

January 21, 2014  
Roosevelt County Courthouse  
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting Tuesday, January 21, 2014, at 9:00 a.m. in the Commissioner's Room in the Courthouse with those present being: Commissioner Bill Cathey, Commissioner Kendell Buzard, Commissioner Scott Burton, Commissioner Richard Leal, County Manager Charlene Webb, Administrative Assistant Jena Wilbanks, Indigent Health Care Administrator Mandi Park, County Clerk DeAun Searl, Chief Deputy Clerk Stephanie Hicks, Assessor Kenner Carrasco, Chief Deputy Assessor Stevin Floyd, Road Superintendent Ricky Lovato, Detention Center Administrator David Casanova, Chief Deputy Sheriff Malin Parker, Treasurer Nancy Belcher, County Attorney Rick Queener, PNT Staff Writer Lillian Bowe, and Pastor Gary Piepkorn.

Call to Order – Kendell Buzard @ 9:00 a.m.  
Invocation - Pastor Gary Piepkorn  
Pledge - Kendell Buzard

**Approve Agenda** - Motion to Approve the agenda was made by Commissioner Richard Leal, seconded by Commissioner Scott Burton, 4 yes votes

**Approve Minutes** - Motion to Approve 01-07-2014 Commission Meeting Minutes was made by Commissioner Bill Cathey, seconded by Commissioner Scott Burton, 4 yes votes

**Approve Accounts Payable** - Motion to Approve Account Payables and Payroll was made by Commissioner Richard Leal, seconded by Commissioner Bill Cathey, 4 yes votes

**Informational Items** - none

**Public Requests** - none

**Elected Officials** -

Roosevelt County Community Development Corporation Report – Not Present

USDA – Not Present

Assessor – Assessor Kenner Carrasco reported that 550 reminder letters for personal property to update records have been sent out. Response to the letters must be received by the Assessor's office before the last day of February. Tyler computer issues have been fixed. Assessor Kenner Carrasco and Chief Deputy Steven Floyd will be out of the office the afternoon of the 21<sup>st</sup> through Thursday the 23<sup>rd</sup> to attend the Legislative Conference in Santa Fe.

Indigent – County Manager Charlene Webb reported that Indigent Health Care is facing major changes.

Treasurer - Treasurer Nancy Belcher reported her staff is working on Mobile Home information.

Sheriff – Chief Deputy Sheriff Malin Parker reported Sheriff Hooker was already in Santa Fe and that he would not be attending due to Court Dates.

Detention - Detention Center Administrator David Casanova reported 128 inmates, 47 of which are from out of county: 5 from Curry County, 32 from Eddy County, 10 from Chavez County. Detention Center Administrator David Casanova also reported that the new beds have arrived and the Razor Wire Project began on Monday the 20<sup>th</sup>, with a completion date of two weeks.

Clerk - County Clerk DeAun Searl reported that her office hired Lori Roberts and is busy with elections.

Road - Road Superintendent Ricky Lovato reported that the Road Department is busy pushing tumble weeds off roads and that the new blades should be arriving next week. Kendell Buzard reported receiving several phone calls complementing the Road Department for the work they are completing.

Risk Management – no report

Manager – County Manager Charlene Webb reported a new hire – Laci Taylor. County Manager Charlene Webb also reported that her staff will be in Santa Fe this week.

Fire Departments/County Fire & EMS Association – Not Present

Commissioners – Commissioner Scott Burton reported that he will be in Santa Fe on Wednesday only. Commissioner Bill Cathey reported he will be in Santa Fe for the three days.

Old Business - none

New Business

- a. Motion to go into Indigent Meeting was made by Scott Burton with a second by Richard Leal. 4 yes votes by Roll Call. Indigent Health Care Administrator Mandi Park reported 34 claims, 16 to approve, 17 pending and 1 appeal still pending. Also 1 claim for Indigent Burial. Bill Cathey made a motion to adjourn from Indigent Meeting with a second from Richard Leal. 4 yes votes by Roll Call. Motion was made by Scott Burton to approve IHC Quarterly Report with a second from Kendell Buzard. 4 yes votes. Motion was made by Scott Burton to deny Indigent Burial with a second from Kendell Buzard. 4 yes votes
- b. Approval of Grogan's Summary Subdivision Plat. County Manager Charlene Webb reported that the administration fees had been paid and that it is a Type 3-A Subdivision with 2 lots and a mobile home on each lot. Richard Leal made a motion to approve with a second from Bill Cathey. 4 yes votes.
- c. Approval of Road Viewers Recommendation to Close two (2) miles of N Roosevelt Road AU and Leave Franklin Road and N Roosevelt Road 14 Open to the Public. Road Superintendent Ricky Lovato reported that he and three others traveled the roads in question and have recommended the closure of the two miles and leave the other open to public access. Commissioner Bill Cathey made a motion to approve with a second by Commissioner Scott Burton. 4 yes votes.
- d. Approval to add Layle Sanchez to Roosevelt County Checking account for Signature Purposes. Treasurer Nancy Belcher asked for approval to add Layle Sanchez as a requirement of the bank and added convenience for Roosevelt County. Commissioner Bill Cathey made a motion to approve with a second by Commissioner Scott Burton. 4 yes votes.

Contracts – Agreements – Procurements - None

Resolutions – Ordinances – Proclamations - None

Executive Session Pursuant to 10-15-1 NMSA 1978 (H) (2), (7) Attorney-Client Privileged Information and Threatened or Pending Litigation. None

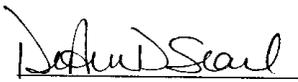
Any Action Required from Executive Session - None

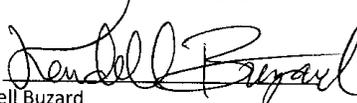
Media Communication – None

Adjourn - Meeting adjourned at 9:28 a.m.

ATTEST:

BOARD OF ROOSEVELT  
COUNTY COMMISSIONERS

  
DeAun D. Searl  
County Clerk

  
Kendell Buzard  
Commission Chairman

