

October 17, 2017
County Commission Room
Roosevelt County Courthouse
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting Tuesday, October 17, 2017, at 9:00 a.m. in the County Commission Room in the Roosevelt County Courthouse with those present being: Commissioner Paul Grider, Commissioner Gene Creighton, Commissioner Lewis Shane Lee, Commissioner Dennis Lopez, County Manager Amber Hamilton, County Clerk DeAun Searl, Chief Deputy Clerk Stephanie Hicks, County Attorney Randy Knudson, Sheriff Malin Parker, Kelly Fulfer and Eastern New Mexico News Staff Writer Eamon Scarbrough. Absent was Commissioner Matthew Hunton.

Call to Order - Chairman Paul Grider at 9:00 a.m.
Invocation - Pastor Kelly Fulfer
Pledge - Chairman Paul Grider

Approve Agenda:

Motion to approve agenda was made by Commissioner Lewis Shane Lee with a second from Commissioner Dennis Lopez. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Dennis Lopez - Yes.

Approve Minutes:

Motion to approve minutes of 10-03-17 Regular Meeting was made by Commissioner Dennis Lopez with a second from Commissioner Lewis Shane Lee. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Dennis Lopez - Yes.

Approval of Accounts Payable and Payroll:

Motion to approve accounts payable and payroll from September 1, 2017 to September 30, 2017 was made by Commissioner Gene Creighton with a second from Commissioner Dennis Lopez. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Dennis Lopez - Yes.

Public Requests: None.

Elected Officials/Department Heads Report:

- a. Grants/Indigent - No report at this time.
- b. Road - County Manager reported crews have started CAPS projects this week and the shredder is running. Water has been pumped out of 35 and 34 and the pumper has moved to 28. All roads are open at this time and there are 2 openings in the road department.
- c. Manager - County Manager Amber Hamilton reported the initial FEMA application has been denied. The state application is moving forward. The on-site audit is finished and the county has resolved all issues. There were 3 repeat and 1 new finding. The need for a second on-site visit has been deemed unnecessary.
- d. Commissioners - Commissioner Dennis Lopez attended the NMAC meetings and would like the commission to reconsider a renewal with EPCOG. An invitation for Sandy Chancy to present the benefits to the commission will be forthcoming.

New Business:

- a. Request for Approval of Creation of New Accounts for Small Equipment Purchases at request of Auditors - County Manager Amber Hamilton stated to help with a clean audit the small equipment line items needed to be separate from Capital Outlay line items. Motion to approve was made by Commissioner Gene Creighton with a second from Commissioner Dennis Lopez. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Dennis Lopez - Yes.

Contracts - Agreements - Procurements:

- a. Request for Approval of Contract Renewal for Food Services at the Detention Center with Trinity Services Group, Inc. - County Manager Amber Hamilton requested approval of the annual renewal of a 2 year with a 2.2% increase. Motion to approve was made by Commissioner Dennis Lopez with a second from Commissioner Paul Grider. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Dennis Lopez - Yes.
- b. Request for Approval of Contract Renewal for Chip Seal Aggregate with K. Barnett & Sons, Inc. - County Manager Amber Hamilton stated this contract in a 1 year contract with the same terms. Motion to approve was made by Commissioner Lewis Shane Lee with a second from Commissioner Gene Creighton. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Dennis Lopez - Yes.
- c. Request for Renewal of Lease with Pitney Bowes for Postage Machine - County Manager Amber Hamilton stated this is a standard lease agreement. Motion to approve was made by Commissioner Lewis Shane Lee with a second from Commissioner Dennis Lopez. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Dennis Lopez - Yes.

- d. Consideration of RFP 2018-02 Banking Services for Roosevelt County and Contract Award to JP Stone Community Bank - County Manager Amber Hamilton stated the RFP for banking services produced 2 proposals, the review committee graded the proposals with the favorable being JP Stone Community Bank. Motion to approve was made by Commissioner Gene Creighton with a second from Commissioner Lewis Shane Lee. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Dennis Lopez - Yes.
- e. Consideration of RFP 2018-03 Commissary Services for Roosevelt County Detention Center to Keefe Commissary Network - County Manager Amber Hamilton stated the RFP for commissary services produced 1 proposal from Keefe. Motion to approve was made by Commissioner Lewis Shane Lee with a second from Commissioner Paul Grider. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Dennis Lopez - Yes.

Media Communication: None

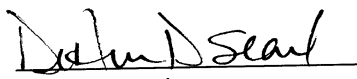
Executive Session:

Motion to enter into Executive session was made at 9:42 a.m. by Commissioner Gene Creighton with a second from Commissioner Dennis Lopez. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Dennis Lopez - Yes. Those present were Commissioner Paul Grider, Commissioner Gene Creighton, Commissioner Dennis Lopez, Commissioner Lewis Shane Lee, County Manager Amber Hamilton and County Attorney Randy Knudson. Motion to adjourn from executive session was made at 10:20 a.m. by Commissioner Dennis Lopez with a second from Commissioner Gene Creighton. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Dennis Lopez - Yes, Commissioner Lewis Shane Lee - Yes.

No Action Needed, No Action Taken

Adjourn: Meeting adjourned at 10:21 a.m.

ATTEST:


 DeAun D Searl
 County Clerk

BOARD OF ROOSEVELT
 COUNTY COMMISSIONERS


 Paul Grider
 Commission Chairman

