

October 8, 2015
County Commission Room
Roosevelt County Courthouse
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting Thursday, October 8, 2015, at 9:00 a.m. in the County Commission Room in the Roosevelt County Courthouse with those present being: Commissioner Jake Lopez, Commissioner Richard Leal, Commissioner Gene Creighton, Commissioner Lewis Shane Lee, County Manager Amber Hamilton, County Attorney Randy Knudson, County Clerk DeAun Searl, Clerk Chief Deputy Stephanie Hicks, Treasurer Layle Sanchez, Assessor George Beggs, Assessor Chief Deputy Stevin Floyd, Sheriff Malin Parker, Sheriff Chief Deputy Darren Hooker, Road Superintendent Ricky Lovato, Roosevelt County Detention Administrator Mark Gallegos, Human Resource Administrator Becky White, GIS Technician Johnny Montiel, Special Projects Coordinator Carol Acosta-Flores, Claire Burroughes, Casey Peacock, Erinn Birch, Julie Swopes, Kevin Spears, and PNT Managing Editor Alisa Boswell. District 5 Commissioner vacant.

Call to Order - Chairman Richard Leal at 9:00 a.m.
Invocation - Commissioner Gene Creighton
Pledge - Sheriff Malin Parker

Approve Agenda:

Motion to approve agenda was made by Commissioner Lewis Shane Lee with a second from Commissioner Gene Creighton. Commissioner Jake Lopez - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes.

Approve Minutes:

Motion to approve minutes of 09-15-2015 Regular Meeting was made by Commissioner Gene Creighton with a second from Commissioner Lewis Shane Lee. Commissioner Jake Lopez - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes.

Approval of Payroll and Accounts Payable:

Motion to approve payroll from September 1, 2015 through September 30, 2015 with a total of \$163,901.21 was made by Commissioner Jake Lopez with a second from Commissioner Lewis Shane Lee. Commissioner Jake Lopez - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes.

Motion to approve Accounts Payable from September 1, 2015 through September 30, 2015 with a total of \$736,937.46 was made by Commissioner Lewis Shane Lee with a second from Commissioner Gene Creighton. Commissioner Jake Lopez - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes.

Informational Items:

Kevin Spears informed the County Commission that the Portales District Court has moved back into the courthouse as of September 2015. Appreciation was expressed for the support of the commission during the renovation projects in the court rooms. \$33,000 was spent in construction, \$18,500 was spent in carpet and a full camera security update has been completed.

Public Requests:

Claire Burroughes the United Way Campaign Chair for Roosevelt and Curry Counties requested Roosevelt County consider participating in the Workplace Campaign where donations would be through payroll deduction. All funds donated would go to the donator's United Way fund of choice to benefit this area.

Elected Officials/Department Heads Report:

- a. Assessor - Assessor George Beggs reported business as usual.
- b. Clerk - County Clerk DeAun Searl reported pursuant to Election Code Law the Hospital Board Election will be held in the County Clerks Office with Early Voting starting October 9, 2015.
- c. Sheriff - Sheriff Malin Parker reported Darren Hooker's last day will be Friday Oct 9th. The Sheriff's Office is fully staffed with the exception of a Chief Deputy. Deputies are recovering stolen property and will be making arrests in connection with said property.
- d. Detention - Roosevelt County Detention Center Administrator Mark Gallegos reported having 80 individuals in custody; 27 from Curry County, 50 male and 30 female. GED testing is now available along with parenting classes. Curry County accumulated 565 billable days in September. Administrator Gallegos also reported having 22 officers, with only one open position and 85% having completed training. Inmates that have been approved for outside work crews have been cleaning the courthouse grounds and building and are scheduled to begin work with the Road Department filling potholes.
- e. GIS/Rural Addressing/Floodplain Management - GIS Technician Johnny Montiel reported two inches average rainfall in the past 24 hours. Retaining ponds and drainage are working as planned to prevent

flooding. Portales Municipal Schools have requested maps, correcting addresses, working on two subdivisions, with another subdivision in the works have kept him busy.

