

August 20, 2013  
Roosevelt County Courthouse  
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting Tuesday, August 20, 2013, at 9:00 a.m. in the Commissioner's Room in the Courthouse with those present being: Commissioners Bill Cathey, Richard Leal, Jake Lopez; County Manager Charlene Webb; Administrative Assistant Jena Wilbanks; County Clerk Donna Carpenter; Chief Deputy Janet Collins; County Attorney Rick Queener; Assessor Kenner Carrasco; Chief Deputy Assessor Stevin Floyd; Treasurer Nancy Belcher; Detention Center Administrator David Casanova; Pastor Gary Piepkorn; and PNT Staff Writer Eric Norwood.  
Commissioners Kendell Buzard and Scott Burton were not present.

Commissioner Cathey called the meeting to order at 9:00 a.m.

Pastor Piepkorn gave an Invocation and Detention Center Administrator David Casanova led the Pledge of Allegiance and the Salute to the Flag of New Mexico.

Motion to Approve the Agenda was made by Commissioner Lopez with a second by Commissioner Leal. 3 yes votes.

Motion to Approve Minutes of the July 11<sup>th</sup>, 2013 Coordination Meeting Regarding the Proposed Listing of the Lesser Prairie Chicken was made by Commissioner Lopez with a second by Commissioner Leal. 3 yes votes.

Motion to Approve Minutes of the August 6, 2013 Regular Meeting was made by Commissioner Leal with a second by Commissioner Lopez. 3 yes votes.

Motion to Approve Minutes of the August 13, 2013 Special Meeting was made by Commissioner Cathey with a second by Commissioner Leal. 3 yes votes.

Motion to Approve Accounts Payable and Payroll from August 6, 2013 through August 20, 2013 was made by Commissioner Lopez with a second by Commissioner Leal. 3 yes votes.

#### **Elected Officials/Department Heads Reports:**

- a. Assessor Kenner Carrasco reported the office was busy reappraising. They had recently picked up 4 million in assessed values on exempt property. The State had advised the office to wait for notice of values to go out before collecting. Mr. Carrasco had visited with Jerry Wisdom of the Total Assessment Solution Corp. that had evaluated the oil and gas properties. The County has paid approximately half of the fee and Mr. Wisdom said to wait until the county starts collecting until paying the balance. Discussion ensued about this matter and it was decided to obtain a written notice from Mr. Wisdom to delay payment of the balance. This would cover any legal issues. Commissioner Cathey inquired about Golden Acres and the other properties that had been listed as exempt when in fact they should not have been listed as such. Mr. Carrasco stated that the Notice of Values will go out and then they will have an opportunity to respond. Senate Bill 406 was discussed because it concerns several offices of the county and it requires divided properties to pay taxes before deeds are filed. County Manager Webb stated that she would require proof of payment before signing the claims of exemptions. All agreed that this would be helpful. There is an opening for a county specialist in the office.
- b. Treasurer Nancy Belcher reported that they are working with the many issues of mobile homes. Much discussion ensued concerning the mobile homes and keeping track of them. Mr. Carrasco stated that the appraisers are getting the serial numbers of the mobile homes as they can. It was suggested that an ordinance may help the problem and give more authority to the enforcement of mobile home regulation.

- c. Detention Center Administrator David Casanova reported 117 total inmates in the local detention center with 98 males and 19 females. Included in the numbers are 30 inmates from Eddy County and 7 from Curry County. Two juveniles are being housed in Curry County. Curry paid \$2,400.00 and Eddy County will be billed for \$77,350.00 for the housing of their inmates. Mr. Casanova stated that the doors and building materials should be delivered soon for installation. The Detention Center had requested grant funded technical assistance with the green house and farming projects. The grant will pay for up to 3 people to travel to Kentucky or Florida to learn about how other facilities conduct green house and farming projects. He also reported that inmates would be available to help clean the fairgrounds.
- d. County Clerk Donna Carpenter reported that there will be two elections conducted on November 5th 2013. They are a bond question for the Dora School District and District 5 Hospital Board Member. The term for Hospital board is five years.
- e. Road Superintendent Ricky Lovato was absent. Mr. Lovato and Juan Dominguez are attending a DOT State auction in Santa Fe. They are hoping to find better shredding equipment. The procurement code sanctions this because it is one government entity to another government entity. Should they find what they need a PO will be issued for the machinery. County Manager Webb reported for Mr. Lovato. The crew is working on laying caliche on 1 ½ miles of Road 6. Some of the men are building up low spots in many areas where water stands when rains comes. The department is down by four blades because one was sold at auction and the others are being traded in.
- f. County Manager Charlene Webb reported that the final budget had been approved by the DFA.

#### **New Business**

Motion was made to Accept Donation of Antique Restored Peanut Digger for Display at the Roosevelt County Fairgrounds by Commissioner Lopez with a second by Commissioner Cathey. 3 yes votes. Charlie Siau has restored the digger and has made a plaque explaining the history of the digger. He has communicated with the Fair Board concerning this and it is currently on display during the fair.

Motion to Ratify the County Manager's Signature on Assignment and Consent to Transfer the Lease for the Bonern Home from TeamBuilders Counseling Services to Turquoise Health and Wellness, Inc. was made by Commissioner Lopez with a second by Commissioner Cathey. 3 yes votes. Due to a closing date of August 16, Attorney Queener advised to go ahead and sign so that services would not lapse in coverage. This ratifies the transfer of lease.

#### **Contracts—Agreements—Procurements:**

Motion to approve the Agreement between Roosevelt County and S Resource Incorporated for Review of Select Position Classifications, Salary Data Analysis for Classified Positions, and Make Appropriate Classifications and Pay Plan Recommendations for Roosevelt County was made by Commissioner Leal with a second by Commissioner Lopez. 3 yes votes. This is to update our current information so that the contract can be a living document to ensure that the county is staying current with the market in offering competitive wages. The County generally does this update every 2-3 years. The cost is \$7,300.00.

#### **Resolutions—Ordinances—Proclamations**

Motion to approve Resolution 2013-25 Authorizing Budgetary Adjustments and Revisions was made by Commissioner Leal with a second by Commissioner Cathey. 3 yes votes by roll call. This is to correct a mistake carrying monies over budget from last year's budget.

#### **Executive Session**


The Motion was made to go into Executive Session at 9:37 a.m. for the purpose of Real Property and Litigation was made by Commissioner Leal with a second by Commissioner Cathey. 3 yes votes by roll call. Motion to come out of Executive Session at 9:58 a.m. was made by Commissioner Lopez with a second by Commissioner Leal. 3 yes votes.

**Action Taken**


Motion to intervene in the Suit of Defenders of Wildlife, et al V. US Fish and Wildlife Services regarding the Dune Sage Brush Lizard was made by Commissioner Cathey with a second by Commissioner Leal. 3 yes votes. The Commissioners will join in the lawsuit to keep the Dune Sage Brush Lizard from being listed as endangered. The US Fish and Wildlife Services decided over a year ago not to list the Dune Sage Brush Lizard

Meeting adjourned at 10:01 a.m.

ATTEST:

  
Donna J. Carpenter  
County Clerk



BOARD OF ROOSEVELT  
COUNTY COMMISSIONERS  
  
Bill Cathey  
Commission Chairman

