



## RESOLUTION NUMBER: 2019-04

### Delegation of Authority to the County Manager to Enter into Certain Contracts and Settlement Agreements

**WHEREAS**, pursuant to NMSA 1978 Section 4-38-1 (1884) the powers of a county as a body politic and corporate shall be exercised by a board of county commissioners; and,

**WHEREAS**, NMSA 1978 Section 4-38-19 (B) (1973) provides that, “[a] board of county commissioners may employ and set the salary of a county manager to conduct the business of the county, to serve as personnel officer, fiscal director, budget officer, property custodian and to act generally as the administrative assistant to the board, aiding and assisting it in the exercise of its duties and responsibilities;” and,

**WHEREAS**, NMSA 1978 Section 13-1-125 (2007) exempts certain small purchases from the bidding requirements the Procurement Code so long as those purchase are made in compliance with regulations set forth by Roosevelt County; and,

**WHEREAS**, the Board of County Commissioners promulgated regulations which delineate the manner in which procurement of items of tangible personal property, services and construction are procured by the County with its adoption of the Roosevelt County Purchasing Policy.

**NOW THEREFORE, BE IT RESOLVED**, by the Board of County Commissioners of Roosevelt County:

1. The authority to renew contracts, for amounts less than sixty-thousand dollars (\$60,000.00), for the procurement of items of tangible personal property, services and construction is delegated to the County Manager
2. The authority to enter into legal settlement agreements for amounts of ten thousand dollars (\$10,000.00) or less is delegated to the County Manager.
3. All new contracts shall be brought before the Roosevelt County Board of Commissioners for approval.
4. All procurement shall be made pursuant to Resolution 2017-27, or as replaced or amended, and the New Mexico Procurement Code NMSA 1978 Sections 13-1-28 *et. seq.*
5. To be effective, any contract or settlement agreement entered into pursuant to this resolution shall be presented to the Board at its next regular meeting after the date of execution by the County Manager.

The prior Delegation of Authority to the County Manager to Enter into Certain Contracts and Settlement Agreements 2018-04, adopted on the 9th day of January, 2018 is hereby repealed.



PASSED, APPROVED, and ADOPTED this 8<sup>th</sup> day of January, 2019.

**BODY OF COUNTY COMMISSIONERS  
ROOSEVELT COUNTY, NEW MEXICO**

ATTEST:

*Stephanie Hicks*  
Stephanie Hicks, Roosevelt County Clerk

*Dennis Lopez*  
Dennis Lopez – District I

*Matthew Hunton*  
Matthew Hunton – District II

*Lewis (Shane) Lee*  
Lewis (Shane) Lee – District III

*Tina Dixon*  
Tina Dixon – District IV

*Paul Grider*  
Paul Grider – District V



*sdh*