- f. Health Care Assistance Program – Motion to go into Indigent Meeting was made by Commissioner Gene Creighton with a second from Commissioner Jake Lopez. Commissioner Jake Lopez - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes. Special Projects Coordinator Carol Acosta-Flores presented the commission with the Annual and Quarterly reports. For FY 2015 128 claims were approved for a total of \$137,170.57. Motion to adjourn from Indigent Meeting was made by Commissioner Lewis Shane Lee with a second from Commissioner Gene Creighton. Commissioner Jake Lopez - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes. Motion to approve the Annual and Quarterly Reports was made by Commissioner Gene Creighton with a second from Commissioner Lewis Shane Lee. Commissioner Jake Lopez - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes.
- g. Road - Road Superintendent Ricky Lovato reported that the rain has caused damage to many roads in Roosevelt County and due to rain his crews are unable to work on roads. Safety meetings and training with Wagner are scheduled in the interim. LGRF project on South RR AC will be completed by next week and work in the area of South RR 8 and South RR E will be complete in three weeks. Work on Railroad Mountain, Franklin, AK and South RR X is near completion.
- h. Manager - County Manager Amber Hamilton reported that the Treasurer's Office has worked diligently with Tyler to rectify a reporting issue and is happy to announce that taxes are 99.88% collected and the misreported \$341,000 is now accounted for. The FY2015-16 Budget has been approved by DFA Local Government Division. Budgets approved by the LGD are required to be made part of the minutes of your governing body according to NMSA 1978, Section 6-6-5 (1957). In addition, NMSA (1978), Section 6-6-6 (2001) provides that the approved budget is binding on local officials and governing authorities; and any official or governing authority approving claims or paying warrants in excess of the approved budget or available funds will be liable for the excess amounts. The Arise preproposal conference was held on October 7th for architecture planning for the CDBG grant was attended by seven architects. The RFP connected with this project closes on October 20th, 2015. The negotiations with the contractor for the Magistrate Court Building are in the final stages with cost savings being a priority. Square footage of the building has been reduced to stay within the budget. A Revenue Stabilization and Tax Policy Committee meeting will be held in Santa Fe on October 14th with Steve Koppleman testifying to the County Hold Harmless. Roosevelt County is in compliance with the Safety Net Care Pool. Meetings will be scheduled in December pertaining to the road fund. Administration has received positive feedback from the community concerning the inmate work crews.
- i. Commissioners - No report.

Old Business: None.

New Business: None.

Resolutions - Ordinances - Proclamations:

- a. Consideration of Resolution 2015-68 Designation of the Polling Places for the 2016 Primary and General Election - County Clerk DeAun Searl stated pursuant to NMSA (1978), Section 1-3-2 the county commission shall designate polling locations. Motion to approve was made by Commissioner Gene Creighton with a second from Commissioner Richard Leal. Commissioner Jake Lopez - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes.

Contracts - Agreements - Procurements:

- a. Consideration of Renewal of Banking Services Contract with JP Stone Community Bank – County Manager Amber Hamilton stated the contract was reviewed by the County Attorney, Finance and the Treasurer. Motion to approve was made by Commissioner Lewis Shane Lee with a second from Commissioner Gene Creighton. Commissioner Jake Lopez - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes.
- b. Consideration of Renewal of Provision of Diesel Fuel Contract with Red Rock Oil - Road Superintendent Ricky Lovato stated the total price per gallon was .1888 over rack price. Motion to approve was made by Commissioner Gene Creighton with a second from Commissioner Jake Lopez. Commissioner Jake Lopez - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes.
- c. Consideration of Renewal of Commissary Services Contract with Trinity Services - Roosevelt County Detention Center Administrator Mark Gallegos stated this contract provides product for the commissary in the facility and the in-kind return of 15% goes into the Inmate Welfare fund. Motion to approve was made by Commissioner Richard Leal with a second from Commissioner Jake Lopez. Commissioner Jake Lopez - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes.

- d. Consideration of Renewal of Memorandum of Agreement with Arise SAS - Roosevelt County Detention Center Administrator Mark Gallegos stated these services are mandated sexual assault services. Motion to approve was made by Commissioner Lewis Shane Lee with a second from Commissioner Jake Lopez. Commissioner Jake Lopez - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes.
- e. Consideration of Renewal of Misdemeanor Compliance Probation Officer - County Manager Amber Hamilton stated the contract has been reviewed by the County Attorney and the Probation Officer Tamera Peel. Motion to approve was made by Commissioner Gene Creighton with a second from Commissioner Lewis Shane Lee. Commissioner Jake Lopez - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes.
- f. Consideration of Award for ITB2015-03 Hauling and Delivery of Road Materials - Road Superintendent Ricky Lovato stated Frank Levacy Trucking had the lowest bid. Motion to award bid to Frank Levacy Trucking was made by Commissioner Jake Lopez with a second from Commissioner Lewis Shane Lee. Commissioner Jake Lopez - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes.

Executive Session:

Motion to go into executive session was made at 10:02 a.m. by Commissioner Gene Creighton pursuant to 10-15-1 N.M.S.A. (1978) H (2) limited personnel matters and (7) attorney-client privileged information pertaining to threatened or pending litigation with a second from Commissioner Jake Lopez. . Commissioner Jake Lopez - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes. Those present were Commissioner Jake Lopez, Commissioner Lewis Shane Lee, Commissioner Richard Leal, Commissioner Gene Creighton, County Manager Amber Hamilton and County Attorney Randy Knudson. Motion to adjourn from executive session was made at 10:34 a.m. by Commissioner Jake Lopez with a second from Commissioner Lewis Shane Lee. Commissioner Jake Lopez - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes. No action needed, no action taken.

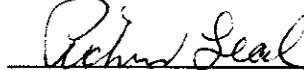
Adjourn: Meeting adjourned at 10:35 a.m.

ATTEST:



DeAun D. Searl
County Clerk

BOARD OF ROOSEVELT
COUNTY COMMISSIONERS



Richard Leal
Commission Chairman

