

August 18, 2015  
County Commission Room  
Roosevelt County Courthouse  
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting Tuesday, August 18, 2015, at 9:00 a.m. in the County Commission Room in the Roosevelt County Courthouse with those present being: Commissioner Kendell Buzard, Commissioner Richard Leal, Commissioner Gene Creighton, Commissioner Lewis Shane Lee, County Manager Amber Hamilton, County Clerk DeAun Searl, Assessor George Beggs, Assessor Chief Deputy Stevin Floyd, County Attorney Randy Knudson, Road Supervisor Juan Dominguez, GIS Technician Johnny Montiel, Finance Specialist Jose Guzman, Roosevelt County Detention Center Administrator Mark Gallegos, Karl Terry, Nancy Steresenan, Caytlin Steresenan, Samantha Steresenan and PNT Managing Editor Alisa Boswell. Absent was Commissioner Jake Lopez.

Call to Order - Commissioner Kendell Buzard at 9:00 a.m.  
Invocation - Commissioner Gene Creighton  
Pledge - Commissioner Lewis Shane Lee

**Approve Agenda:**

Motion to approve the agenda was made by Commissioner Gene Creighton with a second from Commissioner Richard Leal. Commissioner Kendell Buzard - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes.

**Approve Minutes:**

Motion to approve Minutes of 08-04-2015 Regular Meeting was made by Commissioner Lewis Shane Lee with a second from Commissioner Gene Creighton. Commissioner Kendell Buzard - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes.

**Public Requests:** None.

**Elected Officials/Department Heads Reports:**

Manager - Amber Hamilton - No report.

**Old Business:**

- a. **Discuss and Consideration of New Information Regarding Closure Request for Roosevelt Road 5 ½** - Road Supervisor Juan Dominguez stated the road in question is part of a school bus route. County Attorney Randy Knudson stated that approval to close the road would have to come from the state transportation division. Motion to rescind the prior motion to appoint road viewers was made by Commissioner Lewis Shane Lee with a second from Commissioner Richard Leal. Commissioner Kendell Buzard - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes.

**New Business:**

- a. **Discussion of Proposed Enhancements to War Memorial** - Roosevelt County Chamber of Commerce Karl Terry stated the changes included widening the base to accommodate benches on both sides of the walkway and working with Children of the American Revolution Chapter to fly flags from each branch of service on military holidays. Caytlin Steresenan stated the flags would be of the same size.

**Resolutions - Ordinances - Proclamations:**

- a. **Consideration of Resolution 2015-57 Adopting Revised FY16 Final Budget** - County Manager Amber Hamilton stated the final budget included the closure of fiscal year 2015 and presented a strong, balanced and conservative budget for FY16. Motion to approve was made by Commissioner Gene Creighton with a second from Commissioner Richard Leal. Commissioner Kendell Buzard - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes.
- b. **Consideration of Resolution 2015-58 Adopting Revised Roosevelt County Detention Center Policies** - Roosevelt County Detention Center Administrator Mark Gallegos stated the new policies and procedures were in compliance with federal jail regulations and NMAC standards for accreditation. Commissioner Kendell Buzard expressed concern with the printed manual. Motion to accept was made by Commissioner Gene Creighton, motion died for a lack of second. Motion to table until September 1<sup>st</sup> regular business meeting was made by Commissioner Lewis Shane Lee with a second from Commissioner Richard Leal. Commissioner Kendell Buzard - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes.

**Contracts - Agreements - Procurements:**

- a. **Ratification of Professional Services Contract** - County Clerk DeAun Searl stated this contract encompassed interpretation and application of statutes pertaining to Recordation and the Election

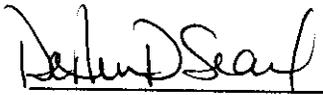
Code. Motion to ratify the contract was made by Commissioner Lewis Shane Lee with a second from Commissioner Richard Leal. Commissioner Kendell Buzard - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes.

**Executive Session:**

Motion to go into executive session was made at 9:27 a.m. by Commissioner Richard Leal for limited personnel matters and attorney-client privileged information pertaining to threatened or pending litigation, with a second from Commissioner Gene Creighton. Those being present were Commissioner Kendell Buzard, Commissioner Richard Leal, Commissioner Lewis Shane Lee, Commissioner Gene Creighton, County Manager Amber Hamilton and County Attorney Randy Knudson. Motion to adjourn from executive session was made at 10:04 a.m. by Commissioner Gene Creighton with a second from Commissioner Lewis Shane Lee. No action needed, no action taken.

**Adjourn** - Meeting adjourned at 10:05 a.m.

ATTEST:

  
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DeAun D. Searl  
County Clerk

BOARD OF ROOSEVELT  
COUNTY COMMISSIONERS

  
\_\_\_\_\_  
Commission Chairman

