

March 15, 2016
County Commission Room
Roosevelt County Courthouse
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting Tuesday, March 15, 2016, at 9:00 a.m. in the County Commission Room in the Roosevelt County Courthouse with those present being: Commissioner Richard Leal, Commissioner Jake Lopez, Commissioner Gene Creighton, Commissioner Lewis Shane Lee, Commissioner Paul Grider, County Manager Amber Hamilton, Chief Deputy Clerk Stephanie Hicks, County Attorney Randy Knudson, Road Superintendent Ricky Lovato, Treasurer Layle Sanchez, Patrick Kircher Extension Services, Paula Grady 4-H, Sandy Vigil MainStreet Program, David Essex Xcel Energy and PNT Managing Editor Alisa Boswell.

Call to Order - Chairman Richard Leal at 9:00 a.m.
Invocation - Manager Amber Hamilton
Pledge - Chairman Richard Leal

Approve Agenda:

Motion to approve agenda was made by Commissioner Jake Lopez with a second from Commissioner Lewis Shane Lee. Commissioner Richard Leal - Yes, Commissioner Jake Lopez - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes, Commissioner Paul Grider - Yes.

Approve Minutes:

Motion to approve minutes of 3-15-2016 Regular Meeting was made by Commissioner Gene Creighton with a second from Commissioner Paul Grider. Commissioner Richard Leal - Yes, Commissioner Jake Lopez - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes, Commissioner Paul Grider - Yes.

Ratification of Payroll and Accounts Payable:

Motion to ratify Payroll Feb 1 through Feb 29 was made by Commissioner Jake Lopez with a second from Commissioner Lewis Shane Lee. Commissioner Richard Leal - Yes, Commissioner Jake Lopez - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes, Commissioner Paul Grider - Yes.

Motion to ratify Accounts Payable Feb 1 through Feb29 was made by Commissioner Lewis Shane Lee with a second from Commissioner Jake Lopez. Commissioner Richard Leal - Yes, Commissioner Jake Lopez - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes, Commissioner Paul Grider - Yes

Informational Items:

Sandy Vigil with Portales MainStreet Program informed the commission of work plans to begin in July of 2016. They will be promoting downtown businesses and teaching them how to promote their own businesses. They have acquired grant money to update business fronts. MainStreet business owners can apply for \$2,000 or up to 50% for fixing the face front of their buildings, which are located in the MainStreet Business District. Sandy Vigil's office is located in the YAM building.

Public Requests: None.

Elected Officials/Department Heads Report:

- a. Treasurer - Treasurer Layle Sanchez handed out an amended copy of the bond money report to reflect the corrected amount and Debit Service Account. She also reported that the second half of the property taxes are due May 10th.
- b. Road - Road Superintendent Ricky Lovato reported that his department has a blade in each district. Blattner is pulling out of the county in the next week to 10 days. The roads that Blattner was responsible for repairing look well and some look even better than before.
- c. Manager - County Manager Amber Hamilton reported that CAFB has made application for the DAR Program for Sundale Valley Road and that their application is in the review process. They hope to hear something by September 2016. A half a mile of that road is in need of much repair. In the April/May timeframe the road department will rip out the chip seal and replace it with caliche. This will not be a permanent fix. Levacy Trucking and Gilman Crushing will be donating their services to help repair the road due to their impact and safety concerns. The temporary fix of this road will not have a negative impact on CAFB or their DAR application.
- d. Commissioners - None.

Old Business:

- a. Discussion Regarding Southern Hills Subdivision Preliminary Plat and Roosevelt County Subdivision Ordinance - Steve Adkins reported they had updated the preliminary plat, however there needs to be more work done. This subdivision is still a work in progress.

