

November 7, 2017  
County Commission Room  
Roosevelt County Courthouse  
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting Tuesday, November 7, 2017, at 9:00 a.m. in the County Commission Room in the Roosevelt County Courthouse with those present being: Commissioner Paul Grider, Commissioner Matthew Hunton, Commissioner Lewis Shane Lee, Commissioner Dennis Lopez, County Manager Amber Hamilton, County Clerk DeAun Searl, County Attorney Randy Knudson, Sheriff Malin Parker, Special Projects Coordinator Carol Acosta-Flores, Road Superintendent Ricky Lovato, RCDC Administrator Justin Porter, GIS Technician Johnny Montiel, Sandy Chancey from EPCOG, Casey Steen, Nate Clarke, Sandy Vigil from Portales Mainstreet, Kaye Green CEO of RGH and PNT Staff Writer Editor Eamon Scarbrough. Absent was Commissioner Gene Creighton.

Call to Order - Chairman Paul Grider at 9:00 a.m.  
Invocation - Pastor Casey Steen  
Pledge - Chairman Paul Grider

**Approve Agenda:**

Motion to approve agenda was made by Commissioner Lewis Shane Lee with a second from Commissioner Dennis Lopez. Commissioner Paul Grider - Yes, Commissioner Matthew Hunton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Dennis Lopez - Yes.

**Approve Minutes:**

Motion to approve minutes of 10-17-2017 Regular Meeting was made by Commissioner Dennis Lopez with a second from Commissioner Lewis Shane Lee. Commissioner Paul Grider - Yes, Commissioner Matthew Hunton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Dennis Lopez - Yes.

**Public Requests:**

Sandy Vigil from Portales Mainstreet wished to express thanks to the Commission for working together on the Clean and Beautiful grant to landscape the two corners of the courthouse. Also thanking the commission for the closure of the parking lot to accommodate the Safe Trick or Treating for the kids.

**Informational Items:**

Sandy Chansey Executive Director Eastern Plains Council of Governments District IV presented the Commission with information on the benefits of becoming a member. The membership dues are based on population, therefore the dues for Roosevelt County would be \$3,582.00 annually.

**Elected Officials/Department Heads Report:**

- a. **Detention** - RCDC Administrator Justin Porter reported 75 in custody, 12 female, 63 male, 2 out of county, 4 males in special management. There were 93 intakes and 85 releases with 10 errors, which have been rectified. The detainees on work detail have worked 392 hours with a cost savings to the county of about \$4,000. The City of Portales has been billed \$5,191.50 for August and September and \$2,000 for juveniles. There are 4 employees in the hiring process, which will bring the center to full staff. Preparations for the 3 year re-accreditation is under way.
- b. **Grants/Healthcare** - Motion to enter Indigent Meeting was made by Commissioner Lewis Shane Lee with a second from Commissioner Dennis Lopez at 9:21 a.m. Commissioner Paul Grider - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Matthew Hinton - Yes, Commissioner Jake Lopez - Yes. Special Projects Coordinator Carol Acosta-Flores stated there were 23 claims totaling \$25,027.47, 21 to approve totaling \$24,542.47 and 2 to deny totaling \$485.00. Motion to adjourn from Indigent Meeting was made by Commissioner Lewis Shane Lee with a second from Commissioner Paul Grider at 9:23 a.m. Commissioner Paul Grider - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Matthew Hinton - Yes, Commissioner Dennis Lopez - Yes. Motion to approve as presented was made by Commissioner Dennis Lopez with a second from Commissioner Matthew Hunton. Commissioner Paul Grider - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Matthew Hinton - Yes, Commissioner Dennis Lopez - Yes. Special Projects Coordinator Carol Acosta-Flores also stated she is working on LGRF grants, Clean & Beautiful grants and other Road grants.
- c. **GIS Technician** - GIS Technician Johnny Montiel presented the commission with a survey from Lydick's Engineers of the Roosevelt County Fairgrounds. Included in the survey is the elevation variance and ADA compliance upgrades, specifically 3 retention ponds, drainage system, ADA parking, chip sealed roadway, and concrete sidewalks. The project is slated for a 10 year completion date. Many complaints dealing with derelict mobile homes, unsightly land management, and encroachment onto county property. Research into an abatement nuisance ordinance and a mobile home ordinance will be carefully considered.
- d. **Road** - Road Superintendent Ricky Lovato reported his crews are working on LGRF projects. Bingham Stratton should finish up this week and work will start on S RR X and U. Routine maintenance is behind schedule, however 2 new employees have been hired and will begin on the Nov 13, 2017.

