

February 18, 2014
Roosevelt County Courthouse
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting Tuesday, February 04, 2014, at 9:00 a.m. in the Commissioner's Room in the Courthouse with those present being: Commissioner Kendall Buzard, Commissioner Bill Cathey, Commissioner Scott Burton, Commissioner Richard Leal, Commissioner Jake Lopez, County Manager Charlene Webb, Administrative Assistant Laci Taylor, Finance Administrator Daniel Saiz, County Clerk DeAun Searl, Chief Deputy Clerk Stephanie Hicks, Treasurer Nancy Belcher, Assessor Kenner Carrasco, Chief Deputy Assessor Stevin Floyd, Road Superintendent Ricky Lovato, Detention Center Administrator David Casanova, Sheriff Darren Hooker, County Attorney Rick Queener, GIS Technician Johnny Montiel, Pastor Gary Piepkorn, PNT Staff Writer Lillian Bowe, Randy Knudson, Stan Livengood, Erik Harrigan, Jimmy Parrish, Carlos Paiz, Amber Hamilton, Greg McFarland.

Call to Order - Kendall Buzard at 9:00 a.m.
Invocation - Pastor Gary Piepkorn
Pledge - Sheriff Darren Hooker

Approve Agenda - Motion to Approve the agenda was made by Commissioner Jake Lopez, seconded by Commissioner Richard Leal, 5 yes votes.

Approve Minutes - Motion to Approve the 02-04-2014 Commission Meeting Minutes was made by Commissioner Bill Cathey, seconded by Commissioner Richard Leal, 5 yes votes.

Approve Accounts Payable - Motion to Approve Accounts Payable and Payroll from 02-04-2014 through 02-18-2014 was made by Commissioner Jake Lopez, seconded by Commissioner Scott Burton, 5 yes votes.

Informational Items - RBC Capital Markets Director, Erik Harrigan, reported that the resolution simply states that Roosevelt County is submitting an application to the New Mexico Finance Authority. Harrigan met with the NMFA staff to clarify the change to the underlying security on the existing 2011 loan and clean up the pledge. The application will go forward for NMFA board approval. As discussed in December, the 2006 bond is publicly marketed and has a provision to add security. Roosevelt County will be adding a 1/16th pledge to the 2006 bond so that each bond, 2006, 2011 and the proposed 2014, will have the same security. The NMFA pledge authority is 3/4ths of the 1st 1/8th gross receipts tax. The application will go before the board at the March NMFA board meeting.

New Business:

- a. Approval of NMFA Public Project Revolving Fund Building Application and Resolution 2014-12
Authorizing and Approving Submission of a Completed Application for Financial Assistance and Project Approval to the NMFA—Motion to approve was made by Commissioner Jake Lopez with a second from Commissioner Kendall Buzard, 5 yes votes.
- b. Approval of Milnesand Volunteer Firefighters Annual Reporting to PERA – County Manager Charlene Webb stated this was the same as the Arch Firefighters annual report that must be approved by the board. Motion to approve was made by Commissioner Richard Leal with a second from Commissioner Scott Burton, 5 yes votes.
- c. Approval of Paiz Summary Review Subdivision –County Manager Charlene Webb stated an application was received from Carlos Paiz for a summary review located on South Roosevelt Road R ½ for three lots. Carlos Paiz has met all the requirements for the Subdivision Regulations and is requesting approval. Commissioner Jake Lopez made a motion to approve with a second by Commissioner Richard Leal, 5 yes votes.

Public Requests - Attorney Randy Knudson introduced Stan Livengood as the Roosevelt County Community Development Corporation Director. Stan Livengood is from Pilot Point, TX and has an extensive background in city management and economic development plus grant writing. Commissioner Buzard welcomed Stan to the community.

Elected Officials:

Roosevelt County Community Development Corporation Report – No Report.

USDA - Not Present.

Assessor - Assessor Kenner Carrasco reported that his office is busy receiving personal property renditions and livestock renditions. His office sent out transient bills the first of this month and is getting calls from taxpayers about rendering in different counties. Assessor Carrasco also reported that his office does call other counties to verify. Commissioner Buzard stated that he had received a call questioning transient cattle. Assessor Carrasco asked that any inquiries be directed to his office for correction or clarification. The assessor's office has received the forms for PTD Evaluations. Commissioner Cathey asked if any of the

legislation would impact the assessor's office. Assessor Carrasco reported a push for HB178 to remove the cap permanently when a property sells, this bill is not supported by the Assessor's Affiliate, and the Veterans Tax Exemption for Special Districts. Roosevelt County would not be impacted by this as there are no special districts.

Indigent - Not Present.

Treasurer – Treasurer Nancy Belcher reported that her office is staying busy collecting transient cattle funds for the assessor. Commissioner Buzard inquired about the investments. This month yielded a \$28,000 gain while last month was a \$9,000 loss. Treasurer Belcher stated that it is a volatile market.

