

October 15, 2019
County Commission Room
Roosevelt County Courthouse
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting Tuesday, October 15, 2019, at 9:00 a.m. in the County Commission Room in the Roosevelt County Courthouse with those present being: Commissioner Paul Grider, Commissioner Tina Dixon, Commissioner Lewis Shane Lee, Commissioner Matthew Hunton, County Manager Amber Hamilton, County Attorney Randy Knudson, Clerk Stephanie Hicks, Chief Deputy Clerk Nath Baca, Treasurer Layle Sanchez, Special Project Coordinator Carol Acosta-Flores, Financial Specialist Liliana Rivera, RCDC Administrator Justin Porter, Maintenance Director Gary Spinks, Probate Judge Michelle Bargas, Pastor Gary Piepkorn, Roosevelt County Community Development Corp (RCCDC) Director Bill Hendrickson, Durwood Dixon, Richard Bradfute and Eastern New Mexico News Staff Writer Matthew Brock. Absent was Commissioner Dennis Lopez.

Call to Order - Chairman Lee at 9:00 a.m.
Invocation - Mr. Bradfute
Pledge - Commissioner Lee

Approval of Agenda:

Motion to approve agenda was made by Commissioner Hunton with a second from Commissioner Grider. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Hunton-Yes.

Approval of Minutes:

Motion to approve minutes of the October 1, 2019 regular meeting was made by Commissioner Grider with a second from Commissioner Lee. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Hunton-Yes.

Approval of Accounts Payable/Payroll:

Motion to approve Accounts Payable and Payroll for September 1-30, 2019 was made by Commissioner Dixon with a second from Commissioner Grider. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Hunton-Yes.

Public Requests: None

Elected Officials/Department Heads Report:

Probate: Judge Bargas reported from January 1, 2019 to the present, there have been 22 probates filed.

Detention: RCDC Administrator Porter reported 79 detainees (56 males & 23 females) with 5 being from out of county, 79 bookings and 77 releases for the month of September. Total billing for the month of September was \$7,287.50. RCDC Administrator Porter gave the newly required Restrictive Housing Quarterly Report and stated there have been zero detainees placed in restricted housing for the months of July - September 2019. Porter thanked the Commissioners and all who helped cook and serve food during the accreditation. There were some suggestions made to help next time for the reaccreditation that will be taken into consideration. Porter stated they are continuing shower upgrades, upgrading the Computer Reporting and Tracking System and getting tablets for GED and other programs. Four officers recently graduated the Academy Training and two Sergeants have been promoted to Supervisory positions.

Healthcare: Motion to enter Indigent Meeting at 9:13 a.m. was made by Commissioner Grider with a second from Commissioner Hunton. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Hunton-Yes.

Special Projects Coordinator Flores reported there were 29 claims in the amount of \$26,882.14, with a recommendation to approve 21 of the claims in the amount of \$13,346.14. Eight of the claims did not meet the criteria for approval.

Motion to come out of Indigent Meeting at 9:14 a.m. was made by Commissioner Hunton with a second from Commissioner Grider. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Hunton-Yes.

Motion to approve the 21 claims as presented was made by Commissioner Lee with a second from Commissioner Hunton. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Hunton-Yes.

Manager: Manager Hamilton stated that the second phase of the audit was complete and the exit conference is to be held on November 20, 2019. Special project Coordinator Flores will be attending grant training for the next six months, a few days each month. Capital Outlay of \$275,000.00 has been allocated for the RCDC laundry and kitchen equipment upgrade. The bid for the laundry equipment has been released. Sagamore Land Use Agreement is underway and they will be here for the first meeting in November. Manager Hamilton stated that the Road Department had blades out on Friday to fix the flooded roads and are chip sealing roads that are on their list. Commissioner Lee asked about South Roosevelt Road 7 and if we can slow the traffic down with new speed limit signs. Manager Hamilton stated that a traffic engineer study was needed and she would ask the Sheriff about the traffic issues.

Commissioners: None

New Business:

- a. **Request for Approval of Additional Appointments of Darius VonSchriltz and April Rutter to the Roosevelt County Labor Management Relations Board:** Motion to approve the additional

appointments of Darius VonSchriltz and April Rutter to the Roosevelt County Labor Management Board was made by Commissioner Grider with a second from Commissioner Hunton. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Hunton-Yes.

- b. **Request for Approval of Disposal by Public Auction of Various Dilapidated Windmills from the Roosevelt County Fairgrounds/Windmill Museum:** The Steering Committee met and discussed ways to fix these or apply for grants. This group found no help. Motion to approve of disposal by public auction of ALL windmills from the Roosevelt County Fairgrounds/Windmill Museum was made by Commissioner Hunton with a second from Commissioner Dixon. Commissioner Grider-No, Commissioner Dixon-Yes, Commissioner Lee-No, Commissioner Hunton-Yes.

Motion to dispose of the 45 dilapidated windmills recommended for disposal was made by Commissioner Grider with a second by Commissioner Hunton. Commissioner Grider-Yes, Commissioner Dixon-No, Commissioner Lee-Yes, Commissioner Hunton-Yes.

- c. **Consideration of Proposed 2020 Roosevelt County Calendar:** Motion to approve the 2020 Roosevelt County Calendar as presented was made by Commissioner Lee with a second from Commissioner Grider. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Hunton-Yes.

Resolutions - Ordinances - Proclamations:

- a. **Consideration of Resolution 2019-39 Roosevelt County Travel and Per Diem Policy:** Motion to approve Resolution 2019-39 Roosevelt County Travel and Per Diem Policy was made by Commissioner Dixon with a second from Commissioner Grider. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Hunton-Yes.
- b. **Consideration of Resolution 2019-40 Adopting the Annual Review and Revisions to the Roosevelt County Detention Center Policies and Procedures Manual:** Motion to approve Resolution 2019-40 Adopting the Annual Review and Revisions to the Roosevelt County Detention Center Policies and Procedures Manual was made by Commissioner Grider with a second from Commissioner Hunton. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Hunton-Yes.
- c. **Consideration of Resolution 2019-41 Roosevelt County Healthcare Assistance Policy:** Motion to approve Resolution 2019-41 Roosevelt County Healthcare Assistance Policy was made by Commissioner Hunton with a second from Commissioner Dixon. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Lee-Yes, Commissioner Hunton-Yes.

Media Communication: NONE

Adjourn: Meeting adjourned at 9:55 a.m.

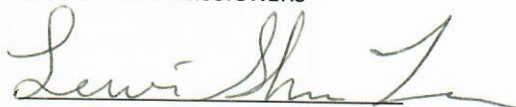
ATTEST:



Stephanie Hicks
County Clerk



BOARD OF ROOSEVELT
COUNTY COMMISSIONERS



Lewis Shane Lee
Commission Chairman

