

January 10, 2017
County Commission Room
Roosevelt County Courthouse
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting Tuesday, January 10, 2017, at 9:00 a.m. in the County Commission Room in the Roosevelt County Courthouse with those present being: Commissioner Matthew Hunton, Commissioner Lewis Shane Lee, Commissioner Paul Grider, Commissioner Dennis Lopez, Commissioner Gene Creighton, County Manager Amber Hamilton, Cale Boskas County Intern, Chief Deputy Clerk Stephanie Hicks, County Services Specialist Silke Allison, County Attorney Randy Knudson, Treasurer Layle Sanchez, GIS Technician Johnny Montiel, Assessor George Beggs, Chief Deputy Assessor Stevin Floyd, Sheriff Malin Parker, Detention Administrator Larry Phillips, Road Superintendent Ricky Lovato, District Court Judge Donna Mowrer, Court Administrator Kevin Spears, Angie Cordova Drug Court, John Mohon Milnesand Fire Department, Kendell Buzard and PNT Managing Editor Alisa Boswell.

Call to Order – Vice Chair Lewis Shane Lee at 9:00 a.m.

Invocation – Commissioner Gene Creighton

Pledge – Commissioner Lewis Shane Lee

Elect Chairman for 2017:

Nomination to elect Commissioner Paul Grider was made by Commissioner Lewis Shane Lee with a second from Commissioner Gene Creighton. Commissioner Matthew Hunton – Yes, Commissioner Dennis Lopez – Yes, Commissioner Lewis Shane Lee – Yes, Commissioner Paul Grider – Yes, Commissioner Gene Creighton – Yes.

Elect Vice-Chairman for 2017:

Nomination to elect Commissioner Gene Creighton was made by Commissioner Paul Grider with a second from Commissioner Lewis Shane Lee. Commissioner Matthew Hunton – Yes, Commissioner Dennis Lopez – Yes, Commissioner Lewis Shane Lee – Yes, Commissioner Paul Grider – Yes, Commissioner Gene Creighton – Yes.

Approve Agenda:

Motion to approve agenda was made by Commissioner Lewis Shane Lee with a second from Commissioner Matthew Hunton. Commissioner Matthew Hunton – Yes, Commissioner Dennis Lopez – Yes, Commissioner Lewis Shane Lee – Yes, Commissioner Paul Grider – Yes, Commissioner Gene Creighton – Yes

Approve Minutes:

Motion to approve minutes of 12-20-2016 Regular Meeting and the 12-20-2016 Work Session was made by Commissioner Gene Creighton with a second from Commissioner Lewis Shane Lee. Commissioner Matthew Hunton – Yes, Commissioner Dennis Lopez – Yes, Commissioner Lewis Shane Lee – Yes, Commissioner Paul Grider – Yes, Commissioner Gene Creighton – Yes

Approval of Accounts Payable and Payroll:

Motion to approve Payroll December 1 through December 31, 2016 was made by Commissioner Lewis Shane Lee with a second from Commissioner Gene Creighton. Commissioner Matthew Hunton – Yes, Commissioner Dennis Lopez – Yes, Commissioner Lewis Shane Lee – Yes, Commissioner Paul Grider – Yes, Commissioner Gene Creighton – Yes

Motion to approve Accounts Payable December 1 through December 31, 2016 was made by Commissioner Gene Creighton with a second from Commissioner Lewis Shane Lee. Commissioner Matthew Hunton – Yes, Commissioner Dennis Lopez – Yes, Commissioner Lewis Shane Lee – Yes, Commissioner Paul Grider – Yes, Commissioner Gene Creighton – Yes

Informational Items:

Kendell Buzard gave a briefing on NM/AZ Coalition of Counties. Mr. Buzard gave an overview of the Coalition to get the new commissioners up to date. Waters of the US is still in litigation with no ruling as of yet. The Lesser Prairie Chicken could be relisted on the endangered species list. The court is currently looking at that petition. Wolf territory is Eastern Arizona to the Texas border and south of I-40. Kevin Spears gave a briefing of Roosevelt County Drug Court. Mr. Spears stated they are running out of space where they are currently located in the courthouse. Temporarily they are being housed at the Chamber of Commerce. The request from the court is that the commission look into allocating the drug court new space within the courthouse. It was stated that drug court is a cost savings for the county verses confinement in the detention center. Repeat drug offences are down and the court program has a 94% success rate. So far there have been 8 graduates from the Portales drug court program, with 2 more pending graduates early this year.

