone D to Zone X will be a lengthy one.
- h. Health Care Assistance Program - Motion to go into Indigent Meeting was made by Commissioner Gene Creighton with a second from Commissioner Paul Grider. Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Jake Lopez - Yes, Commissioner Gene Creighton - Yes, Commissioner Paul Grider - Yes. Special Projects Coordinator Carol Acosta-Flores reported 8 claims, 3 to approve totaling \$6,009.77, two from RGH and one from Sunbelt ER Physicians, 5 to deny totaling \$2,249.00. Motion to adjourn from Indigent Meeting was made by Commissioner Gene Creighton with a second from Commissioner Lewis Shane Lee. Motion to approve 3 claims and deny 5 claims was made by Commissioner Paul Grider with a second from Commissioners Lewis Shane Lee. Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Jake Lopez - Yes, Commissioner Gene Creighton - Yes, Commissioner Paul Grider - Yes.
- i. Road - Road Superintendent Ricky Lovato reported one crew will finish the peanut grading lot by weeks end and second crew is starting LGRF School projects. All others are very busy with routine maintenance.
- j. Manager - County Manager Amber Hamilton reported meeting with Detention and Judges concerning ankle monitoring, which will be run by the courts. A meeting with law enforcement is needed to continue the development of this project. Meetings with RGH and RGH Clinic to provide medical care to the detention center have also taken place. County Manager Amber Hamilton also reported the steps taken to correct audit findings connected to Administration.
- k. Commissioners - None.

**Old Business:** None.

**New Business:**

- a. Discussion and Requested Approval for Sheriff's Office to submit FY17 LEPP Grant Application - Sheriff Malin Parker stated this in an annual grant for law enforcement protection fund. Motion to approve was made by Commissioner Gene Creighton with a second from Commissioner Paul Grider. Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Jake Lopez - Yes, Commissioner Gene Creighton - Yes, Commissioner Paul Grider - Yes.
- b. Request for Approval for Out of State Travel for Mark Morrison to attend Canine Certification March 4-20 in San Antonio, Texas - Sheriff Malin Parker stated this is annual recertification for court and is in the training budget. Motion to approve was made by Commissioner Jake Lopez with a second from Commissioner Lewis Shane Lee. Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Jake Lopez - Yes, Commissioner Gene Creighton - Yes, Commissioner Paul Grider - Yes.
- c. Request for Modification to Road Department Organizational Chart - Road Superintendent Ricky Lovato stated the mechanic has retired and is requesting to remove the mechanic position and add another operator. Most equipment is under warranty and an operator is much more needed. Motion to approve was made by Commissioner Lewis Shane Lee with a second from Commissioner Jake Lopez. Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Jake Lopez - Yes, Commissioner Gene Creighton - Yes, Commissioner Paul Grider - Yes.
- d. Request for Approval of Architectural Plans for Roosevelt County ARISE Facility – Raimund McClain presented plans for the ARISE building. The building would be built on RGH property and be 2100 square feet. Commission approval is needed to continue by opening the bidding process. Motion to approve was made by Commissioner Jake Lopez with a second from Commissioner Lewis Shane Lee. Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Jake Lopez - Yes, Commissioner Gene Creighton - Yes, Commissioner Paul Grider - Yes.

**Resolutions - Ordinances - Proclamations:**

- a. Consideration of Resolution 2016-18 2016 Annual Certified County Maintained Mileage - Road Superintendent Ricky Lovato stated this is an annual resolution and that no miles had been added for a total of 1,233.965 miles. 15.7 miles were moved from dirt to caliche. Motion to approve was made by Commissioner Paul Grider with a second from Commissioner Gene Creighton. Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Jake Lopez - Yes, Commissioner Gene Creighton - Yes, Commissioner Paul Grider - Yes.
- b. Consideration of Resolution 2016-19 Authorizing an Election for Adoption of Municipal Policy Member Coverage Plan 5 - Sheriff Malin Parker stated this resolution is a call for an election to vote move from Plan 3 to Plan 5. This move would have no financial impact on the County. Motion to approve was made by Commissioner Paul Grider with a second from Commissioner Lewis Shane Lee. Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Jake Lopez - Yes, Commissioner Gene Creighton - Yes, Commissioner Paul Grider - Yes.
- c. Consideration of Resolution 2016-20 Authorizing the County Manager to Apply for Hardship Funds Through the New Mexico Department of Transportation Surplus Automotive and Major Road Equipment Program - County Manager Amber Hamilton stated this resolution is to apply for funds. Motion to approve was made by Commissioner Paul Grider with a second from Commissioner Gene

- Creighton. Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Jake Lopez - Yes, Commissioner Gene Creighton - Yes, Commissioner Paul Grider - Yes.
- d. Consideration of Resolution 2016-21 RCDC, LEPF and Road Dept Budget Adjustments – County Manager Amber Hamilton stated this resolution is a mid-year budget adjustment. Motion to approve was made by Commissioner Paul Grider with a second from Commissioner Lewis Shane Lee. Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Jake Lopez - Yes, Commissioner Gene Creighton - Yes, Commissioner Paul Grider - Yes.
- e. Consideration of Resolution 2016-22 Adopting an Amendment to the Roosevelt County Detention Center Policies and Procedures - Roosevelt County Detention Center Interim Administrator Joseph Alaniz stated this resolution is recommended by NMAC to stay in compliance. Motion to approve was made by Commissioner Gene Creighton with a second from Commissioner Richard Leal. Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Jake Lopez - Yes, Commissioner Gene Creighton - Yes, Commissioner Paul Grider - Yes.
- f. Proclamation Designating March 1, 2016 as “Fair Housing Day” in Roosevelt County – Commissioner Lewis Shane Lee read the proclamation. Motion to approve was made by Commissioner Lewis Shane Lee with a second from Commissioner Richard Leal. Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Jake Lopez - Yes, Commissioner Gene Creighton - Yes, Commissioner Paul Grider - Yes.

**Contracts - Agreements - Procurements:** None.

**Executive Session:**

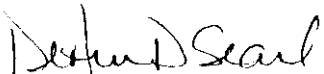
Motion to go into Executive Session was made at 10:13 a.m. by Commissioner Lewis Shane Lee with a second from Commissioner Jake Lopez. Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Jake Lopez - Yes, Commissioner Gene Creighton - Yes, Commissioner Paul Grider - Yes. Those present were Commissioner Richard Leal, Commissioner Lewis Shane Lee, Commissioner Jake Lopez, Commissioner Gene Creighton, County Manager Amber Hamilton and County Attorney Randy Knudson. Motion to adjourn from executive session was made at 10:40 a.m. by Commissioner Jake Lopez with a second from Commissioner Lewis Shane Lee. Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Jake Lopez - Yes, Commissioner Gene Creighton - Yes, Commissioner Paul Grider - Yes.

**No Action Needed, No Action Taken**

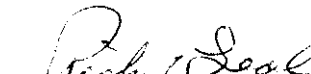
**Media Communication:** None.

**Adjourn:** Meeting adjourned at 10:41 a.m.

ATTEST:

  
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 DeAun D Searl  
 County Clerk

BOARD OF ROOSEVELT  
 COUNTY COMMISSIONERS

  
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 Richard Leal  
 Commission Chairman

