

August 23, 2016  
County Commission Room  
Roosevelt County Courthouse  
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting Tuesday, August 23, 2016, at 9:00 a.m. in the County Commission Room in the Roosevelt County Courthouse with those present being: Commissioner Richard Leal, Commissioner Lewis Shane Lee, Commissioner Jake Lopez, Commissioner Paul Grider, County Manager Amber Hamilton, County Clerk DeAun Searl, Chief Clerk Stephanie Hicks, County Attorney Randy Knudson, Special Project Coordinator Carol Acosta-Flores, Sheriff Malin Parker, Treasurer Layle Sanchez, GIS Technician Johnny Montiel, Assessor George Beggs, Chief Deputy Assessor Stevin Floyd, Road Superintendent Ricky Lovato, Paul Jones, John Mohon, and PNT Alisa Boswell. Arriving at 10:30 a.m. was Sheriff Malin Parker, Roosevelt County Detention Center Administrator Larry Phillip, and Mike Heredia. Absent was Commissioner Gene Creighton.

Call to Order - Chairman Richard Leal at 9:00 a.m.  
Invocation - County Manager Amber Hamilton  
Pledge - Chairman Richard Leal

**Approve Agenda:**

Motion to approve agenda was made by Commissioner Lewis Shane Lee with a second from Commissioner Paul Grider. Commissioner Richard Leal - Yes, Commissioner Paul Grider - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Jake Lopez - Yes.

**Approve Minutes:**

Motion to approve minutes of 7-26-2016 Regular Meeting was made by Commissioner Jake Lopez with a second from Commissioner Lewis Shane Lee. Commissioner Richard Leal - Yes, Commissioner Paul Grider - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Jake Lopez - Yes.

**Ratification of Payroll and Accounts Payable:**

Motion to ratify Payroll July 1 through July 31, 2016 was made by Commissioner Paul Grider with a second from Commissioner Richard Leal. Commissioner Richard Leal - Yes, Commissioner Paul Grider - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Jake Lopez - Yes.

Motion to ratify Accounts Payable July 1 through July 31, 2016 was made by Commissioner Lewis Shane Lee with a second from Commissioner Jake Lopez. Commissioner Richard Leal - Yes, Commissioner Paul Grider - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Jake Lopez - Yes.

**Informational Items:** None.

**Public Requests:** None.

**Old Business:** None.

**New Business:**

- a. Report from Road Viewer Committee for S RR Q ½ - Paul Jones reported the following recommendations: installation of speed bumps, flashing lights, a lower speed limit and police patrolling. The recommendation is to not close the road. No action needed at this time.
- b. Request for Disposal via Donation of 6 Wheel Military Vehicle from Milnesand Volunteer Fire Department to City of Tatum - John Mohon requested to donate a 1975 military vehicle to Tatum. Motion to approve was made by Commissioner Jake Lopez with a second from Commissioner Lewis Shane Lee. Commissioner Richard Leal - Yes, Commissioner Paul Grider - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Jake Lopez - Yes.

**Elected Officials/Department Heads Report:**

- a. Assessor - Assessor George Beggs reported the tax rates will arrive from the state, five days are given to verify the rates, and then commission approval will be needed to implement the rates. An employee has given two weeks' notice. Three employees have attended assessor schooling.
- b. Clerk - County Clerk DeAun Searl reported being very busy with the general election preparations and NCOA cards.
- c. Sheriff - Sheriff Malin Parker reported recovering a stolen vehicle, capture of an escaped inmate from another county, cleared two burglaries, two drug arrests and remaining very busy.
- d. Treasurer - Treasurer Layle Sanchez reported \$1.6 million in the general fund and anticipating the tax rolls to be printed.
- e. Detention - County Manager Amber Hamilton reported Administrator Larry Phillips and Mike Heredia began on 8-8-16, Interim Alaniz returned for one week for the transition. One inmate in Special Unit,

