

July 12, 2016
County Commission Room
Roosevelt County Courthouse
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting Tuesday, July 12, 2016, at 9:00 a.m. in the County Commission Room in the Roosevelt County Courthouse with those present being: Commissioner Lewis Shane Lee, Commissioner Paul Grider, Commissioner Jake Lopez, County Manager Amber Hamilton, Chief Deputy Clerk Stephanie Hicks, GIS Technician Johnny Montiel, Assessor George Beggs, Chief Deputy Assessor Stevin Floyd, Sheriff Malin Parker, Detention Interim Administrator Joseph Alaniz, Road Superintendent Ricky Lovato, Rodey Law Firm Luis Carrasco, Stacey Haley, James Weaver, Kyle Weaver, Kendall Buzard, and PNT Managing Editor Alisa Boswell. Absent was Commissioner Richard Leal.

Call to Order - Vice Chairman Lewis Shane Lee at 9:00 a.m.
Invocation - County Commissioner Gene Creighton
Pledge - Vice Chairman Lewis Shane Lee

Approve Agenda:

Motion to approve agenda was made by Commissioner Paul Grider with a second from Commissioner Gene Creighton. Commissioner Paul Grider - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Jake Lopez - Yes, Commissioner Gene Creighton - Yes.

Approve Minutes:

Motion to approve minutes of 6-21-2016 Regular Meeting was made by Commissioner Gene Creighton with a second from Commissioner Paul Grider. Commissioner Paul Grider - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Jake Lopez - Yes, Commissioner Gene Creighton - Yes.

Informational Items: None.

Public Requests:

- a. Road Concern S Roosevelt Road AP - County Manager Amber Hamilton read a letter from Kathy Estes pleading their case for help. The families on this road would like the county to fix and maintain this road.
- b. Road Concern Roosevelt Road Q ½ - The dip is a great concern for Stacey Haley. She brought some suggestions for the commissioners to discuss.

Elected Officials/Department Heads Report:

- a. Assessor - Assessor George Beggs reported the appraisers will be going to school in Socorro this month.
- b. Clerk - Chief Deputy County Clerk Stephanie Hicks reported that the 2016 General Election calendar is well under way and that the mandatory election school will be held next month.
- c. Detention - Detention Interim Administrator Joseph Alaniz reported they have 1 inmate in the special management unit, there are 59 in custody - 49 males and 10 females. This past month there have been no errors in intake and releases of inmates. The accreditation is close to being reality. The results of the June walk-through should be in very soon.
- d. GIS/Rural Addressing/Floodplain Management - GIS Technician Johnny Montiel reported that he was updating files to 2016.
- e. Road - Road Superintendent Ricky Lovato reported that he has a crew working on the new football stadium driveway. Amber Hamilton and Ricky Lovato will be attending the Hardship Sale in Santa Fe to look and possibly pick out a tractor and or shredder.
- f. Manager - County Manager Amber Hamilton reported the bill for the Safety Net Care Pool has not been received. The amount is based off our GRT. Preliminary results of the budget for FY15-16 – we have received 105% of budgeted revenues and we are at 89% of budgeted expenses. There is an \$800,000 in surplus due to coming in under budget. FY16 we added \$1,000,000 to our reserve, which makes our total closer to the mandatory amount on hand. We should be out from under DFA on this very soon. We should have our occupancy certificate for the magistrate court building late August or early September.
- g. Sheriff - Sheriff Malin Parker reported being very busy catching people dumping trash in the bar ditches.
- h. Commissioners - No reports from the Commissioners.

Old Business:

- a. Ratification of Contractual Award of RFP 2016-06 Comprehensive Inmate Medical, Mental Health, and Ancillary Health Care Services for Roosevelt County Detention Center - There is an award for the RFP for just over \$500,000. Motion to accept award was made by Commissioner Paul Grider with a

second from Commissioner Gene Creighton. Commissioner Paul Grider - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Jake Lopez - Yes, Commissioner Gene Creighton - Yes.

New Business:

- a. Appointment of Road Viewer Committee for S Roosevelt Road 45 and S Roosevelt Road F - Appointed to this road viewer committee is: Jim Weaver, Marion Bilberry, Mack Kiser and Alternate Billy Cathey. The warrant will be sent out by the County Clerk when she receives the addresses/phone numbers to committee members. Motion to appoint was made by Commissioner Paul Grider with a second from Commissioner Gene Creighton. Commissioner Paul Grider - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Jake Lopez - Yes, Commissioner Gene Creighton - Yes.

