

January 9, 2018
County Commission Room
Roosevelt County Courthouse
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting Tuesday, January 9, 2018, at 9:00 a.m. in the County Commission Room in the Roosevelt County Courthouse with those present being: Commissioner Paul Grider, Commissioner Gene Creighton, Commissioner Matthew Hunton, Commissioner Dennis Lopez, County Manager Amber Hamilton, Chief Deputy Clerk Stephanie Hicks, County Attorney Randy Knudson, Treasurer Layle Sanchez, Human Resources Administrator Debra Olds, Road Superintendent Ricky Lovato, GIS Technician Johnny Montiel, RCDC Administrator Justin Porter, Sheriff Malin Parker, Lieutenant Javier Sanchez, Deputy Daniel Boan, Deputy David Meeks, Sgt. Brian Holmes, Clovis Chief of Police Doug Ford, Jimmy Parrish, Pastor Kelly Fulfer, Eastern New Mexico News Staff Writer Eamon Scarbrough. Absent was Commissioner Lewis Shane Lee.

Call to Order - Chairman Paul Grider at 9:00 a.m.
Invocation - Pastor Kelly Fulfer
Pledge - Commissioner Dennis Lopez

Elect Chairman for 2018:

Motion to re-elect Paul Grider as the 2018 Commission Chairman was made by Commissioner Matthew Hunton with a second from Commissioner Gene Creighton. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes.

Elect Vice-Chairman for 2018:

Motion to re-elect Gene Creighton as the 2018 Commission Vice-Chairman was made by Commissioner Paul Grider with a second from Commissioner Dennis Lopez. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes.

Approval of Agenda:

Motion to approve agenda was made by Commissioner Gene Creighton with a second from Commissioner Matthew Hunton. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes.

Approval of Minutes:

Motion to approve minutes of 12-19-2017 Regular Meeting was made by Commissioner Paul Grider with a second from Commissioner Gene Creighton. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes.

Approval of Accounts Payable and Payroll:

Motion to approve accounts payable and payroll from December 1, 2017 to December 31, 2017 was made by Commissioner Gene Creighton with a second from Commissioner Dennis Lopez. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes.

Informational Items:

Recognition of the Roosevelt County Sheriff's Office Assistance to Clovis Police Department during the Active Shooter Situation at the Clovis Carver Library - Clovis Police Chief Doug Ford wanted to recognize Sheriff Malin Parker and his staff for their quick response when called on for help on August 28, 2017. On that date Clovis Carver Library had an active shooter, in which 2 city employees lost their lives, Roosevelt County Sheriff's office responded. Chief Ford presented Sheriff Parker with a plaque of appreciation.

Public Requests: None

Elected Officials/Department Heads Report:

Treasurer - Treasurer Layle Sanchez reported that we have \$2.3 mil in the general fund with close to \$2 mil in reserves. She thanked GIS Technician Johnny Montiel for helping her with addresses on the returned tax bills. He went above and beyond getting their addresses cleaned up.

Detention - RCDC Administrator Justin Porter reported 63 total inmates with 5 from other counties. He reported in December they booked in 73 inmates and released 76, with 4 booking errors. They are receiving more training and refresher instructions on booking. Mr. Porter reported RCDC is fully staffed at this time. He reported 1000 hours of inmate labor. They have been working on things at RCDC, last of the work is 3 days rooms.

Floodplain Management - GIS Technician Johnny Montiel reported he is waiting on the analysis for the floodplain project, which he should have by the end of March. This would determine where the flood zones are with the most current data. If this analysis meets the needs of the county we will then apply to FEMA for regulatory signs.

Road - Road Superintendent Ricky Lovato reported they had started the 2018 LGRF school bus routes and are working routine maintenance.

Manager - County Manager Amber Hamilton gave a reminder about the NMAC Winter Conference next week.

Commissioners - No reports at this time.

Old Business:

- a. Reconsideration of the Partial Closure of S RR Q 1/2 - County Manager Amber Hamilton presented a revised closure as to where the road would close at 6 ½ and at the end of the City Water Reuse plant. Motion to approve the revised closure locations was made by Commissioner Dennis Lopez with a second from Commissioner Matthew Hunton. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes. There was also a motion to close the road at the new location of 6 ½ made by Commissioner Gene Creighton with a second from Commissioner Dennis Lopez. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes.
- b. Request for Approval of NMDH Disaster Assistance Program Grant Agreement - Died for lack of a motion.

