

February 17, 2015
Portales Municipal School District Board Room
LC Cozzens Administrative Offices Building
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting Tuesday, February 17, 2015, at 9:00 a.m. in the Portales Municipal School District Board Room, LC Cozzens Administrative Offices Building with those present being: Commissioner Kendell Buzard, Commissioner Richard Leal, Commissioner Jake Lopez, Commissioner Lewis Shane Lee, Commissioner Gene Creighton, County Manager Amber Hamilton, Administrative Assistant Laci Taylor, County Clerk DeAun Searl, Clerk Chief Deputy Stephanie Hicks, Treasurer Layle Sanchez, Road Superintendent Ricky Lovato, GIS Technician Johnny Montiel, County Attorney Rick Queener, Under Sheriff Darren Hooker, Roosevelt County Detention Center Administrator David Casanova, HR Administrator Becky White, Stan Livengood, Gary Piepkorn, Ricki Seat, Michael Steininger, Lonnie Phelps, Fred Chitty, Frank Bustamonte, Carter Collin, Chris Tokarski, Debbie Gentry, David Sanders, and PNT Managing Editor Alyssa Boswell.

Call to Order - Commissioner Kendell Buzard at 9:00 a.m.
Invocation - Pastor Gary Piepkorn
Pledge - Under Sheriff Darren Hooker

Approve Agenda:

Motion to approve agenda was made by Commissioner Jake Lopez with a second from Commissioner Lewis Shane Lee. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes.

Approve Minutes:

Motion to approve Minutes of 02-03-2015 Regular Meeting was made by Commissioner Gene Creighton with a second from Commissioner Jake Lopez. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes.

Motion to approve Minutes of 02-09-2015 Working Meeting was made by Commissioner Lewis Shane Lee with a second from Commissioner Jake Lopez. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes.

Informational Items:

Executive Business Director Stan Livengood introduced representatives from Natural Chem Group LLC; CEO/President Robert Salazar, Senior Vice President Frank Bustamonte, Executive Vice President Project Development Carter Conlin, National Manager Fred Chitty and Phelps Engineering Owner Lonnie Phelps. CEO Robert Salazar stated that Natural Chem has three components 1) production of bio diesel 2) glycerin which is a by-product of bio diesel 3) production of liquid natural gas. Lonnie Phelps stated the master plan for the industrial park was designed for the end user.

Public Requests:

Chris Tokarski with Mental Health Resources stated that Turquoise Health & Wellness, the company that offered mental health services in New Mexico, was pulling out of the state. Services are being absorbed by MHR as of April 1, 2015.

David Sanders stated that an underground ridge that runs south of Arch separates salt water from the drinking water in Roosevelt County. The salt water is overflowing into clean water and that Natural Chem should clean and use the salt water instead of the clean water.

Elected Officials/Department Heads Report:

- a. Manager - County Manager Amber Hamilton stated that Mike Miller was keeping her informed of bill movement in the legislature. She also recommends a commissioner attend a workshop in Tucumcari on February 20, 2015 from 9 a.m. to 3 p.m. concerning environmental issues. The Williamson courthouse renovation is on schedule. The basement is 95% complete, with the first floor well underway. The parking lot will be closed for a crane lift operation on February 20th in the afternoon until late afternoon of the 21st. Michael Steininger with DFA is present in the meeting and available for questions.

- b. Human Resources - HR Administrator Becky White reported an update on personnel budget issues with the sheriff's office. A new pay plan was approved and back pay needed to be paid in the amount of \$14,650 affecting 7 out of 14 hourly employees.

Old Business:

- a. Discussion and Possible Action to fill one vacant position at the Sheriff's Office - Under Sheriff Darren Hooker stated that this position is supported by the budget. Motion to approve filling vacant position was made by Commissioner Jake Lopez with a second from Commissioner Lewis Shane Lee. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes.