Public Requests: NONE

Elected Officials/Department Heads Report:

- a. Assessor - Assessor George Beggs reported they are waiting on renditions to be sent out and it is business as usual in their office.
- b. Clerk - Chief Deputy County Clerk Stephanie Hicks reported that the clerk's office will be conducting the Schools Elections on February 7th and that early voting will begin in the office on January 13th.
- c. Sheriff - Sheriff Malin Parker reports a thin staff due to one being off for a lengthy time.
- d. Detention - Detention Administrator Larry Phillips stated they have 56 in custody and that 5 are from out of county. There were 184 days billed to other counties. With 55 intakes and 50 releases. There were 2 release errors and correction has taken place.
- e. GIS/Rural Addressing/Floodplain Management - GIS Technician Johnny Montiel reported he has some software issues that will be corrected this week. Mr. Montiel is waiting on 2 subdivision proposals to bring before the commission. His office is working on the BASE for the 2017 Census Bureau, which is almost complete.
- f. Road - Road Superintendent Ricky Lovato reported his crews are very busy tending to tumble weeds and routine road maintenance.
- g. Manager - County Manager Amber Hamilton introduced Cale Boskas as the county's new intern. He is from ENMU. The NMAC Winter Conference is next week and several will be attending that meeting in Santa Fe. Mrs. Hamilton stated they are still waiting on the survey for S Roosevelt Road Q ½, from the city. She has asked Johnny Montiel to reach out to Lydick's to get a copy of that survey. This is needed before the county and can create a plan for the road.
- h. Commissioners - No reports from the Commissioners.

New Business:

- a. Ratification of Richard Leal Signatory Authority for January 6, 2017 Accounts Payable – Motion to approve was made by Commissioner Lewis Shane Lee with a second from Commissioner Paul Grider. Commissioner Matthew Hunton – Yes, Commissioner Dennis Lopez – Yes, Commissioner Lewis Shane Lee – Yes, Commissioner Paul Grider – Yes, Commissioner Gene Creighton – Yes.
- b. Discussion and Possible Action to add both Chairman and Vice-Chairman as Authorized Signatory Officials for Bank Accounts with JP Stone Community Bank, with Authorization to Sign Checks or Orders for the Payment of Money, Withdraw or Transfer Funds on Deposits with Financial Institution. If Financial Institution Accepts this Power with a Multiple Signature Limitation, Domestic Government Unit Agrees to Waive a Multiple Signature Requirement for Any Withdraw in a Format that Does Not Allow Financial Institution an Opportunity to Examine Signatures and Number of Signatures Required: Two. Motion to approve both Chairman Paul Grider and Vice-Chairman Gene Creighton was made by Commissioner Lewis Shane Lee with a second from Commissioner Dennis Lopez. Commissioner Matthew Hunton – Yes, Commissioner Dennis Lopez – Yes, Commissioner Lewis Shane Lee – Yes, Commissioner Paul Grider – Yes, Commissioner Gene Creighton – Yes.
- c. Discussion and Possible Action to Approve Roosevelt County Sheriff's Office Grant Submission for CDWI Grant from NMDOT Traffic Safety Division. Motion to approve was made by Commissioner Gene Creighton with a second from Commissioner Paul Grider. Commissioner Matthew Hunton – Yes, Commissioner Dennis Lopez – Yes, Commissioner Lewis Shane Lee – Yes, Commissioner Paul Grider – Yes, Commissioner Gene Creighton – Yes.
- d. Commissioners Annual Report of Roosevelt County Detention Center Inspection on December 20, 2016 – The commissioners reported that the detention center looked really clean, the staff was on task, the safety features are a great improvement. The overall experience was very good. Commissioners noted much improvement of the facility as a whole from prior annual inspections.
- e. Discussion and Possible Action to Approve 2017 Roosevelt County Committee Assignments – Motion to approve was made by Commissioner Lewis Shane Lee with a second from Commissioner Dennis Lopez. Commissioner Matthew Hunton – Yes, Commissioner Dennis Lopez – Yes, Commissioner Lewis Shane Lee – Yes, Commissioner Paul Grider – Yes, Commissioner Gene Creighton – Yes.
- f. Request for Approval for Treasurer to Transfer \$441,000 to General Fund Reserve Account – County Manager Amber Hamilton stated that this is not federal money, this was the PILOT payment received from the Roosevelt Wind Ranch. Motion to approve was made by Commissioner Lewis Shane Lee with a second from Commissioner Gene Creighton. Commissioner Matthew Hunton – Yes, Commissioner Dennis Lopez – Yes, Commissioner Lewis Shane Lee – Yes, Commissioner Paul Grider – Yes, Commissioner Gene Creighton – Yes.

