

June 21, 2016  
County Commission Room  
Roosevelt County Courthouse  
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting Friday, June 21, 2016, at 9:00 a.m. in the County Commission Room in the Roosevelt County Courthouse with those present being: Commissioner Gene Creighton, Commissioner Lewis Shane Lee, Commissioner Paul Grider, Commissioner Richard Leal, Commissioner Jake Lopez, County Manager Amber Hamilton, County Clerk DeAun Searl, Chief Deputy Clerk Stephanie Hicks, County Attorney Randy Knudson, Treasurer Layle Sanchez, Assessor George Beggs, Chief Deputy Assessor Stevin Floyd, Special Project Coordinator Carol Acosta-Flores, Sheriff Malin Parker, GIS Technician Johnny Montiel, Road Superintendent Ricky Lovato, Maintenance Director Gary Spinks, Floyd City Clerk Toni Whitecotton, Nurse Manager Carol Morgan, Tommy Holmes, Patrick Pachta, Malcolm Combs, Durwood Dixon, Tina Dixon, and PNT Staff Writer Kurt Munz-Raper.

Call to Order - Chairman Richard Leal at 9:00 a.m.  
Invocation - Commissioner Gene Creighton  
Pledge - Chairman Richard Leal

**Approve Agenda:**

Motion to approve agenda was made by Commissioner Lewis Shane Lee with a second from Commissioner Paul Grider. Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes, Commissioner Paul Grider - Yes, Commissioner Jake Lopez - Yes.

**Approve Minutes:**

Motion to approve minutes of 6-9-2016 Regular Meeting was made by Commissioner Gene Creighton with a second from Commissioner Paul Grider. Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes, Commissioner Paul Grider - Yes, Commissioner Jake Lopez - Yes.

**Ratification of Payroll and Accounts Payable:**

Motion to ratify Payroll May 1 through May 31, 2016 was made by Commissioner Lewis Shane Lee with a second from Commissioner Paul Grider. Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes, Commissioner Paul Grider - Yes, Commissioner Jake Lopez - Yes.  
Motion to ratify Accounts Payable May 1 through May 31, 2016 was made by Commissioner Paul Grider with a second from Commissioner Lewis Shane Lee. Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes, Commissioner Paul Grider - Yes, Commissioner Jake Lopez - Yes.

**Informational Items:**

Nurse Manager Carol Morgan presented the commission with a report from Roosevelt County Health Council highlighting programs available and the results of a local health survey.  
Patrick Pachta presented the commission with a Land Use Plan.

**Public Requests:**

Floyd City Clerk Toni Whitecotton requested the commission to consider a joint effort to get a section of state highway repaved.

**Elected Officials/Department Heads Report:**

- a. Treasurer - Treasurer Layle Sanchez reported \$3,369,908 balance in the General Fund. Property taxes that were due May 10<sup>th</sup> are 94% collected. A tax sale is scheduled for June 28, 2016 at 9 a.m. to sell the current 27 properties, down from the original 43 delinquent properties.
- b. GIS/Rural Addressing/Floodplain Management - GIS Technician Johnny Montiel reported being very busy with addressing, expecting a visit from the state CAV to discuss Zone D designation, creating a new process for development within the three mile city limit radius with the City of Portales, and updating dairy maps.
- c. Healthcare - Motion to go into Indigent Meeting was made by Commissioner Gene Creighton with a second from Commissioner Paul Grider. Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes, Commissioner Paul Grider - Yes, Commissioner Jake Lopez - Yes. Special Project Coordinator Carol Acosta-Flores reported 17 claims in the amount of \$23,542.30, recommending approval of 11 claims for a total of \$2,999.57 and denying 6 claims that had a total of \$20,542.73. Motion to adjourn from Indigent Meeting was made by Commissioner Lewis Shane Lee with a second from Commissioner Gene Creighton. Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes, Commissioner Paul Grider - Yes, Commissioner Jake Lopez - Yes. Motion to approve claims as presented was made by Commissioner Gene Creighton with a second from Commissioner Lewis Shane Lee. Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes, Commissioner Paul Grider - Yes, Commissioner Jake Lopez - Yes.
- d. Road - Road Superintendent Ricky Lovato reported LGRF projects are finished with 14.5 miles of caliche, and 9 miles of school and CAPS completed in the last six months. A total of 26 miles of roads repaired for the year.
- e. Manager - County Manager Amber Hamilton reported a P4 meeting on June 27<sup>th</sup>, NMAC Summer conference is this week, a strong GRT at the end of the year and is now busy with yearend closing.
- f. Commissioners - Commissioner Jake Lopez will be in a CDBG meeting in Albuquerque tomorrow.