Sheriff - Sheriff Darren Hooker reported his office has been quiet and the Ag Expo starts today. His officers would be present tomorrow for the flag and colors. The new K-9 vehicle is in and the K-9 sergeant deputy is in his 2nd week of training.

Detention - Detention Center Administrator David Casanova reported 108 inmates, 36 from Eddy County, 1 from Curry County, 5 from Chaves County in late January, 3 juveniles are housed in Curry County. His office will be fully staffed when the new hire starts in the next week or two. The new beds project will be started after the Ag Expo late this week or early next week.

Clerk - County Clerk DeAun Searl reported business as usual.

Road - Road Superintendent Ricky Lovato reported that the Road Department is still busy with routine maintenance south of Dora. Commissioner Buzard inquired about the new blades, Road Superintendent Lovato reported the new blades have been well received by the crew and that it would take a couple of weeks to get caught up on all of the work. Tumbleweeds are still an issue, covering a quarter to half a mile of road. Commissioner Buzard reported that he has had calls of appreciation for the road department concerning tumbleweeds. Road Superintendent Lovato reported that he and Juan Dominguez will be attending the wild land refresher class for firefighters this Saturday at the Portales Public Library. The class will allow the road department to safely help in fighting fires.

Risk Management - County Manager Charlene Webb reported that she is watching the legislation and that she met with Secretary Padilla and Senator Ingole to discuss gross receipt tax issues. The budget is stalled in the House, the Right to Farm Nuisance passed the House and is in Senate committee, and the Sole Community Provider passed the senate with multiple amendments and is back to the county submitting a 1/12th with a three year sunset. The legislation is moving very slowly and several clerks' bills and assessor bills have stalled out in committee. This session ends Thursday, Feb. 20th at noon.

Manager - County Manager Charlene Webb reported business as usual.

Fire Departments/County Fire & EMS Association - Commissioner Richard Leal reported that an increase in pharmaceuticals will affect Dora, Arch, Causey, Elida and Floyd.

Commissioners - No Report.

Old Business - None.

Contracts – Agreements – Procurements:

- a. Approval to Renew Contract with American Stewards of Liberty - County Manager Charlene Webb stated that this organization is very helpful to stop the listing of endangered species. Motion was made by Commissioner Richard Leal with a second from Commissioner Scott Burton, 5 yes votes.
- b. Approval of Grant Agreement #2014-1192 for \$22, 400 for the Purchase and Installation for Meals Equipment for the Community Services Center - County Manager Charlene Webb stated this grant agreement is the same grant agreement from last year for the purchase of kitchen equipment and recommended approval. Motion was made by Commissioner Jake Lopez with a second from Commissioner Bill Cathey, 5 yes votes.
- c. Approval to Renew Contract between Trane Building Services and Roosevelt County for continuation of service agreement - County Manager Charlene Webb stated this yearly contract is for maintenance on the HVAC system for the courthouse and is a reduced rate for repair or maintenance and recommends approval. Motion was made by Commissioner Kendall Buzard with a second from Commissioner Jake Lopez, 5 yes votes.
- d. Approval of Agreement for Inmate Confinement between the County of Roosevelt and the County of Colfax for the purpose of housing detainees for Colfax County - Detention Center Administrator David Casanova stated that Colfax County only had 51 beds and overcrowding was a problem. The contract is the same as other counties with an exception as to meeting in Santa Rosa, in a secure location, so that neither county has to make the whole trip. Motion was made by Commissioner Bill Cathey with a second from Commissioner Jake Lopez, 5 yes votes.

Resolutions – Ordinances – Proclamations:

- a. Approval of Resolution 2014-11 Authorizing Budgetary Adjustments and Revisions - Financial Administrator Daniel Saiz stated this budget adjustment is for the purpose of purchasing a gurney for the Arch Fire Dept. to replace a nonfunctioning gurney. Motion was made by Commissioner Scott Burton with a second from Commissioner Richard Leal, 5 yes votes by roll call.

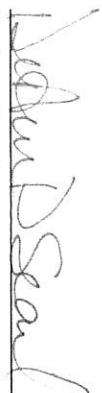
Executive Session Pursuant to 10-15-1 NMSA 1978 (H) (2), (7) Attorney-Client Privileged Information and Threatened or Pending Litigation.

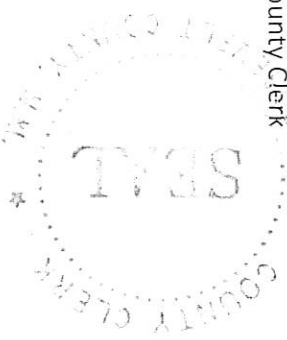
Any Action Required from Executive Session: - None.

Media Communication - None.

Adjourn - Meeting adjourned at 9:35 a.m.

ATTEST:


DeAun D. Seal
County Clerk



BOARD OF ROOSEVELT
COUNTY COMMISSIONERS

Kendall Buzard
Commission Chairman