

May 7, 2019  
County Commission Room  
Roosevelt County Courthouse  
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting Tuesday, May 7, 2019, at 9:00 a.m. in the County Commission Room in the Roosevelt County Courthouse with those present being: Commissioner Paul Grider, Commissioner Tina Dixon, Commissioner Matthew Hunton, Commissioner Dennis Lopez, County Manager Amber Hamilton, Clerk Stephanie Hicks, Chief Deputy Clerk Nath Baca, Treasurer Layle Sanchez, Assessor George Beggs, Chief Deputy Assessor Stevin Floyd, Finance Specialist Lilly Rivera, Special Projects Coordinator Carol Acosta-Flores, Sheriff Malin Parker, Lieutenant Javier Sanchez, GIS Technician Johnny Montiel, Road Superintendent Ricky Lovato, RCCDC Administrator Justin Porter, Roosevelt County Community Development Corp (RCCDC) Director Bill Hendrickson, EPCOG Sandy Chancy and Vincent Soule, Father Francisco Carbajal, Kendell Buzard, Clarence Smith, Leslie Rector, Attorney Wesley Pool, Larry Levacy, Dicky Massey and Eastern New Mexico News Staff Writer David Grieder. Absent was Commissioner Lewis Shane Lee.

Call to Order - Vice Chairman Hunton at 9:00 a.m.  
Invocation - Father Carbajal  
Pledge - Commissioner Hunton

**Approval of Agenda:**

Motion to approve agenda was made by Commissioner Grider with a second from Commissioner Hunton. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Hunton-Yes, Commissioner Lopez-Yes.

**Approval of Minutes:**

Motion to approve minutes of the April 16, 2019 regular meeting was made by Commissioner Lopez with a second from Commissioner Grider. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Hunton-Yes, Commissioner Lopez-Yes.

Motion to approve minutes of the April 18, 2019 Budget Workshop was made by Commissioner Hunton with a second from Commissioner Grider. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Hunton-Yes, Commissioner Lopez-Yes.

**Approval of Accounts Payable/Payroll:**

Motion to approve accounts payable and payroll for March 1 - 31, 2019 and April 1 - 30, 2019 was made by Commissioner Lopez with a second from Commissioner Grider. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Hunton-Yes, Commissioner Lopez-Yes.

**Public Requests:**

- RCCDC Director Hendrickson stated Saturday May 18, 2019, there will be a grand opening at the new Best Western, formally the Portales Inn.
- Mr. Buzard asked the commission if anyone has done a water study at or near the bombing range. If not, he asked the commission if they would consider doing an independent water study and not wait for CAFB to conduct one. Commissioner Lopez stated they couldn't speak on this matter in public request, however Mr. Buzard was asked to stay for agenda item 9c and they would speak to his concerns at that time.

**Informational Items:** Roosevelt County Health Council - Not present

**Elected Officials/Department Heads Report:**

**Assessor:** Annual Report to the Commission: Assessor Beggs presented a written report and stated the year looks positive. Livestock is down due to the state raising fees.

**Clerk:** Clerk Hicks reported that she was notified by Research and Polling that precinct 2 had over 750 votes cast in the last general election, which by law requires the precinct to be split. She is working with Michael Sharp at Research and Polling and with GIS Technician Montiel to get this accomplished. Hicks stated she will be meeting with all the city clerk's encouraging them to participate in the Local Election, now that the assessment fee has been terminated. As everyone is gearing up for the 2020 Census we are checking street files, boundary lines, voter count and making sure the voter files are in order.

**Detention:** RCCDC Administrator Porter reported 73 detainees (16 females and 57 males) with 7 being from out of county, 75 bookings and 74 releases for the month of April and \$21,902.50 total billed for the month. We transported 8 detainees in April to the DOC and at this time we are not holding any for transport. Maintenance is continuing: replacing windows and tinting, repainting in the admin hallways and lobby of the complex. The grounds are being kept up. The complex had a water outage and Administrator Porter thanked Road Superintendent Lovato and his crew for help with water truck delivery and to the city for quickly repairing the problem. The facility had zero incidents during the time the water was out. The staff will have a meeting to evaluate how the facility did during the water outage and see if they could do things better. One officer has completed the academy training and one more is training now. They will be upgrading the jail management system, the program and services. Porter also thanked the commission for signing the proclamation for National Correctional Employees Week.

**Finance:** Presentation of 3<sup>rd</sup> Quarter Financial Report: Finance Specialist Rivera presented the written report and stated the county finances look good.

