

June 2, 2015  
County Commission Room  
Roosevelt County Courthouse  
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting Tuesday, June 2, 2015, at 9:00 a.m. in the County Commission Room in the Roosevelt County Courthouse with those present being: Commissioner Kendell Buzard, Commissioner Richard Leal, Commissioner Gene Creighton, Commissioner Lewis Shane Lee, County Manager Amber Hamilton, County Clerk DeAun Searl, Clerk Chief Deputy Stephanie Hicks, Treasurer Layle Sanchez, Assessor George Beggs, Assessor Chief Deputy Stevin Floyd, County Attorney Rick Queener, Sheriff Malin Parker, Under Sheriff Darren Hooker, GIS Technician Johnny Montiel, Road Superintendent Ricky Lovato, Professional Services Consultant Sandra Stewart, Tamera Myers, and PNT Staff Writer Joshua Lucero. Absent was Commissioner Jake Lopez.

Call to Order - Commissioner Kendell Buzard at 9:00 a.m.  
Invocation - Commissioner Gene Creighton  
Pledge - Sheriff Malin Parker

**Approve Agenda:**

Motion to approve agenda was made by Commissioner Richard Leal with a second from Commissioner Lewis Shane Lee. Commissioner Kendell Buzard - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes.

**Approve Minutes:**

Motion to approve Minutes of 05-19-2015 Regular Meeting was made by Commissioner Gene Creighton with a second from Commissioner Lewis Shane Lee. Commissioner Kendell Buzard - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes.

**Informational Items:** None.

**Public Requests:** None.

**Elected Officials/Department Heads Report:**

- a. **Assessor** - Assessor George Beggs reported business as usual and his office is waiting for CAB'S from the state.
- b. **Clerk** - County Clerk DeAun Searl reported that Clerk Chief Deputy Stephanie Hicks and she would be traveling to Albuquerque to attend the Clerk Affiliate meetings on June 17-18.
- c. **Sherriff** - Roosevelt County Sheriff Malin Parker reported his staff is investigating a rash of thefts in the area and other open investigations. Cross commissioned officers have been re-commissioned.
- d. **Treasurer** - Treasurer Layle Sanchez reported the balance in the checking account to be 2.8 million. As of today 93.6% of 2014 taxes have been collected and approximately 1,800 delinquent letters will be mailed out on Monday.
- e. **Detention** - Professional Services Consultant Sandra Stewart reported having 69 inmates; 60 male and 9 female none of which are from out of county. Three new employees will start this week, three current employees were promoted to sergeants and a newly hired lieutenant will start on Monday.
- f. **Healthcare Assistance/Capital Projects** - No report.
- g. **GIS/Rural Addressing/Floodplain Management** - GIS Technician Johnny Montiel reported correcting addresses on NM 114. He has received the elevation certificate for Mark Foster and still waiting on the elevation certificate for Red Stag. He is also working on a partial vacation of the Norma Jane subdivision. With the recent rain, he is carefully checking for any new flood prone areas.
- h. **Road** - Road Superintendent Ricky Lovato reported his staff is very busy. The LGRF projects are now complete, the projects were behind schedule due to the state environmental evaluations. To complete the projects before the end of fiscal year deadline, two crews were created from current employees to work exclusively on LGRF projects. The creation of the two crews created a backlog of routine maintenance, along with losing three employees during budget cuts. Now during this rainy season road erosion, vegetation, pot holes and wash-outs have added to the backlog. He also reported that all staff are working equipment, including the mechanic and himself.
- i. **Manager** - County Manager Amber Hamilton reported her office would keep a call log for the road department. The interviews for the finance department are going well, an offer has been issued. The cleaning contract for the public health office will not be renewed. She is training online to comply with the Chief Procurement Officer requirements. A meeting with Stan Livengood and Randy Knudson is scheduled today to discuss the RCCDC funding issue.
- j. **Commissioner** - No report.

**Old Business:** None.

**New Business:**

- a. Consideration to schedule Special Commission Meeting on July 25, 2015 - County Manager Amber Hamilton stated the meeting should be scheduled for July 28, 2015 and would pertain to FY 2015-2016 budget. Motion to approve was made by Commissioner Richard Leal with a second from Commissioner Gene Creighton. Commissioner Kendell Buzard - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes.
- b. Discussion and Possible Action to approve filling five full-time Detention Officer Positions - County Manager Amber Hamilton stated these positions are included in the organizational chart. Motion to approve was made by Commissioner Lewis Shane Lee with a second from Commissioner Kendell Buzard. Commissioner Kendell Buzard - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes.

**Resolutions - Ordinances - Proclamations:** None.

**Contracts - Agreements - Procurements:**

- a. Ratification of Contract Renewal with Moises Espinoza - County Manager Amber Hamilton stated this contract would provide an additional two weeks. Motion to approve was made by Commissioner Lewis Shane Lee with a second from Commissioner Gene Creighton. Commissioner Kendell Buzard - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes.
- b. Consideration of Revised Contract with Bailey County for Inmate Housing - County Manager Amber Hamilton stated this contract was revised by Bailey County. County Attorney Rick Queener explained the revisions and recommended approval. Motion to approve was made by Commissioner Gene Creighton with a second from Commissioner Lewis Shane Lee. Commissioner Kendell Buzard - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes.

**Executive Session:**

Motion to go into Executive Session for limited personnel matters and attorney-client privileged information pertaining to threatened or pending litigation was made at 9:35 a.m. by Commissioner Lewis Shane Lee with a second from Commissioner Kendell Buzard. Commissioner Kendell Buzard - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes. Those present being Commissioner Kendell Buzard, Commissioner Richard Leal, Commissioner Gene Creighton, Commissioner Lewis Shane Lee, County Manager Amber Hamilton and County Attorney Rick Queener. Professional Services Consultant Sandra Stewart attended from 10:20 to 12:05 and Human Resource Manager Becky White attended from 12:10 to 12:17. Motion to adjourn from executive session was made at 12:18 p.m. by Commissioner Richard Leal with a second from Commissioner Lewis Shane Lee. Commissioner Kendell Buzard - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes.

**Action Taken:**

Professional Services Consultant Sandra Stewart presented an assessment report on the detention center. Motion to grant authority to the County Manager to contact Eaton Law Firm and enter into settlement regarding the Pena law suit was made by Commissioner Gene Creighton with a second from Commissioner Lewis Shane Lee. Commissioner Kendell Buzard - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes.

**Media Communication:** None.

**Adjourn** - Meeting adjourned at 12:23 p.m.

ATTEST:

  
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 DeAun D. Searl  
 County Clerk

BOARD OF ROOSEVELT  
 COUNTY COMMISSIONERS

  
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 Kendell Buzard  
 Commission Chairman