New Business:

- a. Request for Commission Permission to Open Roosevelt County Fair Grounds on May 3, 2016 to be utilized by Roosevelt County Extension Office for Kids, Kows and More - Patrick Kircher with the Extension Services asked to use 2 facilities at the fairgrounds. This event is for educational purposes. It would host 296 kids and teachers at the 4th grade level from Dora, Elida, Floyd and Portales. Motion to table the request until the next meeting was made by Commissioner Lewis Shane Lee with a second from Commissioner Richard Leal. Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Jake Lopez - Yes, Commissioner Gene Creighton - Yes, Commissioner Paul Grider - Yes.
- b. Discussion and consideration of Commission to Re-Open the Roosevelt County Fair Grounds June, 1 2016 - Motion to re-open the fairgrounds on June 1, 2016 was made by Commissioner Jake Lopez with a second from Commissioner Lewis Shane Lee. Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Jake Lopez - Yes, Commissioner Gene Creighton - Yes, Commissioner Paul Grider - Yes.

Resolutions - Ordinances - Proclamations:

- a. Consideration of Resolution 2016-23 Support for Historic Right-of-Way Legislation H.R. 4313 - Motion to approve was made by Commissioner Jake Lopez with a second from Commissioner Lewis Shane Lee. Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Jake Lopez - Yes, Commissioner Gene Creighton - Yes, Commissioner Paul Grider - Yes.

Contracts - Agreements - Procurements:

- a. Consideration of Engagement with Rodey Law Firm as Bond Counsel - County Manager Amber Hamilton reported this is the same counsel that drew up the original bond paperwork and that they are familiar with our county. Motion to approve was made by Commissioner Paul Grider with a second from Commissioner Jake Lopez. Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Jake Lopez - Yes, Commissioner Gene Creighton - Yes, Commissioner Paul Grider - Yes.
- b. Consideration of Insurance Proposal with Arthur Gallagher & Co for Magistrate Court Construction Project - County Manager Amber Hamilton reported the NMAC insurance will only cover \$2.5 mil for construction insurance which leaves \$221,000 not covered. The cost for the additional policy is \$3193. Motion to approve the contract was made by Commissioner Lewis Shane Lee with a second from Commissioner Paul Grider. Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Jake Lopez - Yes, Commissioner Gene Creighton - Yes, Commissioner Paul Grider - Yes.
- c. Discussion and Review of Purposed County Buildings Rental Agreement - County Manager Amber Hamilton reported that the prior rental agreements have been combined into one Contract/Agreement. Rental fees have been reevaluated after looking at other entities in the area as well as other county agreements. The commission looked over the rental agreement and Paul Grider made the motion to table the approval till the next meeting so that the manager and legal council could make the modifications asked by the commission with a second from Commissioner Gene Creighton. Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Jake Lopez - Yes, Commissioner Gene Creighton - Yes, Commissioner Paul Grider - Yes.

Executive Session:

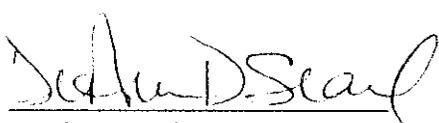
Motion to go into Executive Session was made at 10:15 a.m. by Commissioner Paul Grider with a second from Commissioner Lewis Shane Lee. Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Jake Lopez - Yes, Commissioner Gene Creighton - Yes, Commissioner Paul Grider - Yes. Those present were Commissioner Richard Leal, Commissioner Lewis Shane Lee, Commissioner Jake Lopez, Commissioner Gene Creighton, County Manager Amber Hamilton and County Attorney Randy Knudson. Motion to adjourn from executive session was made at 10:55 a.m. by Commissioner Gene Creighton with a second from Commissioner Jake Lopez. Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Jake Lopez - Yes, Commissioner Gene Creighton - Yes, Commissioner Paul Grider - Yes.

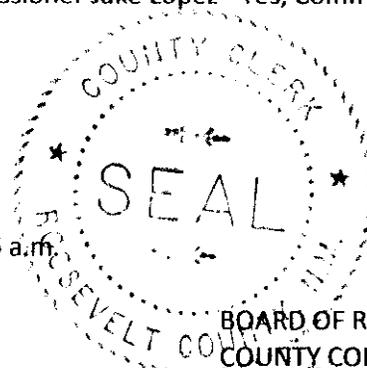
No Action Needed, No Action Taken

Media Communication: None.

Adjourn: Meeting adjourned at 10:56 a.m.

ATTEST:


Stephanie Hicks
Chief Deputy County Clerk




Richard Leal
Commission Chairman

