

Monday, April 20, 2020
Teleconference
Roosevelt County
Portales, New Mexico 88130

The Roosevelt County Commission met in special business meeting on Monday, April 20, 2020, at 9:00 a.m. via Teleconference with those present being: Commissioner Paul Grider, Commissioner Tina Dixon, Commissioner Matthew Hunton, Commissioner Dennis Lopez, Commissioner Lewis Shane Lee, County Manager Amber Hamilton, County Attorney Randy Knudson, County Clerk Stephanie Hicks, Road Superintendent Ricky Lovato, RCDC Administrator Justin Porter, GIS Technician Johnny Montiel, Sheriff Malin Parker, Lieutenant Javier Sanchez, Shauna Wade, Gene McMath, NMC Bonnie Cummings, Chamber of Commerce Executive Director Carl Terry, Crystal Meiwes, Jim Lucero, Rick Wilcher, Jacqueline Grider, 107.5 Radio Kelsey Laurez, Carol Hazel, Jeffrey Baker and Eastern New Mexico News Kevin Wilson.

Call to Order - Commissioner Hunton at 9:00 a.m.

Invocation - Commissioner Hunton

**Due to this meeting being via teleconference we will not have actual signatures,
but instead all documents will have an electronic signature.**

Approval of Agenda:

Commissioner Hunton asked to amend agenda item 3b to read, Consideration of Proclamation. Motion to amended agenda and to approve was made by Commissioner Lopez with a second from Commissioner Hunton. Commissioner Dixon-Yes, Commissioner Hunton-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes, Commissioner Grider-Yes.

New Business:

- a. **COVID-19 County Report:** Manager Hamilton reported the county is running with minimal staff and is currently not open to the public, however, the needs of the public are being met. Hamilton is meeting with the Elected Officials and Department Heads. The purpose of this meeting is to make sure each office has enough PPE, cleaning supplies, to identify a transition plan on reopening and group support. Weekly meetings are also held with Emergency Management, City of Portales and Curry County. Possible reopen date is May 1st.
- b. **Request for Approval of FY21 Fire Protection Fund Application for Arch Volunteer Fire Department:** Motion to approved was made by Commissioner Lopez with a second from Commissioner Lee. Commissioner Dixon-Yes, Commissioner Hunton-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes, Commissioner Grider-Yes.
- c. **Request for Approval of FY21 Fire Protection Fund Application for Milnesand Volunteer Fire Department:** Motion to approved was made by Commissioner Hunton with a second from Commissioner Dixon. Commissioner Dixon-Yes, Commissioner Hunton-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes, Commissioner Grider-Yes.

Resolutions - Ordinances - Proclamations:

- a. **Consideration of Resolution 2020-14 Requesting Delegation of Authority to Local Governments During the COVID-19 Pandemic and to Reopen Businesses Ordered Close Using Safeguards Currently in Place:** Motion to approve was made by Commissioner Hunton with a second from Commissioner Grider. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Hunton-Yes, Commissioner Lee-Yes, Commissioner Lopez-Abstain.
- b. **Consideration of Proclamation Designating the First Full Week of May as National Correctional Employees Week:** Motion to approve was made by Commissioner Grider with a second from Commissioner Lee. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Hunton-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.


Contracts - Procurements - Agreements:

- a. **Request for Award of RFP 2020-06 for Fairgrounds Drainage and ADA Planning and Engineering to Lydick Engineers:** Motion to approve was made by Commissioner Lopez with a seconded from Commissioner Dixon. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Hunton-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.
- b. **Request for Approval of Intergovernmental Agreement Between Dona Ana County and Roosevelt County for the Housing of Juvenile Detainees:** Administrator Porter stated Curry County is closing their Juvenile Facility. There are very few facilities in the state that are housing juveniles. Dona Ana will charge \$180 per day. When a closer facility becomes available, we will look into that. Motion to approve was made by Commissioner Lee with a second from Commissioner Grider. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Hunton-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.
- c. **Request for Approval of Contract for FY20 Financial Audit with Cordova CPS's LLC Upon Approval by the Office of the State Auditor:** Manager Hamilton stated this is a 3rd year contact. Motion to approve was made by Commissioner Dixon with a second from Commissioner Lee. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Hunton-Yes, Commissioner Lee-Yes, Commissioner Lopez-Yes.

Media Communication: None

Adjourn: Meeting adjourned at 9:42 a.m.

ATTEST:


Stephanie Hicks
County Clerk



BOARD OF ROOSEVELT
COUNTY COMMISSIONERS

Minutes Approved at Teleconference
Matthew Hunton
Commission Chairman



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