

June 18, 2015
County Commission Room
Roosevelt County Courthouse
Portales, New Mexico 88130

The Roosevelt County Commission met in regular business meeting Tuesday, June 18, 2015, at 9:00 a.m. in the County Commission Room in the Roosevelt County Courthouse with those present being: Commissioner Kendell Buzard, Commissioner Richard Leal, Commissioner Jake Lopez, Commissioner Gene Creighton, Commissioner Lewis Shane Lee, County Manager Amber Hamilton, County Clerk DeAun Searl, Treasurer Layle Sanchez, Assessor George Beggs, Assessor Chief Deputy Stevin Floyd, RCCDC Director Stan Livengood, EPCOG Economic Development/Government Affairs Raymond Mondragon and PNT Managing Editor Alisa Boswell.

Call to Order - Commissioner Kendell Buzard at 9:00 a.m.

Invocation - Commissioner Gene Creighton

Pledge - Commissioner Richard Leal

Approve Agenda:

Motion to approve the agenda was made by Commissioner Lewis Shane Lee with a second from Commissioner Jake Lopez. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes.

Approval of Accounts Payable and Payroll:

Motion to approve payable and payroll from May 1, 2015 through May 31, 2015 was made by Commissioner Gene Creighton with a second from Commissioner Lewis Shane Lee.

Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes.

Approve Minutes:

Motion to approve Minutes of 05-19-2015 Regular Meeting was made by Commissioner Richard Leal with a second from Commissioner Jake Lopez. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes.

Informational Items:

EPCOG Economic Development/Government Affairs Raymond Mondragon invited the commission to attend a briefing to Elected Officials by USGS New Mexico Water Science Center on July 9, 2015 at 10:00 a.m. in Clovis. Two issues will be discussed; quality and availability. Also a water fair will be held in Clovis to test samples of water brought in by residents of Curry and Roosevelt for quality.

Public Requests: None.

Elected Officials/Department Heads Report:

- a. **Healthcare Assistance** - Motion to go into Indigent Meeting was made by Commissioner Lewis Shane Lee with a second from Commissioner Jake Lopez. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes. Healthcare Assistant Mandi Park reported 27 total claims; 16 recommended for approval, 6 recommended for denial, 5

Capital Outlay Report has been received and both items were approved for a total of \$125,000. The audit contract was approved by the state for Accounting and Consulting Group. The audit is scheduled for two weeks in August and an additional week in September.

- c. Commissioner – Commissioner Jake Lopez reported the state had granted \$9,000,000 in CDBG grants.

Old Business: None.

New Business:

- a. Consideration to Accept Financial Support from Roosevelt County Crimestoppers for FY16- County Manager Amber Hamilton stated Crimestoppers would donate \$15,000 to help staff the Sheriff's Office. Motion to accept the donation was made by Commissioner Gene Creighton with a second from Commissioner Richard Leal. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - No, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes.
- b. Discussion and Possible Action to approve filling two full-time Detention Officer Position - County Manager Amber Hamilton stated this position is within the organizational chart and within the budget. Motion to approve was made by Commissioner Lewis Shane Lee with a second from Commissioner Kendell Buzard. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes.
- c. Discussion and Possible Action to approve filling one Detention Lieutenant Position - County Manager Amber Hamilton stated this position is within the organizational chart and within the budget. Motion to approve was made by Commissioner Jake Lopez with a second from Commissioner Gene Creighton. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes.
- d. Discussion and Possible Action to approve filling one full-time Detention Administrator - County Manager Amber Hamilton stated this position is within the organizational chart and within the budget. Motion to approve was made by Commissioner Jake Lopez with a second from Commissioner Lewis Shane Lee. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes.
- e. Discussion and Possible Action to approve filling one full-time Special Projects Coordinator - County Manager Amber Hamilton stated this position is within the organizational chart and within the budget. Commissioner Lewis Shane Lee thanked Mandi Park for her years of service. Motion to approve was made by Commissioner Richard Leal with a second from Commissioner Lewis Shane Lee. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes.

Resolutions - Ordinances - Proclamations:

- a. Consideration of Resolution 2015-50 Budget Adjustment Resolution for Corrections Fund - County Manager Amber Hamilton stated the 411 is a revenue fund that includes correction fees and commissary items, more revenue has been generated than was originally projected in the budget. This adjustment reflects that increase and increased expenses. Motion to approve was made by Commissioner Gene Creighton with a second from Commissioner Richard Leal. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis

service. Motion to approve the contract was made by Commissioner Lewis Shane Lee with a second from Commissioner Kendell Buzard. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes.

b. Consideration of Contract Renewal with Roosevelt County Community Development Corporation to Manage the Enterprise Center - County Manager Amber Hamilton stated this contract clarifies responsibilities and roles concerning the building and defining a building manager. Motion to approve the contract was made by Commissioner Richard Leal with a second from Commissioner Kendell Buzard. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes.

i) Consideration of Contract for use Enterprise Center - County Manager Amber Hamilton stated this contract would impose a flat fee of \$25.00 for up to two hours, \$50.00 for half a day and \$100.00 per full day to avoid breaking the anti-donation law. Motion to approve the contract was made by Commissioner Gene Creighton with a second from Commissioner Richard Leal. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes.

Executive Session:

Motion to go into Executive Session for limited personnel matters was made at 10:03 a.m. by Commissioner Jake Lopez with a second from Commissioner Richard Leal. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes. Those present being Commissioner Kendell Buzard, Commissioner Jake Lopez, Commissioner Richard Leal, Commissioner Gene Creighton, Commissioner Lewis Shane Lee and County Manager Amber Hamilton. Motion to adjourn from executive session was made at 10:19 a.m. by Commissioner Richard Leal with a second from Commissioner Jake Lopez. Commissioner Kendell Buzard - Yes, Commissioner Jake Lopez - Yes, Commissioner Richard Leal - Yes, Commissioner Gene Creighton - Yes, Commissioner Lewis Shane Lee - Yes. No action needed, no action taken.

Media Communication: None.

Adjourn - Meeting adjourned at 10:20 a.m.

ATTEST:



DeAun D. Searl
County Clerk

BOARD OF ROOSEVELT
COUNTY COMMISSIONERS



Kendell Buzard
Commission Chairman