New Business:

- b. Discussion and Possible Action in Regards to selling Road Equipment; 2003 770CH John Deere, 2004 140H Cat, 2003 140H Cat - Road Superintendent Ricky Lovato requested commission approval to sell equipment due to maintenance problems and high mileage. Motion to approve was made by Commissioner Jake Lopez with a second from Commissioner Lewis Shane Lee. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes.
- c. Discussion And Possible Action to fill three vacant positions at the Detention Center - Roosevelt County Detention Center Administrator David Casanova requested to fill three of the eight vacant positions. Motion to approve filling the three positions was made by Commissioner Lewis Shane Lee with a second from Commissioner Jake Lopez. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes.
- d. Discussion And Possible Action for Approval of Grogan Summary Review Subdivision - GIS/Rural Addressing Johnny Montiel stated all requirements were met. Motion to approve was made by Commissioner Gene Creighton with a second from Commissioner Kendell Buzard. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes.
- e. Discussion And Possible Action for Approval of Roosevelt Wind Project Summary Subdivision - GIS/Rural Addressing Johnny Montiel stated all requirements were met. Motion to approve was made by Commissioner Gene Creighton with a second from Commissioner Lewis Shane Lee. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes.

Resolutions - Ordinances - Proclamations:

- a. Discussion and Possible Action for Resolution 2015-30 Authorizing the City to Participate in the Local DWI Grant and Distribution Program - Motion to approve was made by Commissioner Gene Creighton with a second from Commissioner Jake Lopez. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes.
- b. Discussion and Possible Action for Budget Adjustment Resolution 2015-31 Formalizing the Budget Changes as Discussed on the January 15, 2015 Special Commission Meeting - County Manager Amber Hamilton stated this resolution is the first step in correcting the budget. Motion to approve was made by Commissioner Lewis Shane Lee with a second from Commissioner Jake Lopez. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes.
- c. Discussion and Possible Action for an Agreement for Inmate Confinement Between the County of Roosevelt and the City of Artesia - Motion to approve was made by Commissioner Lewis Shane Lee with a second from Commissioner Richard Leal. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes.
- d. Discussion and Possible Action for an Agreement for Inmate Confinement Between the County of Roosevelt and the County of Curry - Motion to approve was made by Commissioner Jake Lopez with a second from Commissioner Lewis Shane Lee. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes.

Contracts - Agreements - Procurements:

- a. Discussion and Possible Action for Memorandum of Agreement Between Roosevelt County and RCCDC for Economic Development Purposes - Motion to approve was made by Commissioner Lewis Shane Lee with a second from Commissioner Gene Creighton. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes.
- b. Discussion and Possible Action for Memorandum of Agreement Between Roosevelt County and RCCDC to Manage the County Enterprise Center - Motion to approve was made by Commissioner Gene Creighton with a second from Commissioner Lewis Shane Lee. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes.
- c. Discussion and Possible Action for Investment Management Services Contract Between Roosevelt County and New Mexico Bank & Trust - Motion to approve was made by Commissioner Richard Leal with a second from Commissioner Jake Lopez. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes.

Executive Session:

Motion to go into Executive Session was made at 10:35 a.m. by Commissioner Richard Leal, with a second from Commissioner Gene Creighton. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes. Present in executive session were Commissioner Kendell Buzard, Commissioner Richard Leal, Commissioner Lewis Shane Lee, Commissioner Jake Lopez, Commissioner Gene Creighton, County Attorney Rick Queener and County Manager Amber Hamilton. Motion to adjourn from executive session was made at 11:07 a. m. by Commissioner Richard Leal with a second from Commissioner Gene Creighton. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes.

Any Action Required From Executive Session: None.

Media Communication: None.

Adjourn - Meeting adjourned at 11:08 a.m.

ATTEST:



DeAun D. Searl
County Clerk

BOARD OF ROOSEVELT
COUNTY COMMISSIONERS



Kendell Buzard
Commission Chairman

