

AGENDA
ROOSEVELT COUNTY BOARD OF COMMISSIONERS
REGULAR BUSINESS MEETING

Tuesday, April 21, 2015 9:00 a.m.
Board Room ~ Portales Municipal School District
L.C. Cozzens Administrative Offices
501 South Abilene
Portales, NM 88130



Call Meeting to Order

Invocation

Pledge of Allegiance

"I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

Salute to the Flag of New Mexico

"I salute the flag of the state of New Mexico, the Zia symbol of perfect friendship among united cultures."

1) Approval of Agenda:

2) Approval of Minutes:

Approve Minutes of April 7, 2015 Regular Meeting

3) Informational Items:

4) Public Requests:

At the Discretion of the Commission Chair. For Information Only (**No Action Can Be Taken**). Comments are limited to two minutes per person on subjects not on this published agenda.

5) Elected Officials/Department Heads Reports:

a. Manager – Amber Hamilton

a. Quarterly Report – Review of 3rd Quarter Report to be submitted to Department of Finance and Administration

b. Commissioners

6) Old Business:

a. Land Use Subcommittee – Amber Hamilton

i) Initial Meeting Scheduled for May 7 at 9 am in the McAlister Room

7) New Business:

a. Discussion and Possible Action to fill two vacant full-time officer positions and one full-time lieutenant for the Detention Center Position Approval Request – Amber Hamilton

b. Discussion and Possible Action to fill one vacant full-time position for deputy and one full-time position for sergeant for the Sheriff's Office Position Approval Request – Malin Parker

c. Review and Approve Organizational Charts for Offices and Departments

a. Assessor – George Beggs

b. Clerk – DeAun Searl

c. Sheriff – Malin Parker

d. Treasurer – Layle Sanchez

e. Detention – David Casanova

f. GIS/Rural Addressing /Floodplain Management – Johnny Montiel

g. Facilities Maintenance – Gary Spinks

h. Road – Ricky Lovato

i. Administration – Amber Hamilton

d. Discussion and Possible Action on Magistrate Court Building Project – Amber Hamilton/Eric Haragan

e. Discussion and Possible Action on Detention Center Pay Plan based upon 2014 Salary Survey – Becky White

f. Discussion and Possible Action to select Audit Firm to conduct FY15 Audit – Amber Hamilton

8) Resolutions – Ordinances – Proclamations:

- a. Budget Adjustment Resolution 2015-46 for Milnesand Fire Department and Law Enforcement Protection Grant – Amber Hamilton

9) Contracts – Agreements – Procurements

- a. Ratify Contract for Professional Services with Sandra P. Stewart – Amber Hamilton

10) Executive Session: Pursuant to 10-15-1 N.M.S.A. (1978) H (2) limited personnel matters and (7) attorney-client privileged information pertaining to threatened or pending litigation

11) Media Communication

12) Adjourn.

NEXT REGULAR COMMISSION MEETING

Tuesday, May 5, 2015 at 9:00 a.m.

Portales Municipal School District Board Room at the LC Cozzens Administrative Offices

COMMISSION BUDGET WORKSHOPS:

Wednesday, April 22 at 1 p.m.

Friday, April 24 at 9 a.m.

Monday, April 27 at 9 a.m.

Portales Municipal School District Board Room at the LC Cozzens Administrative Offices

This is to certify that a copy of this agenda was emailed to the Portales News Tribune, Rooneymoon Broadcasting, Zia Broadcasting, KENW, KBIM, KAMR, KFDA, KOBR, KVII and a copy was posted in the County Clerk's Office and on the Roosevelt County website www.rooseveltcounty.com on Thursday, April 16, 2015 by 4:00 p.m.


Amber Hamilton, County Manager