**Grants:** Special Projects Coordinator Acosta-Flores reported the paperwork to close 2019 LGRF has begun, 2020 LGRF is waiting on agreements from NMDOT. Capital Outlay, for \$100,000, paperwork is completed and ready to start road construction. The county applied for a \$15,000 grant from Clean & Beautiful to clean up illegal dumping. Paperwork for new Capital Outlay is underway, for over \$1mil. Acosta-Flores is



working on certification, to assist county residents in purchasing medical insurance through the Marketplace and for accessibility into the state Medicaid portal.

**Healthcare:** Motion to enter Indigent Meeting at 9:28 a.m. was made by Commissioner Lopez with a second from Commissioner Grider. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Hunton-Yes, Commissioner Lopez-Yes.

Special Projects Coordinator Acosta-Flores reported there were 23 claims in the amount of \$14,360.92, with a recommendation to approve 19 of them.

Motion to come out of Indigent Meeting at 9:30 a.m. was made by Commissioner Lopez with a second from Commissioner Hunton. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Hunton-Yes, Commissioner Lopez-Yes.

Motion to approve 19 claims in the amount of \$11,765.48 was made by Commissioner Lopez with a second from Commissioner Hunton. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Hunton-Yes, Commissioner Lopez-Yes.

**Road:** Road Superintendent Lovato reported they are close having 2019 LGRF completed. His crew is busy with school bus routes and trimming trees. As soon as weather permits they will be chip sealing. All 15 of his staff attended a 10 hour OSHA class.

**Manager:** Manager Hamilton shared with the commission that the County Attorney had submitted a formal inquiry to the State Board of Finance regarding the potential disposal of the county building housing La Casa. The courthouse entertained 1<sup>st</sup> and 2<sup>nd</sup> graders on their field trip last week. The county is working with Yucca on the radio repeaters. County attorney is working with the sheriff's office on policies. The governor has met with sheriffs from around the state concerning how to communicate and finding a way to work together. Commissioner Lopez asked to set up a meeting with DOT concerning the state roads in the county.

**Commissioners:** NONE

#### **Old Business:**

- a. **Discussion Regarding Purposed Easement Agreement from Roosevelt County Water Cooperative and Roosevelt County Road Policy:** Attorney Pool was concerned with statement that the commission would have the right to terminate this agreement with or without cause after giving 90 days written notice. He would like to discuss this with the County Manager and Attorney before the commission takes action on this agreement. No action taken.

#### **New Business:**

- a. **Request for Board of Commissioners to Designate Representative for Cannon Air Force Base Water Contamination Issues:** Motion to appoint Commissioner Lopez was made by Commissioner Hunton with a second from Commissioner Dixon. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Hunton-Yes, Commissioner Lopez-Yes.
- b. **Request for Approval of FY20 Preliminary Organizational Charts:** Motion to approve was made by Commissioner Grider with a second from Commissioner Lopez. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Hunton-Yes, Commissioner Lopez-Yes.
- c. **Discussion Concerning FY20 Preliminary Budget:** Manager Hamilton stated we are \$1.2 mil over in the FY20 preliminary budget. The commission will need to have another budget meeting on Thursday, May 16, 2019 to address this issue.

#### **Resolutions - Ordinances - Proclamations:**

- a. **Consideration of Resolution and Agreement Approving Participation in the Programs of the Eastern Plains Council of Governments for Fiscal Year 2019-20:** Motion to approve was made by Commissioner Lopez with a second from Commissioner Dixon. Commissioner Grider-No, Commissioner Dixon-Yes, Commissioner Hunton-No, Commissioner Lopez-Yes. Dies with no action.
- b. **Consideration of Resolution 2019-16 Prohibiting Illegal Dumping and Authorizing a Reward Payment for Information Leading to the Conviction of Persons Who Illegally Dump on Property Located Anywhere in the Unincorporated Areas of Roosevelt County:** Motion to approve was made by Commissioner Lopez with a second from Commissioner Grider. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Hunton-Yes, Commissioner Lopez-Yes.
- c. **Consideration of Resolution 2019-17 Requesting Action and Assistance From the United States Air Force to Abate and Prevent the Further Spread of PFOA, PFOS, and Other Contaminates from the Leakage at Cannon Airforce or at the Airforce Bombing Range:** Manager Hamilton stated CAFB has not responded to a request for information concerning the contamination on the bombing range. CAFB is only communicating with Curry/Clovis, stating this is where the contamination lies. Mr. Buzard again stated he would like to see Roosevelt County take a proactive response at the possibility that Roosevelt County has contamination as well and get an independent water study done. Commissioner Lopez spoke in support of Curry County. Motion to approve was made by Commissioner Hunton with a second from Commissioner Grider. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Hunton-Yes, Commissioner Lopez-Yes.
- d. **Consideration of Resolution 2019-18 3<sup>rd</sup> Quarter Budget Adjustment:** Manager Hamilton asked the commission to table this until the May 21, 2019 meeting. Motion to table until the May 21 meeting was made by Commissioner Hunton with a second from Commissioner Lopez. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Hunton-Yes, Commissioner Lopez-Yes.