Resolutions - Ordinances - Proclamations:

- a. Review and Consideration of Ordinance 2016-01 Authorizing the Execution and Delivery of a Loan Agreement Between Roosevelt County NM and the NM Finance Authority, and an Intercept Agreement Between the Governmental Unity and the Finance Authority Evidencing the Special Limited Obligation of the Governmental Unit to Pay the Principal Amount of the Loan of \$2,114,395 - Authorizing loan for the amount stated, paid by Hold Harmless GRT. The interest will be 1.19335% and the closing date for this loan will be on August 19th. Motion to approve was made by Commissioner Gene Creighton with a second from Lewis Shane Lee. Commissioner Lewis Shane Lee - Yes, Commissioner Paul Grider - Yes, Commissioner Jake Lopez - Yes, Commissioner Gene Creighton - Yes.
- b. Review and Consideration of Resolution 2016-33 Approving the Policy for Concealed Carry by Employees - Motion was made by Commissioner Lewis Shane Lee with a second from Commissioner Jake Lopez. Commissioner Paul Grider - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Jake Lopez - Yes, Commissioner Gene Creighton - Yes.
- c. Review and Consideration of Resolution 2016-34 Adopting the Annual Review and Revisions to the Roosevelt County Detention Center Policies and Procedures Manual - The manual meets the requirements for accreditation. Motion to adopt was made by Commissioner Gene Creighton with a second from Commissioner Paul Grider. Commissioner Paul Grider - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Jake Lopez - Yes, Commissioner Gene Creighton - Yes.

Contracts - Agreements - Procurements:

- a. Request for Renewal of Contract for Legal Services with Randy Knudson - Motion to renew the contract was made by Commissioner Paul Grider with a second from Commissioner Lewis Shane Lee. Commissioner Lewis Shane Lee - Yes, Commissioner Paul Grider - Yes, Commissioner Jake Lopez - Yes, Commissioner Gene Creighton - Yes.
- b. Ratification of Renewal of Contract for Legal Services for Clerk's Office with Daniel Ivey-Soto - Chief Deputy Clerk Stephanie Hicks clarified that that contract was not for legal services but is a Professional Services Agreement. Motion to approve contract was made by Commissioner Gene Creighton with a second from Commissioner Paul Grider. Commissioner Paul Grider - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Jake Lopez - Yes, Commissioner Gene Creighton - Yes.

Executive Session:

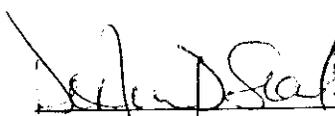
Motion to go into Executive Session was made at 10:08 a.m. by Commissioner Gene Creighton with a second from Commissioner Jake Lopez. Commissioner Paul Grider - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Jake Lopez - Yes, Commissioner Gene Creighton - Yes. Those present were Commissioner Paul Grider, Commissioner Lewis Shane Lee, Commissioner Jake Lopez, Commissioner Gene Creighton, County Manager Amber Hamilton, County Attorney Randy Knudson and Detention Interim Administrator Joseph Alaniz. Detention Interim Administrator departed at 10:25. HR Administrator Debra Olds and Financial Specialist Toni Williamson entered at 10:35 and departed at 10:45. Motion to adjourn from Executive Session was made at 10:54 a.m. by Commissioner Jake Lopez with a second from Commissioner Paul Grider. Commissioner Paul Grider - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Jake Lopez - Yes, Commissioner Gene Creighton - Yes.

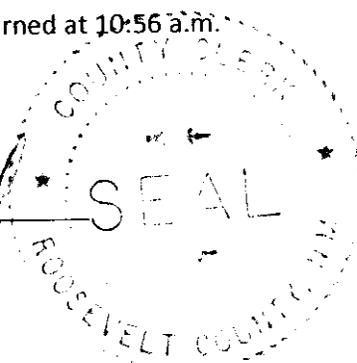
No Action Needed No action Taken

Media Communication: PNT Managing Editor Alisa Boswell stated that Kurt Munz-Raper will be covering the County Commission Meetings from now on.

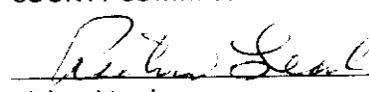
Adjourn: Meeting adjourned at 10:56 a.m.

ATTEST:


DeAun D Searl
County Clerk



BOARD OF ROOSEVELT
COUNTY COMMISSIONERS


Richard Leal
Commission Chairman

