

July 21, 2015
County Commission Room
Roosevelt County Courthouse
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting Tuesday, July 21, 2015, at 9:00 a.m. in the County Commission Room in the Roosevelt County Courthouse with those present being: Commissioner Kendell Buzard, Commissioner Richard Leal, Commissioner Jake Lopez, Commissioner Gene Creighton, Commissioner Lewis Shane Lee, County Manager Amber Hamilton, County Clerk DeAun Searl, Clerk Chief Deputy Stephanie Hicks, Treasurer Layle Sanchez, Assessor Chief Deputy Stevin Floyd, County Attorney Rick Queener, Sheriff Malin Parker, Chief Deputy Sheriff Darren Hooker, Human Resource Manager Becky White, RCDC Administrator Mark Gallegos, Elaine Smith, Adren Nance, Randy Knudson, Tony Whitecotton, Rae Arnett, and PNT Managing Editor Alisa Boswell.

Call to Order - Commissioner Kendell Buzard at 9:00 a.m.
Invocation - Commissioner Gene Creighton
Pledge - Commissioner Lewis Shane Lee

Approve Agenda:

Motion to approve the agenda was made by Commissioner Lewis Shane Lee with a second from Commissioner Jake Lopez. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes.

Approve Minutes:

Motion to approve Minutes of 07-07-2015 Regular Meeting was made by Commissioner Gene Creighton with a second from Commissioner Richard Leal. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes.

Approval of Accounts Payable and Payroll:

Should have been omitted from this agenda, payroll was approved in the prior meeting.

Informational Items: None.

Public Requests:

Roosevelt County resident Elaine Smith addressed the commission pertaining to the potential road closure of RR U and RR 5 ½.

Elected Officials/Department Heads Report:

- a. **Detention Center** - RCDC Administrator Mark Gallegos stated the facility is implementing all 208 New Mexico Association Detention Standards for accreditation and is currently fully staffed. The inmate work crews have started working. Currently, 77 inmates are housed in the facility.
- b. **Manager** - County Manager Amber Hamilton had no report and stood for questions.
- c. **Commissioner** - Commissioner Kendell Buzard reported attending the Land Use Plan committee meeting. AZ/NM Coalition member Howard Hutchinson also attended and will be a great value to Roosevelt County in helping to build the Land Use Plan.

Old Business: None.

New Business:

- a. **Appointment of Road Viewers for RR U & 5 ½** - County Manager Amber Hamilton asked each commissioner for a nominee. Commissioner Lewis Shane Lee nominated Larry Jewel, Commissioner Kendell Buzard nominated John Pugh and Jeff Essary, Commissioner Richard Leal nominated Cliff Neece and Joel Kirkpatrick, and Commissioner Gene Creighton nominated Jack Tarver and Randy Lieb. Motion to appoint Jeff Essary, Larry Jewel, Cliff Neece and alternate Jack Tarver was made by Commissioner Richard Leal with a second from Commissioner Lewis Shane Lee. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - No, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes.
- b. **Consideration of Request to Reschedule Special Meeting from July 28 to July 29** - County Manager Amber Hamilton stated the meeting conflicted with a mandatory CDBG meeting. Commissioner Jake Lopez stated that July 30, 2015 was a better day. Motion to move the meeting date to July 30, 2015 at 9:00 a.m. was made by Commissioner Jake Lopez with a second from Commissioner Lewis Shane Lee. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes.

Resolutions - Ordinances - Proclamations:

- a. Consideration of Resolution 2015-53 FY15 Final Quarter Financial Report - County Manager Amber Hamilton stated submission of the report required board approval. Property taxes are \$285,000 under budget and departmental expenditures are approximately \$500,000 under budget. Motion to approve was made by Commissioner Jake Lopez with a second from Commissioner Gene Creighton. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes.
- b. Consideration of Resolution 2015-54 Adoption of Required CDBG Annual Certifications and Commitments - County Manager Amber Hamilton stated this is a general requirement for the CDBG grant and board approval is required. Motion to approve was made by Commissioner Lewis Shane Lee with a second from Commissioner Jake Lopez. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes.

Contracts - Agreements - Procurements:

- a. Consideration of Award for RFP 2015-05 for Legal Services for Roosevelt County - County Manager Amber Hamilton stated herself, Commissioner Gene Creighton and Commissioner Jake Lopez evaluated the proposals on a points scale. The three proposals from highest score to lowest score were Doerr & Knudson, Nance, Pato & Strout, LLC, and Chandler Law Firm. Motion to award the bid to Doerr & Knudson was made by Commissioner Gene Creighton with a second from Commissioner Jake Lopez. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes.

Executive Session:

Motion to go into Executive Session for limited personnel matters and attorney-client privileged information pertaining to threatened or pending litigation was made at 9:27 a.m. by Commissioner Gene Creighton with a second from Commissioner Richard Leal. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes. Those present being Commissioner Kendell Buzard, Commissioner Jake Lopez, Commissioner Richard Leal, Commissioner Gene Creighton, Commissioner Lewis Shane Lee and County Manager Amber Hamilton. Sheriff Malin Parker attended from 10:31 to 10:46. Motion to adjourn from executive session was made at 10:59 a.m. by Commissioner Richard Leal with a second from Commissioner Jake Lopez. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes. No action needed, no action taken.

Media Communication:

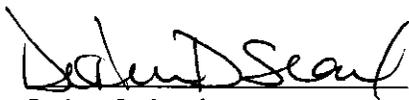
PNT Managing editor Alisa Boswell introduced Staff Writer Rae Arnett and announced the new PNT Publisher is Gary Luftus.

Commission Walk Through of Roosevelt County Detention Center:

Meeting was recessed at 11:01 and called back to order at the detention center at 11:16. Commissioner Kendell Buzard, Commissioner Richard Leal, Commissioner Lewis Shane Lee, County Manager Amber Hamilton and Clerk DeAun Searl toured the facility.

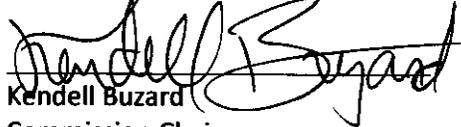
Adjourn - Meeting adjourned at 12:20 p.m.

ATTEST:



DeAun D. Searl
County Clerk

BOARD OF ROOSEVELT
COUNTY COMMISSIONERS



Kendell Buzard
Commission Chairman