- e. **Consideration of Join Resolution 2019-01 Creating a Countywide Census 2020 Complete County Committee Structure to Plan and Conduct Local Educational Initiatives, Publicity and Promotional Activities to Increase Community Awareness and Participation in Census 2020:** Manager Hamilton stated each person counted in the census is worth about \$3,000 in federal money. Commissioner Lopez stated how important participation in the census is to our county. Motion to approve was made by Commissioner Hunton with a second from Commissioner Lopez. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Hunton-Yes, Commissioner Lopez-Yes.

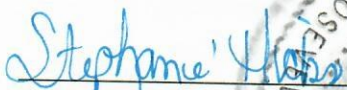
**Contracts - Agreements - Procurements:**

- a. **Request for Approval of Contract with Department of Finance and Administration Fund 93100 Capital Appropriation Project for \$100,000:** Manager Hamilton said this money will be for the fairgrounds, ADA compliancy and the engineer. Motion to approve was made by Commissioner Lopez with a second from Commissioner Dixon. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Hunton-Yes, Commissioner Lopez-Yes.
- b. **Request for Approval of Contract with Department of Finance and Administration Fund 93100 Capital Appropriation Project for \$450,000:** Manager Hamilton stated this money is for 2 motor graders for the road department. Motion to approve was made by Commissioner Lopez with a second from Commissioner Dixon. Commissioner Grider-Yes, Commissioner Dixon-Yes, Commissioner Hunton-Yes, Commissioner Lopez-Yes.
- c. **Discussion of Contract Renewal for Armory as Sheriff's Office Relocation:** Sheriff Parker said the lease agreement with the armory expires end of May and he has talked with the armory about a lease extension. This would give maintenance time to get the existing evidence vault totally secure and hopefully the security door installed. Commissioner Hunton stated he is not in favor of signing a new lease agreement at the current location. Parker said due to safety concerns he would like to see the new facility be secure before they move in, because he has his staff to think about. Commissioner Dixon asked if they were able to get the evidence vault secure would he feel comfortable moving in? Dixon also stated that if the egress study comes back and it says that egress is not an issue, she understood the door would be built at that time. Parker said he would be more comfortable with a secure vault, than the way it currently is. However he does not want the security door to be forgotten about, as this issue is still a major concern for him at the Law Enforcement Complex.

**Media Communication:** NONE

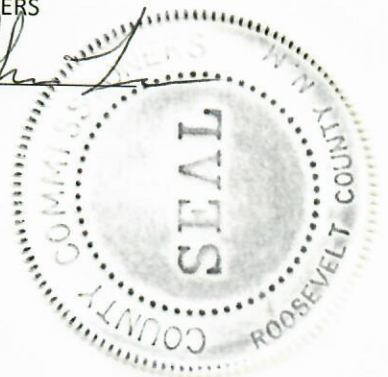
**Adjourn:** Meeting adjourned at 10:36 a.m.

ATTEST:

  
Stephanie Hicks  
County Clerk



BOARD OF ROOSEVELT  
COUNTY COMMISSIONERS  
  
Lewis Shane Lee  
Commission Chairman



May 16, 2019

County Commission Room  
Roosevelt County Courthouse  
Portales, NM 88130


The Roosevelt County Commission met in their second Budget Workshop for FY20, Thursday, May 23, 2019, at 8:30 a.m. in the County Commission Room in the Roosevelt County Courthouse with those present being: Commissioner Paul Grider, Commissioner Tina Dixon, Commissioner Lewis Shane Lee, Commissioner Matthew Hunton, County Manager Amber Hamilton, Clerk Stephanie Hicks, Finance Specialist Lilly Rivera, Sheriff Malin Parker, Lieutenant Javier Sanchez, and Eastern New Mexico News Staff Writer Jamie Cushman. Absent was Commissioner Dennis Lopez.

Call to Order - Chairman Lee at 8:30 a.m.

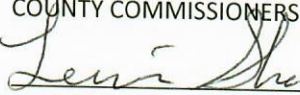
The commission went over each department budget to see what could be modified. The commission came to an agreement on the preliminary FY20 budget.

Meeting adjourned at 10:20 a.m.

ATTEST:

  
Stephanie Hicks  
County Clerk



BOARD OF ROOSEVELT  
COUNTY COMMISSIONERS  
  
Lewis Shane Lee  
Commission Chairman

