

December 19, 2017  
County Commission Room  
Roosevelt County Courthouse  
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting Tuesday, December 19, 2017, at 9:00 a.m. in the County Commission Room in the Roosevelt County Courthouse with those present being: Commissioner Paul Grider, Commissioner Gene Creighton, Commissioner Lewis Shane Lee, County Manager Amber Hamilton, Chief Deputy Stephanie Hicks, Road Superintendent Ricky Lovato, RCDC Administrator Justin Porter, GIS Technician Johnny Montiel, Treasurer Layle Sanchez, Special Projects Coordinator Carol Acosta-Flores, Lieutenant Javier Sanchez, Lieutenant Shayla Ramsey, Patrick Kircher Extension Services, Sandy Vigil MainStreet Program and Eastern New Mexico News Writer Eamon Scarbrough. Absent was Commissioner Matthew Hunton and Commissioner Dennis Lopez.

Call to Order - Chairman Paul Grider at 9:00 a.m.  
Invocation - County Manager Amber Hamilton  
Pledge - Chairman Paul Grider

**Approve Agenda:**

Motion to approve agenda was made by Commissioner Lewis Shane Lee with a second from Commissioner Gene Creighton. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes.

**Approve Minutes:**

Motion to approve minutes of 12-5-2017 Regular Meeting was made by Commissioner Gene Creighton with a second from Commissioner Lewis Shane Lee. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes.

**Public Requests:** None

**Informational Items:**

- a. Extension Services Patrick Kircher stated they have hired a new secretary.
- b. MainStreet Program Director Sandy Vigil stated they have purchased new garland for the square and a flickering light pole. \$200,000 plus dollars have been invested in the downtown area along with 270 volunteer hours. Other updates are 7 new business to the downtown area and several grants have been issued.

**Elected Officials/Department Heads Report:**

- a. Road - Road Superintendent Ricky Lovato reported 2017LGRF will be completed today. The engineer will be in town tomorrow and by end of week the county should have the engineering stamp for 2018. Work will begin on the 2018LGRF projects. Crews are currently working on road maintenance.
- b. Manager - County Manager Amber Hamilton reported receiving \$750,000 for emergency road repair and work will begin after the contract is received. The roads will be repaired according to the road priorities that were set during the workshop.
- c. Commissioners - No reports

**Old Business:**

- a. Review of Annual Detention Center Walk-Thru/Inspection - Commissioners stated that RCDC is running on task. The facility is quiet and clean. Commissioners were impressed with the way the officers were interacting with the inmates and the way the inmates were reacting to the officers. Over all much improvement was noticed.

**New Business:**

- a. Request for Approval of EMS Fund Act Application for Milnesand Volunteer Fire Department - Motion to approve was made by Commissioner Lewis Shane Lee with a second from Commissioner Gene Creighton. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes.
- b. Request for Approval of EMS Fund Act Application for Arch Volunteer Fire Department - Motion to approve was made by Commissioner Gene Creighton with a second from Commissioner Lewis Shane Lee. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes.

**Resolutions – Ordinances – Proclamations:**

- a. Consideration of Resolution 2017-50 Adoption of Revised EMS Transfer Fee Schedule - Motion to approve was made by Commissioner Lewis Shane Lee with a second from Commissioner Paul Grider. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee – Yes.
- b. Consideration of Resolution 2017-51 Adoption of Roosevelt County ADA Transition Plan - GIS Technician Johnny Montiel explained this, required, transition plan is a guide to accessing all our county building. Mr. Montiel thanked Special Projects Coordinator Carol Acosta-Flores for helping him on this project. Motion to approve was made by Commissioner Lewis Shane Lee with a second from Commissioner Paul Grider. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee – Yes.

**Contracts - Agreements - Procurements:**


- a. Request for Approval of E-Payment Services Agreement with Point and Pay - Treasurer Layle Sanchez explained this is a renewal contract. Motion to approve was made by Commissioner Paul Grider with a second from Commissioner Lewis Shane Lee. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee – Yes.
- b. Request for Approval of NMDHSEM Disaster Assistance Program Grant Agreement - Motion to table this item until the January 8, 2018 meeting was made by Commissioner Lewis Shane Lee with a second from Commissioner Gene Creighton. Commissioner Paul Grider - Yes, Commissioner Gene Creighton – Yes, Commissioner Lewis Shane Lee – Yes.

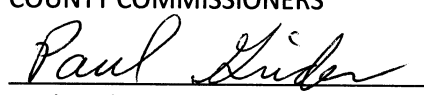
**Media Communication:** None

**Executive Session:** None

**Adjourn:** Meeting adjourned at 9:37 a.m.

ATTEST:

  
DeAun D Searl  
County Clerk  
Chief Deputy County Clerk

BOARD OF ROOSEVELT  
COUNTY COMMISSIONERS  
  
Paul Grider  
Commission Chairman

