

**AGENDA**  
**ROOSEVELT COUNTY BOARD OF COMMISSIONERS**  
**REGULAR BUSINESS MEETING**  
Tuesday, Jan. 9, 2018 9:00 a.m.  
Roosevelt County Courthouse  
County Commission Room  
109 W. First St.  
Portales, NM 88130



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Call Meeting to Order

Invocation

Pledge of Allegiance

*"I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all."*

Salute to the Flag of New Mexico

*"I salute the flag of the state of New Mexico, the Zia symbol of perfect friendship among united cultures."*

**1. Elect Chairman for 2018**

**2. Elect Vice-Chairman for 2018**

**3. Approval of Agenda:**

**4. Approval of Minutes:**

Approve Minutes of Dec. 19, 2017 regular meeting

**5. Approval of Accounts Payable and Payroll:**

Payroll from Dec. 1, 2017 through Dec. 31, 2017

Total: \$394,502.01

Accounts Payable from Dec. 1, 2017 through Dec. 31, 2017

Check No: 004569; 72177-72586

Total Amount of Checks: \$652,291.00

Total Amount of Drafts: \$126,975.69

**6. Informational Items:**

- a. Recognition of the Roosevelt County Sheriff's Office Assistance to Clovis Police Dept. during the Active Shooter Situation at the Clovis Carver Library – Chief Doug Ford, Clovis Police Department

**7. Public Requests:**

At the Discretion of the Commission Chair. For Information Only (**No Action Can Be Taken**). Comments are limited to three minutes per person on subjects not on this published agenda.

**8. Elected Officials/Department Heads Reports:**

Treasurer-Layle Sanchez

November Financial Report

Detention –Justin Porter

Floodplain Management – Johnny Montiel

Road –Ricky Lovato

Manager – Amber Hamilton

Commissioners

**9. Old Business:**

- a. Reconsideration of the Partial Closure of S RR Q ½ - Amber Hamilton/Randy Knudson
- b. Request for Approval of NMDHSEM Disaster Assistance Program Grant Agreement – Amber Hamilton

**10. New Business:**

- a. Discussion and Possible Action to add both Chairman and Vice-Chairman as Authorized Signatory Officials for Bank Accounts with JP Stone Community Bank, with Authorization to Sign Checks or Orders for the Payment of Money, Withdraw or Transfer Funds on Deposits with Financial Institution. If Financial Institution Accepts this Power with a Multiple Signature Limitation, Domestic Government Unit Agrees to Waive a Multiple Signature Requirement for Any Withdraw in a Format that Does Not Allow Financial Institution an Opportunity to Examine Signatures and Number of Signatures Required: Two –Layle Sanchez
- b. Discussion and Possible Action to Approve 2018 Roosevelt County Committee Assignments – Commissioners/Amber Hamilton

**11. Resolutions – Ordinances – Proclamations:**

- a. Discussion and Possible Action on Resolution 2018-01 Compliance with New Mexico Open Meetings Act – Amber Hamilton
- b. Discussion and Possible Action on Resolution 2018-02 Public Participation at Roosevelt County Commission Meetings – Amber Hamilton
- c. Discussion and Possible Action on Resolution 2018-03 Delegation of Authority to the County Manager for Disbursement of Vendor Checks – Amber Hamilton
- d. Discussion and Possible Action on Resolution 2018-04 Delegation of Authority to the County Manager to Enter into Certain Contracts and Settlement Agreements – Amber Hamilton
- e. Discussion and Possible Action on Resolution 2018-05 Continuation of Roosevelt County Loss Prevention Committee for Calendar Year 2018 – Debra Olds
- f. Discussion and Possible Action on Resolution 2018-06 Second Quarter Budget Adjustments - Amber Hamilton  
Public Hearing regarding Ordinance 2017-07
- g. Consideration of 2017-07 Personnel Ordinance – Debra Olds

**12. Media Communication**

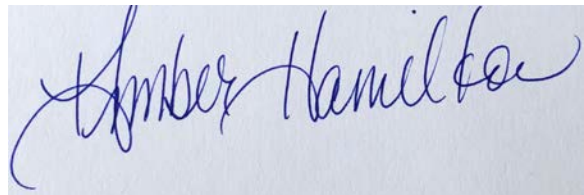
**13. Executive Session:** Pursuant to 10-15-1 N.M.S.A. (1978) H (2) limited personnel matters and/or (7) attorney-client privileged information pertaining to threatened or pending litigation.

- a. Any action necessary as a result of the closed executive session.

**14. Adjourn.**

**NEXT REGULAR COMMISSION MEETING --- Tuesday Feb. 6, 2018 at 9:00 a.m.  
Roosevelt County Courthouse Commission Room**

This is to certify that a copy of this agenda was emailed to local and regional media outlets, a copy was provided to the County Clerk's Office, and posted on the Roosevelt County website [www.rooseveltcountry.com](http://www.rooseveltcountry.com) by Friday, Jan. 5, 2017 by 5 p.m.



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Amber Hamilton, County Manager