**Old Business:**

- a. Consideration of Contractual Award of RFP 2016-06 Comprehensive Inmate Medical, Mental Health, and Ancillary Health Care Services for Roosevelt County Detention Center - Motion to table this item until the next meeting was

made by Commissioner Lewis Shane Lee with a second from Commissioner Richard Leal. Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes, Commissioner Paul Grider - Yes, Commissioner Jake Lopez - Yes.

**New Business:**

- a. Consideration of Road Closure Request and Appointment of Road Viewer Committee - Motion to table this item until the next regular commission meeting was made by Commissioner Jake Lopez with a second from Commissioner Lewis Shane Lee. Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes, Commissioner Paul Grider - Yes, Commissioner Jake Lopez - Yes.
- b. Discussion and Consideration of Conceal Carry Recommendation from the Safety Committee - Safety Committee member Gary Spinks proposed that county employees have the ability to conceal carry firearms in county vehicles and into county buildings, with the exception of District Court and the Detention Center. Motion to move forward was made by Commissioner Paul Grider with a second from Commissioner Gene Creighton. Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes, Commissioner Paul Grider - Yes, Commissioner Jake Lopez - Yes.
- c. Presentation and Request for Approval of Capital Asset Inventory Certification - County Manager Amber Hamilton stated this certification would bring the county into compliance for the audit. Motion to approve the certification was made by Commissioner Lewis Shane Lee with a second from Commissioner Paul Grider. Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes, Commissioner Paul Grider - Yes, Commissioner Jake Lopez - Yes.
- d. Request for Treasurer to Transfer \$500,000 to General Fund Reserve Account - County Manager Amber Hamilton stated approval was needed to transfer the funds into reserve for investment. Motion to approve was made by Commissioner Paul Grider with a second from Commissioner Lewis Shane Lee. Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes, Commissioner Paul Grider - Yes, Commissioner Jake Lopez - Yes.

**Resolutions - Ordinances - Proclamations:**

- a. Review and Consideration of Resolution 2016-32 Budget Adjustment - County Manager Amber Hamilton stated this adjustment reflects more accurately the revenues and expenditures. Motion to approve was made by Commissioner Gene Creighton with a second from Commissioner Paul Grider. Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes, Commissioner Paul Grider - Yes, Commissioner Jake Lopez - Yes.

**Contracts - Agreements - Procurements:**

- a. Consideration of Contract Renewal for Staffing and Dental Services - County Manager Amber Hamilton stated this was an annual renewal. Motion to approve was made by Commissioner Lewis Shane Lee with a second from Commissioner Paul Grider. Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes, Commissioner Paul Grider - Yes, Commissioner Jake Lopez - Yes.
- b. Review of Contract for Emergency Services with Surrounding Municipalities - County Manager Amber Hamilton stated this is a draft copy for allocation of funds for fire services. Motion to approve was made by Commissioner Gene Creighton with a second from Commissioner Richard Leal. Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes, Commissioner Paul Grider - Yes, Commissioner Jake Lopez - Yes.

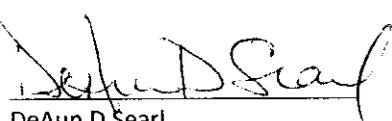
**Executive Session:**

Motion to go into Executive Session was made at 10:17 a.m. by Commissioner Paul Grider with a second from Commissioner Jake Lopez. Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes, Commissioner Paul Grider - Yes, Commissioner Jake Lopez - Yes. Those present were Commissioner Lewis Shane Lee, Commissioner Richard Leal, Commissioner Gene Creighton, Commissioner Paul Grider, County Manager Amber Hamilton and County Attorney Randy Knudson. Motion to adjourn from executive session was made at 10:58 a.m. by Commissioner Paul Grider with a second from Commissioner Jake Lopez. Commissioner Richard Leal - Yes, Commissioner Lewis Shane Lee - Yes, Commissioner Gene Creighton - Yes, Commissioner Paul Grider - Yes, Commissioner Jake Lopez - Yes.

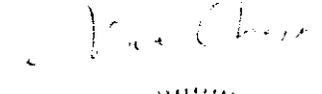
**Action Taken:** No Action Needed, No Action Taken.

**Adjourn:** Meeting adjourned at 11:00 a.m.

ATTEST:

  
DeAun D Searl  
County Clerk

BOARD OF ROOSEVELT  
COUNTY COMMISSIONERS

   
Richard Leal  
Commission Chairman

