

May 3, 2016  
County Commission Room  
Roosevelt County Courthouse  
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting Tuesday, May 3, 2016, at 9:00 a.m. in the County Commission Room in the Roosevelt County Courthouse with those present being: Commissioner Richard Leal, Commissioner Gene Creighton, Commissioner Lewis Shane Lee, Commissioner Paul Grider, County Manager Amber Hamilton, County Clerk DeAun Searl, Chief Deputy Clerk Stephanie Hicks, Roosevelt County Detention Interim Administrator Joseph Alaniz, Road Superintendent Ricky Lovato, Treasurer Layle Sanchez, GIS Technician Johnny Montiel, Assessor George Beggs, Chief Deputy Assessor Stevin Floyd, Special Project Coordinator Carol Acosta-Flores, Sandy Vigil, Beverly Bennett, Sharon Davis, Kendall Buzard, and PNT Managing Editor Alisa Boswell. Absent was Commissioner Jake Lopez

Call to Order - Chairman Richard Leal at 9:00 a.m.  
Invocation - County Manager Amber Hamilton  
Pledge - Chairman Richard Leal

**Approve Agenda:**

Motion to approve agenda was made by Commissioner Paul Grider with a second from Commissioner Lewis Shane Lee. Commissioner Richard Leal - Yes, Commissioner Paul Grider - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes.

**Approve Minutes:**

Motion to approve minutes of 4-19-2016 Regular Meeting was made by Commissioner Lewis Shane Lee with a second from Commissioner Paul Grider. Commissioner Richard Leal - Yes, Commissioner Paul Grider - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes.

**Public Requests:** None.

**Elected Officials/Department Heads Report:**

- a. **Assessor** - Assessor George Beggs submitted the annual report as per statute. The report stated the assessor's office had seen 301 city building permits, 250 sales, and 205 deed transfers in 2015. The building models in the Tyler system for the 3% increase to market value has a total of 6800 residential models with 1900 that are not in the system. There are approximately 25 protests.
- b. **Clerk** - County Clerk DeAun Searl reported delivery of the absentee In-Person and Mailed Autovote systems. The Dominion tabulators have been test voted for the Mock Election scheduled for May 5<sup>th</sup>. Two additional mock elections are also scheduled. The tabulators will then be certified for the Primary Election. The last day to register to vote is May 10<sup>th</sup>, the first day to vote is May 10<sup>th</sup> and Alternate site voting begins May 21<sup>st</sup>. All voting ends on Saturday June 4<sup>th</sup>, with Primary Election Day on June 7<sup>th</sup>.
- c. **Detention** - Roosevelt County Detention Center Interim Administrator Joseph Alaniz reported having 64 individuals in custody, 53 males and 11 females. 6 in Special Management Unit and 9 inmates are contracted with 114 billable days. For the month 146 intakes with 118 releases.
- d. **GIS/Rural Addressing/Floodplain Management** - GIS Technician Johnny Montiel reported business as usual with finishing up updates for the state in rural addressing, the Nixon Unit 1 subdivision is wrapped-up and continued work in mapping.
- e. **Grants/Healthcare** - Special Project Coordinator Carol Acosta-Flores reported on the progress of various grants. Motion to enter into Indigent meeting was made at 9:22 a.m. by Commissioner Paul Grider with a second from Commissioner Gene Creighton. . Commissioner Richard Leal - Yes, Commissioner Paul Grider - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes. A total of 39 claims for \$ 18,935.06 were presented, recommended to approve 36 for \$17,403.26 and deny 3 claims due to Medicaid coverage on one and the others being inmates from other counties. Motion to adjourn from Indigent meeting was made at 9:24 by Commissioner Lewis Shane Lee with a second from Commissioner Richard Leal. . Commissioner Richard Leal - Yes, Commissioner Paul Grider - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes. Motion to approve the 36 claims was made by Commissioner Gene Creighton with a second from Commissioner Paul Grider. . Commissioner Richard Leal - Yes, Commissioner Paul Grider - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes.
- f. **Road** - Road Superintendent Ricky Lovato reported his crews are working very hard. The COOP projects will be completed by weeks end. One new crew member has been hired, bringing him up to fully staffed.
- g. **Manager** - County Manager Amber Hamilton reported Roosevelt County Assessor's office is to be commended on the Evaluation Plan. The mental health grant will be well explored. Michael Steininger, from DFA will be helping with the budget and 3<sup>rd</sup> quarterly report, which is looking strong. A meeting with the Dept of Transportation is scheduled for May 25<sup>th</sup> in the commissioner's room, attending will be Mr. Lovato, herself and is asking for two commissioners to attend.
- h. **Commissioners** - None.