- e. Detention - County Manager Amber Hamilton reported Administrator Larry Phillips and Mike Heredia began on 8-8-16, Interim Alaniz returned for one week for the transition. One inmate in Special Unit, 61 males, 9 females, 16 contracted, 71 intake, 64 out, 1 error in processing. Work crews are assisting at the fairgrounds. NMAC performed a review on the SMU and PREA operations with positive results and the accreditation application if accepted will be finalized in October.
- f. GIS/Rural Addressing/Floodplain Management - GIS Technician Johnny Montiel reported continuing with corrections in addressing to update the state, working on claims of exemptions, a new state floodplain contact is Brian Keller, and monthly GIS updates to the state.
- g. Healthcare - Motion to go into Indigent Meeting was made by Commissioner Paul Grider with a second from Commissioner Jake Lopez. Commissioner Richard Leal - Yes, Commissioner Paul Grider - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Jake Lopez - Yes. Special Project Coordinator Carol Acosta-Flores reported 7 claims in the amount of \$1,401.58, recommending approval of all 7 claims, as all claims pertained to inmates. Motion to adjourn from Indigent Meeting was made by Commissioner Paul Grider with a second from Commissioner Richard Leal. Commissioner Richard Leal - Yes, Commissioner Paul Grider - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Jake Lopez - Yes. Motion to approve claims as presented was made by Commissioner Paul Grider with a second from Commissioner Lewis Shane Lee. Commissioner Richard Leal - Yes, Commissioner Paul Grider - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Jake Lopez - Yes.
- h. Road - Road Superintendent Ricky Lovato reported Juan Dominguez is working on the Magistrate Court parking lot and will be finished by next week. Crews are working on S RR 10 and routine maintenance.
- i. Manager - County Manager Amber Hamilton reported her time was consumed by the detention center and now is preparing for the second round of the audit.
- j. Commissioners - Commissioner Jake Lopez reported discussing and voting on the NMAC legislative priorities. Commissioner Lewis Shane Lee reported viewing road in his district.

**Resolutions - Ordinances - Proclamations:**

- a. Consideration of Resolution 2016-42 Supporting the 2017 Legislative Priorities of the New Mexico Association of Counties - County Manager Amber Hamilton stated the four priorities selected by NMAC to address negatively impact all counties. Motion to approve was made by Commissioner Lewis Shane Lee with a second from Commissioner Jake Lopez. Commissioner Richard Leal - Yes, Commissioner Paul Grider - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Jake Lopez - Yes
- b. Consideration of Resolution 2016-43 Adopting the 2018 Infrastructure Capital Improvement Plan - County Manager Amber Hamilton stated the five priorities are various roads, detention security improvements, sheriff roof and AC, Courthouse renovation of front steps, and detention center AC upgrades. Motion to approve was made by Commissioner Lewis Shane Lee with a second from Commissioner Jake Lopez. Commissioner Richard Leal - Yes, Commissioner Paul Grider - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Jake Lopez - Yes

**Contracts - Agreements - Procurements:**

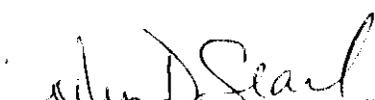
- a. Request for Renewal of Contract for Use of Fairgrounds by the Roosevelt County Chamber of Commerce for the Peanut Valley Festival and Ag-Expo - County Manager Amber Hamilton requested to table this item until the next regular business meeting in order to meet with Karl Terry. Motion to table was made by Commissioner Paul Grider with a second from Commissioner Jake Lopez. Commissioner Richard Leal - Yes, Commissioner Paul Grider - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Jake Lopez - Yes
- b. Discussion of Exploring Procurement of Energy Efficiency Improvements to Roosevelt County Facilities - County Manager Amber Hamilton stated planning for lower utilities in order to rent the fairground buildings at a lower rate would involve getting quotes and prioritizing the buildings. No action needed at this time.

**Executive Session:** None.

**Media Communication:** None.

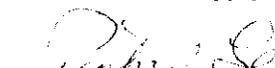
**Adjourn:** Meeting adjourned at 9:45 a.m.

ATTEST:

  
DeAun D Searl  
County Clerk



BOARD OF ROOSEVELT  
COUNTY COMMISSIONERS

  
Richard Leal  
Commission Chairman