Resolutions – Ordinances – Proclamations:

- a. Discussion and Possible Action on Resolution 2017-01 Compliance with New Mexico Open Meetings Act - Motion to approve was made by Commissioner Gene Creighton with a second from Commissioner Lewis Shane Lee. Commissioner Matthew Hunton – Yes, Commissioner Dennis Lopez – Yes, Commissioner Lewis Shane Lee – Yes, Commissioner Paul Grider – Yes, Commissioner Gene Creighton – Yes.
- b. Discussion and Possible Action on Resolution 2017-02 Public Participation at Roosevelt County Commission Meetings - Motion to approve was made by Commissioner Lewis Shane Lee with a

- second from Commissioner Dennis Lopez. Commissioner Matthew Hunton – Yes, Commissioner Dennis Lopez – Yes, Commissioner Lewis Shane Lee – Yes, Commissioner Paul Grider – Yes, Commissioner Gene Creighton – Yes.
- c. Discussion and Possible Action on Resolution 2017-03 Delegation of Authority to the County Manager for Disbursement of Vendor Checks – Motion to approve was made by Commissioner Gene Creighton with a second from Commissioner Lewis Shane Lee. Commissioner Matthew Hunton – Yes, Commissioner Dennis Lopez – Yes, Commissioner Lewis Shane Lee – Yes, Commissioner Paul Grider – Yes, Commissioner Gene Creighton – Yes.
- d. Discussion and Possible Action on Resolution 2017-04 Delegation of Authority to the County Manager to Enter into Certain Contracts and Settlement Agreements – Motion to approve was made by Commissioner Lewis Shane Lee with a second from Commissioner Paul Grider. Matthew Hunton – Yes, Commissioner Dennis Lopez – Yes, Commissioner Lewis Shane Lee – Yes, Commissioner Paul Grider – Yes, Commissioner Gene Creighton – Yes.
- e. Discussion and Possible Action on Resolution 2017-05 Continuation of Roosevelt County Loss Prevention Committee for Calendar Year 2017 – Motion to approve was made by Commissioner Gene Creighton with a second from Commissioner Paul Grider. Commissioner Matthew Hunton – Yes, Commissioner Dennis Lopez – Yes, Commissioner Lewis Shane Lee – Yes, Commissioner Paul Grider – Yes, Commissioner Gene Creighton – Yes.
- f. Discussion and Possible Action on Resolution 2017-06 Setting Fees, Rates, and Cost for Roosevelt County – Motion to approve was made by Commissioner Matthew Hunton with a second from Commissioner Dennis Lopez. Commissioner Matthew Hunton – Yes, Commissioner Dennis Lopez – Yes, Commissioner Lewis Shane Lee – Yes, Commissioner Paul Grider – Yes, Commissioner Gene Creighton – Yes.
- g. Discussion and Possible Action on Resolution 2017-07 Budget Adjustments for Milnesand Volunteer Fire Department for Purchase of Tanker Firetruck, Truck Modifications and Equipment Grant – Motion to approve was made by Commissioner Lewis Shane Lee with a second by Commissioner Paul Grider. Commissioner Matthew Hunton – Yes, Commissioner Dennis Lopez – Yes, Commissioner Lewis Shane Lee – Yes, Commissioner Paul Grider – Yes, Commissioner Gene Creighton – Yes.

Media Communication: None.

Executive Session:

Motion to enter into Executive session was made at 10:26 a.m. by Commissioner Gene Creighton with a second from Commissioner Lewis Shane Lee. Commissioner Matthew Hunton – Yes, Commissioner Dennis Lopez – Yes, Commissioner Lewis Shane Lee – Yes, Commissioner Paul Grider – Yes, Commissioner Gene Creighton – Yes. Those present were Commissioner Matthew Hunton, Commissioner Lewis Shane Lee, Commissioner Dennis Lopez, Commissioner Paul Grider, Commissioner Gene Creighton, County Manager Amber Hamilton and County Attorney Randy Knudson. Motion to adjourn from executive session was made at 11:20 a.m. by Commissioner Gene Creighton with a second from Commissioner Lewis Shane Lee. Commissioner Matthew Hunton – Yes, Commissioner Dennis Lopez – Yes, Commissioner Lewis Shane Lee – Yes, Commissioner Paul Grider – Yes, Commissioner Gene Creighton – Yes.

No Action Needed No action Taken

Adjourn: Meeting adjourned at 11:20 a.m.

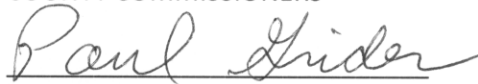
ATTEST:



DeAun D Searl
County Clerk



BOARD OF ROOSEVELT
COUNTY COMMISSIONERS



Paul Grider
Commission Chairman



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Media Communication: None.

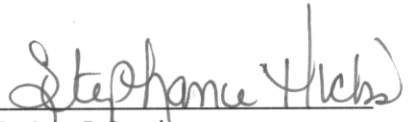
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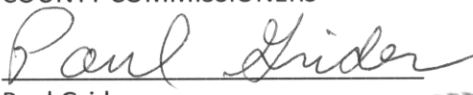
No Action Needed No action Taken

Adjourn: Meeting adjourned at 11:20 a.m.

ATTEST:


DeAun D Searl
County Clerk
Chief Deputy County Clerk

BOARD OF ROOSEVELT
COUNTY COMMISSIONERS


Paul Grider
Commission Chairman