- e. Manager - County Manager Amber Hamilton reported ISO scores for the Arch Fire station have improved due to the efforts of the chiefs that have served. Legislative conference will be held in January in Santa Fe concurrently with the NMAC Winter Conference. The Chamber of Commerce will hold a luncheon November 16<sup>th</sup> at noon in the Yam Theater. The 1<sup>st</sup> Quarter Report has been completed and submitted with positive cash balances and outlooks
- f. Commissioners - Commissioner Lewis Shane Lee stated he will be attending a meeting with Invenergy today.

**New Business:**

- a. Discussion and Action to Appoint Persons to Fill Two Vacant Board of Director Positions on the Roosevelt County Special Hospital District Board Pursuant to N.M. Stat. Ann. § 4-48A-6 - Roosevelt General Hospital CEO Kaye Green stated positive changes at RGH to include cataract surgery is now available and a dermatologist is also now available. No candidates signing on filing day or write-in day have created vacancies in two of the positions on the Hospital Board. Recommended for appointment were Doug Stone for District III and Jenny Clemmons for District IV. Motion to appoint Doug Stone and Jenny Clemmons was made by Commissioner Paul Grider with a second from Commissioner Lewis Shane Lee. Commissioner Paul Grider - Yes, Commissioner Matthew Hunton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Dennis Lopez - Yes.
- b. Consideration of Proposed 2018 Roosevelt County Calendar - County Manager Amber Hamilton stated careful consideration was given to planning the commission meetings. Motion to accept calendar was made by Commissioner Dennis Lopez with a second from Commissioner Matthew Hunton. Commissioner Paul Grider - Yes, Commissioner Matthew Hunton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Dennis Lopez - Yes.

**Resolutions – Ordinances – Proclamations:**

- a) Consideration of Resolution 2017-48 First Quarter Budget Adjustments - County Manager Amber Hamilton stated the adjustments included funds received for small county assistance, an increase of personnel for courthouse security in the sheriff's budget, increase in personnel for the road department and addition of small purchase line items. Motion to approve adjustments was made by Commissioner Lewis Shane Lee with a second from Commissioner Paul Grider. Commissioner Paul Grider - Yes, Commissioner Matthew Hunton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Dennis Lopez - Yes.
- b) Consideration of Resolution 2017-49 A Resolution Amending Resolution 2015-03 Changing The Polling Locations for the 2018 Primary and General Elections - County Clerk DeAun Searl stated the only change in the polling locations would be in Dora from the schools to the Senior Center. Motion to approve was made by Commissioner Lewis Shane Lee with a second from Commissioner Dennis Lopez. Commissioner Paul Grider - Yes, Commissioner Matthew Hunton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Dennis Lopez - Yes.

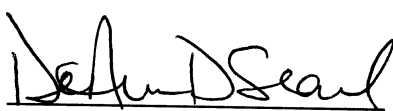
**Contracts - Agreements - Procurements:**

- a) Discussion and Consideration of Approval of Department of the Army License for Real Property Use - County Manager Amber Hamilton stated Cannon Air Force Base was seeking approval to use county property for overnight stations. There would be no conflict with the ability to rent the buildings and there is no financial gain for the county. Motion to approve was made by Commissioner Dennis Lopez with a second from Commissioner Matthew Hunton. Commissioner Paul Grider - Yes, Commissioner Matthew Hunton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Dennis Lopez - Yes.
- b) Request for Approval of Merchant Agreement with Merrick Bank - County Clerk DeAun Searl stated this agreement would allow the clerk's office to take chip credit card payments over the counter and allow online purchases. Motion to approve was made by Commissioner Lewis Shane Lee with a second from Commissioner Matthew Hunton. Commissioner Paul Grider - Yes, Commissioner Matthew Hunton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Dennis Lopez - Yes.

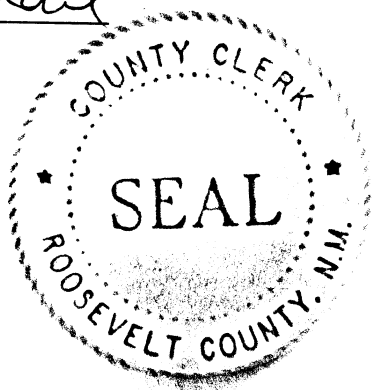
**Media Communication:** None.

**Adjourn:** Meeting adjourned at 10:20 a.m.

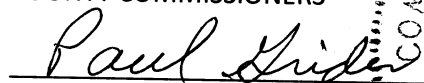
ATTEST:



DeAun D Searl  
County Clerk



BOARD OF ROOSEVELT  
COUNTY COMMISSIONERS



Paul Grider  
Commission Chairman