New Business:

- a. Discussion and Possible Action to add both Chairman and Vice-Chairman as Authorized Signatory Officials for Bank Accounts with JP Stone Community Bank, with Authorization to Sign Checks or Orders for the Payment of Money, Withdraw or Transfer Funds on Deposits with Financial Institution. If Financial Institution Accepts this Power with a Multiple Signature Limitation, Domestic Government Unit Agrees to Waive a Multiple Signature Requirement for Any Withdraw in a Format that Does Not Allow Financial Institution an Opportunity to Examine Signatures and Number of Signatures Required: Two. - Died for lack of a motion.
- b. Discussion and Possible Action to Approve 2018 Roosevelt County Committee Assignments - Motion to approve was made by Commissioner Dennis Lopez with a second from Commissioner Paul Grider. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes.

Resolutions - Ordinances - Proclamations:

- a. Discussion and Possible Action on Resolution 2018-01 Compliance with New Mexico Open Meetings Act - Motion to approve Resolution 2018-01 was made by Commissioner Paul Grider with a second from Commissioner Dennis Lopez. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes.
- b. Discussion and Possible Action on Resolution 2018-02 Public Participation at Roosevelt County Commission Meetings - Motion to approve Resolution 2018-02 was made by Commissioner Gene Creighton with a second from Commissioner Dennis Lopez. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes.
- c. Discussion and Possible Action on Resolution 2018-03 Delegation of Authority to the County Manager for Disbursement of Vendor Checks - Motion to approve was made by Commissioner Dennis Lopez with a second from Commissioner Matthew Hunton. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes.
- d. Discussion and Possible Action on Resolution 2018-04 Delegation of Authority to the County Manager to Enter into Certain Contracts and Settlement Agreements - Motion to approve was made by Commissioner Dennis Lopez with a second from Commissioner Paul Grider. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes.
- e. Discussion and Possible Action on Resolution 2018-05 Continuation of Roosevelt County Loss Prevention Committee for Calendar Year 2018 - Motion to approve was made by Commissioner Dennis Lopez with a second from Commissioner Paul Grider. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes.
- f. Discussion and Possible Action on Resolution 2018-06 Second Qtr Budget Adjustments - Died for lack of motion

Motion to go in to Public Hearing regarding Ordinance 2017-07 was made by Commissioner Dennis Lopez with a second from Commissioner Matthew Hunton. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes.

Public hearing: Human Resources Administrator Debra Olds presented the modification to the personal policy with no public reaction. Motion to come out of Public Hearing was made by Commissioner Dennis Lopez with a second from Commissioner Matthew Hunton. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes.

- g. Consideration of 2017-07 Personnel Ordinance - Motion to approve the ordinance as presented was made by Commissioner Dennis Lopez with a second from Commissioner Paul Grider. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes.

Media Communication: None

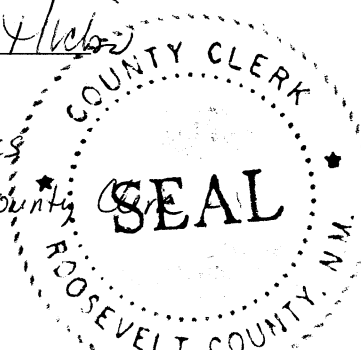
10 Minute Recess

Executive Session: Motion to enter into executive session was made at 9:57 a.m. by Commissioner Matthew Hunton with a second from Commissioner Dennis Lopez. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes. Those present were Commissioner Paul Grider, Commissioner Gene Creighton, Commissioner Matthew Hunton, Commissioner Dennis Lopez, County Manager Amber Hamilton, and County Attorney Randy Knudson. Motion to adjourn from executive session was made at 10:10 a.m. by Commissioner Matthew Hunton with a second from Commissioner Gene Creighton. Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes, Commissioner Matthew Hunton - Yes, Commissioner Dennis Lopez - Yes. No action needed, no action taken.

Adjourn: Meeting adjourned at 10:11 a.m.

ATTEST:

Stephanie Hicks
 DeAun D Searl
 County Clerk
Stephanie Hicks
 Chief Deputy County Clerk



BOARD OF ROOSEVELT
COUNTY COMMISSIONERS

Paul Grider
 Paul Grider
 Commission Chairman

