



RESOLUTION 2016-05

Formation of the Roosevelt County Loss Prevention Committee for Calendar Year 2016

WHEREAS, Roosevelt County recognizes that every employee is entitled to a work environment which affords every reasonable safety protection within the mission and authority of the County; and

WHEREAS, the County holds the safety and health of employees and citizens, and preservation of County property and equipment in the highest regard. Tasks performed by County employees are essential for an orderly, productive functioning of the community; however, no task is so urgent or important that time cannot be taken to perform the work safely;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ROOSEVELT COUNTY, NEW MEXICO that:

1. The County Manager shall establish a Loss Prevention Committee (the "Committee"). The Committee shall serve as an advisory committee to the County Manager on all matters related to the County Risk Management program.
2. The Committee shall assist management in protecting the County's human, capital, and financial resources. The Committee shall strive to identify and eliminate or reduce sources of actual or potential loss to employees, citizens, and County property and equipment.
3. The Committee is charged with reviewing all safety and loss prevention issues; e.g., review all claims, accidents, and losses, and make appropriate loss prevention recommendations to management; review accidents and injuries to determine causation and make recommendations to management; recommend loss prevention techniques to management to avoid future losses; conduct inspections for hazard identification and to confirm the implementation of loss prevention policies; educate employees, elected officials, and management concerning loss prevention issues; design and promote a program to recognize employees with exemplary safety records; review employee use of personal protective device practices; and promote loss prevention and safety awareness to all employees.
4. The Committee recommendations shall be submitted to the County Manager for timely review and disposition.
5. The Committee shall meet on a monthly basis.
6. Members of the Committee shall be nominated by management and appointed by the County Manager. Appointments will be for a term of one (1) year, and employees may be reappointed for subsequent terms.
7. The Committee shall consist of no less than five (5) and no more than nine (9) members, representing key areas of County government. Membership should comprise a cross-representation of the County; e.g., elected officials, managers, supervisors, and employees. Membership shall include at least a sworn member from the Sheriff's Office, an officer from the



Roosevelt County Adult Detention Center, an employee from the Roosevelt County Road Department, Facilities and Maintenance, and general Administration.

8. The Committee shall appoint a chairperson, vice chair, and secretary at the first Committee meeting. Appointments shall be for a period of one (1) year, beginning at the first Commission meeting of 2016, and expiring on the last day before the first Commission meeting of calendar year 2017.
9. The County Human Resources/Loss Prevention Administrator shall serve as an ex officio member to the Committee.

Roosevelt County is committed to make its Loss Prevention Committee a success. It shall require all County employees to assist and cooperate in this effort, and shall encourage County employees to participate on the Committee.

PASSED, ADOPTED AND APPROVED this 5th day of January, 2016.

**BODY OF COUNTY COMMISSIONERS
ROOSEVELT COUNTY, NEW MEXICO**

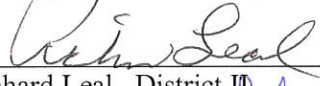
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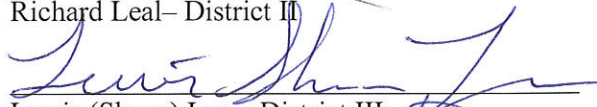
DeAun D. Searl, Roosevelt County Clerk




Jake Lopez – District I



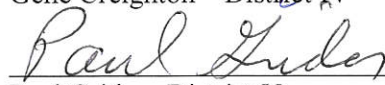
Richard Leal – District II



Lewis (Shane) Lee – District III



Gene Creighton – District IV



Paul Grider – District V

