

February 18, 2016
County Commission Room
Roosevelt County Courthouse
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting Thursday, February 18, 2016, at 9:00 a.m. in the County Commission Room in the Roosevelt County Courthouse with those present being: Commissioner Richard Leal, Commissioner Jake Lopez, Commissioner Gene Creighton, Commissioner Lewis Shane Lee, Commissioner Paul Grider, County Manager Amber Hamilton, County Clerk DeAun Searl, Chief Deputy Clerk Stephanie Hicks, County Attorney Randy Knudson, Road Superintendent Ricky Lovato, Treasurer Layle Sanchez, Erik Harrigan, Roy Roberts, Financial Specialist Jose Guzman and PNT Managing Editor Alisa Boswell.

Call to Order - Chairman Richard Leal at 9:00 a.m.

Invocation - Commissioner Gene Creighton

Pledge - Chairman Richard Leal

Approve Agenda:

Motion to approve agenda was made by Commissioner Lewis Shane Lee with a second from Commissioner Jake Lopez. Commissioner Richard Leal - Yes, Commissioner Jake Lopez - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes, Commissioner Paul Grider - Yes.

Approve Minutes:

Motion to approve minutes of 2-02-2016 Regular Meeting was made by Commissioner Paul Grider with a second from Commissioner Gene Creighton. Commissioner Richard Leal - Yes, Commissioner Jake Lopez - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes, Commissioner Paul Grider - Yes.

Informational Items:

Erik Harrigan with RBC Capital Markets presented the commission with several options for the 2006 Bond Debt Service.

Public Requests: None.

Elected Officials/Department Heads Report:

- a. **Treasurer** – Treasurer Layle Sanchez reported the General Fund has a balance of 1.9 million. The discrepancy in the investment totals at New Mexico Bank & Trust are paid accrued interest that will be recaptured when the interest payment is made. Approximately \$1,000 per month is being realized with Mobile Home delinquent taxes.
- b. **Road** - Road Superintendent Ricky Lovato reported unknown persons had dumped 100 tires near Roosevelt Road 7 and NM 480. With a \$7.00 per tires disposal fee, an alternate solution of donating them to local dairies was found. A three man crew will begin LGRF School Bus projects starting next week, meaning there will only be one blade per district. Work will begin on the peanut grading station lot. Approximately \$1900 is the remainder of the Road Department Emergency Fund. A discussion with Ralph Meeks to find an alternate source of chip seal has begun.
- c. **Manager** - County Manager Amber Hamilton reported the Magistrate Court project is on target with an estimated completion date of April 2017. She is also watching the legislation session and several bills along with capital outlay discussions.
- d. **Commissioners** - None.

Old Business: None.

New Business: None.

Resolutions - Ordinances - Proclamations: None.

Contracts - Agreements - Procurements:

- a. **Consideration of Inmate Confinement Contract with Quay County** - County Manager Amber Hamilton stated contract was to house Roosevelt inmates in Quay County at a rate of \$65.00 per day. Motion to approve contract was made by Commissioner Lewis Shane Lee with a second from Commissioner Richard Leal. Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Jake Lopez - Yes, Commissioner Gene Creighton - Yes, Commissioner Paul Grider - Yes.

Executive Session:

Motion to go into Executive Session was made at 9:34 a.m. by Commissioner Paul Grider with a second from Commissioner Lewis Shane Lee. Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Jake Lopez - Yes, Commissioner Gene Creighton - Yes, Commissioner Paul Grider - Yes.

Those present were Commissioner Richard Leal, Commissioner Lewis Shane Lee, Commissioner Jake Lopez, Commissioner Gene Creighton, County Manager Amber Hamilton and County Attorney Randy Knudson. Motion to adjourn from executive session was made at 10:08 a.m. by Commissioner Jake Lopez with a second from Commissioner Lewis Shane Lee. Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Jake Lopez - Yes, Commissioner Gene Creighton - Yes, Commissioner Paul Grider - Yes.

No Action Needed, No Action Taken

Break was called by Commissioner Richard Leal at 10:09 a.m. Meeting called back to order at 10:45 by Commissioner Richard Leal.

Presentation by RPC CPAs + Consultants, LLP:

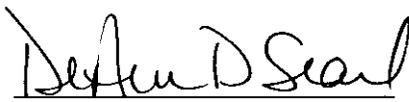
Ray Roberts with RPC CPAs + Consultants, LLP gave a brief presentation on the annual audit report. A multitude of findings are attributed to management changes and were discovered before the audit. This being the first year for this firm to conduct the audit, many findings were anticipated. There were fourteen material weaknesses, which are the most severe findings. Many of these findings had been addressed or were in the process of resolution during the audit. Next year's audit will likely be reduced in the number of findings, and he cautioned there could be new findings as the audit firm did not review every process.

***Per State of New Mexico Roosevelt County Annual Financial Report June 30, 2015 published Audit Report that was distributed during the meeting, page 115-126. Seven of the fourteen finding were material weaknesses, the remaining are less severe findings.

Media Communication: None.

Adjourn: Meeting adjourned at 11:09 a.m.

ATTEST:


DeAun D Searl
County Clerk

BOARD OF ROOSEVELT
COUNTY COMMISSIONERS

Richard Leal
Commission Chairman