**Old Business:** None.

**Informational Items:**

Sharon Davis presented the commission with letters from 4-H members to fund the Extension program.

**New Business:**

- a. Request for Use of West Parking Lot on Fairgrounds for Carnival - Sandy Vigil from Portales Main Street requested to use the parking lot for the carnival on May 19-22. Motion to approve was made by Commissioner Lewis Shane Lee with a second from Commissioner Gene Creighton. Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes. Commissioner Paul Grider - Yes.
- b. Review and Consideration of Letter/Request from Curry County - County Manager Amber Hamilton stated two commissioners were requested to attend a meeting concerning the multi-county detention facility proposal. Commissioner Richard Leal and Commissioner Paul Grider volunteered to attend.
- c. Consideration of Continued Participation in NM/AZ Coalition of Counties - Kendell Buzard the Roosevelt County representative on the board, requested to continue participating in the coalition. Motion to approve continued participation was made by Commissioner Lewis Shane Lee with a second from Commissioner Paul Grider. Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes. Commissioner Paul Grider - Yes.
- d. Request for Approval to enter into a Contract with RPC for FY2015-16 Audit - County Manager Amber Hamilton stated RPC is the same firm from the 2014-15 Audit and recommended approval. Motion for approval was made by Commissioner Gene Creighton with a second from Commissioner Richard Leal. Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes. Commissioner Paul Grider - Yes.

**Resolutions - Ordinances - Proclamations:**

- a. Consideration of Resolution 2016-25 Approving the Proclamation Designating the First Full Week of May as National Corrections Employees Week - Roosevelt County Detention Interim Administrator Joseph Alaniz stated correctional employees are valuable employees of Roosevelt County. Motion to approve was made by Commissioner Gene Creighton with a second from Commissioner Paul Grider. Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes.
- b. Consideration of Resolution 2016-26 Specifying the Salaries of the Elected Officials in Roosevelt County - County Manager Amber Hamilton stated two changes were made, the addition of Probate Judge and Chief Deputy salaries. No changes were made to the amount of any salary. Motion to approve was made by Commissioner Paul Grider with a second from Commissioner Gene Creighton. Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes.
- c. Consideration of Resolution 2016-27 Roosevelt County IAEO Certified Property Appraiser Compensation - Assessor George Beggs stated HB348 defined the compensation for the four levels to become a certified appraiser. Motion to approve was made by Paul Grider with a second from Commissioner Gene Creighton. Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes.

**Contracts - Agreements - Procurements:**

- a. Consideration of Contract for Use of Roosevelt County Fairgrounds for Roosevelt County Fair - County Manager Amber Hamilton stated this contract would be in effect as of today. Motion to approve contract was made by Commissioner Paul Grider with a second from Commissioner Lewis Shane Lee. Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes.
- b. Consideration of Contract for Occupational Health Care with RGH - County Manager Amber Hamilton stated this contract was for pre-employment screening and drug screening. Motion to approve contract was made by Commissioner Lewis Shane Lee with a second from Commissioner Paul Grider. Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Paul Grider - Yes, Commissioner Gene Creighton - Yes.

**Media Communication:**

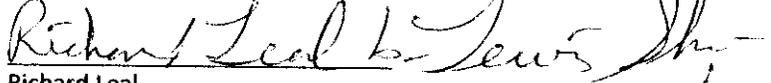
PNT Managing Editor Alisa Boswell requested a photo op with Roosevelt County Detention Interim Administrator Joseph Alaniz for the National Corrections Employees Week.

**Adjourn:** Meeting adjourned at 10:50 a.m.

ATTEST:

  
 DeAun D Searl  
 County Clerk

BOARD OF ROOSEVELT  
COUNTY COMMISSIONERS

  
 Richard Leal  
 Commission Chairman

